HANDBOOK
For BSc & BSc(ActuarSc) Students
2018-2019
# Table of Contents

## Section I

**BSc Degree Curriculum**

1. Introduction .................................................................................................................................................... 1
2. A BSc Degree Curriculum ................................................................................................................................ 1  
   a) Curriculum structure of the BSc Degree .................................................................................................. 1  
   b) A typical BSc curriculum for students admitted under the 4-year curriculum ........................................ 2  
   c) Example of BSc programme structure by year of study ........................................................................... 4  
   d) Common Core Curriculum ....................................................................................................................... 4  
   e) Capstone Requirement ............................................................................................................................ 4  
   f) Students taking double Majors, Major-Minor or double Minors with overlapping course requirements ........................................................................................................................................... 4
3. BSc Graduation Requirements and Honours Classification ........................................................................................ 8
4. BSc Degree Regulations ................................................................................................................................ 11

## Section II

**BSc(ActuarSc) Degree Curriculum**

1. Introduction .................................................................................................................................................. 27
2. A BSc(ActuarSc) Degree Curriculum ............................................................................................................. 27
3. BSc(ActuarSc) Graduation Requirements and Honours Classification .............................................................. 27
4. BSc(ActuarSc) Degree Regulations ............................................................................................................... 30

## Section III

**General Information for BSc and BSc(ActuarSc): Major/Minor Declaration, Course Registration, Academic Advising, Examination and other information**

1. General Information ..................................................................................................................................... 46
2. Declaration of Major/Minor .......................................................................................................................... 52  
   a) BSc ......................................................................................................................................................... 52
3. Course Registration

a) Course selection procedures ................................................................. 53
b) Workflow for course selection ............................................................... 56

4. Academic Advising

a) Academic Advisory Office ............................................................... 57
b) Induction Day for BSc freshmen .......................................................... 58
c) Information Session for BSc(AC) freshmen ........................................ 58
d) Consultation Session for BSc II & BSc(AC) II and above students .... 58
e) Tips for choosing your major .............................................................. 58
f) Other assistances ................................................................................. 59
g) Responsibility of student ................................................................. 59

5. Examination

a) Assessment .......................................................................................... 60
b) Grading system .................................................................................... 60
c) Examination timetables ..................................................................... 60
d) Announcement of examination results ............................................... 60
e) Absence from examination ................................................................. 60
f) Arrangement for supplementary examination .................................... 61
g) Appeal on examination results .......................................................... 61

6. Progression and Discontinuation

a) BSc ........................................................................................................ 62
b) BSc(ActuarSc) .................................................................................. 62

7. Leave of Absence .................................................................................. 63

8. Credit Accumulation and Transfer ......................................................... 63

9. Credit Transfer Policy for Outgoing Exchange/Visiting Students ....... 64

10. Academic Honesty ................................................................................ 65

11. University Regulations ............................................................................ 66

12. List of materials available on the Faculty website ............................... 90

a) Forms available from the Science Faculty website ........................... 90
b) List of Course Selection Advisers (CSAs) .......................................... 91
c) List of Academic Advisers (AAs) for the first year students ............... 91
d) List of Student Peer Advisers ............................................................ 91
e) Consultation Session for BSc II & BSc(AC) II and above students .... 91
Appendices

A. List of Science Majors and Minors
B. Important Dates for course selection exercise
C. Induction Day for BSc Freshmen
D. Information Session for BSc(ActuarSc) Freshmen
E. Teaching Weeks
F. Table of Equivalence between HKDSE and Other Qualifications
G. Useful contacts and websites
SECTION I

BSc Degree Curriculum
1. **Introduction**

This student handbook contains useful information related to your study, including curriculum structure and requirements, major/minor declaration, course selection procedures, academic advising, examination, progression and discontinuation and degree regulations. You should familiarize yourself with the materials in this handbook. Should you need help related to your study, you are most welcome to contact your Academic Adviser, the Course Selection Advisers or the Faculty Office.

2. **A BSc Degree Curriculum**

The Faculty of Science offers a number of Science majors leading to the award of a BSc degree.

All students admitted to the first year of the 6901 BSc programme in the academic year of 2018-19 and thereafter are required to complete at least one Science major out of the 14 regular or 4 intensive Science majors as your primary major for the award of the BSc degree. In addition to the primary Science major, students may take a second major or a minor in a Science or non-Science discipline. Students should note that some non-Science majors and minors may require students to have achieved a minimum academic result before they are allowed to enroll in them.

(a) **Curriculum structure of the BSc Degree (240 credits)**

For 2018-19 intake and thereafter:
(b) A typical BSc curriculum for students admitted under the 4-year '2012 curriculum' in 2012-13 and thereafter:

To complete the BSc degree curriculum, you have to pass at least 240 credits, equivalent to 40 6-credit courses, normally spread over 4-years of full-time study. A BSc curriculum typically comprises:

(i) UG5:
   - 2 English courses and 1 Chinese course for university language requirements (18 credits)
   - 6 common core courses in 4 Areas of Inquiry (36 credits)

(ii) For regular Science major:
   - 16 courses for the regular Science major including 2 Science Foundation courses, Disciplinary courses and capstone course (96 credits)
   - A choice of 15 courses as elective courses, or to fulfill the requirements of a minor or a second major (90 credits)

OR

For intensive Science major (applicable to 2018-19 intake and thereafter):
   - 24 - 25 courses for the intensive Science major including 2 Science Foundation courses, Disciplinary courses and capstone course(s) (144 - 150 credits)
   - A choice of 6 - 7 courses as elective courses, or to fulfill the requirements of a minor (36 - 42 credits)

### Curriculum requirements (240 credits)

<table>
<thead>
<tr>
<th>Option A</th>
<th>Option B</th>
<th>Option C</th>
<th>Option D</th>
<th>Option E</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students taking one</td>
<td>Students taking one</td>
<td>Students taking</td>
<td>Students taking an</td>
<td>Students taking an</td>
</tr>
<tr>
<td>regular Science major</td>
<td>regular Science major</td>
<td>double majors</td>
<td>intensive Science</td>
<td>intensive Science</td>
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<tr>
<td></td>
<td></td>
<td>(one regular Science</td>
<td>major</td>
<td>major and a minor</td>
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<td>major and a 2nd major</td>
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<td>(a non-Science major or</td>
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<td>a regular Science</td>
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<td></td>
<td></td>
<td>major)</td>
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<td></td>
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<tr>
<td>Primary regular Science</td>
<td>Primary intensive Science</td>
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<tr>
<td>Major: 96 credits</td>
<td>Major*: 144 - 150 credits</td>
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<td>2 Science Foundation</td>
<td>2 Science Foundation</td>
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<td>courses (SCNC1111 &amp;</td>
<td>courses (SCNC1111 &amp;</td>
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<td>SCNC1112, taken in Year</td>
<td>SCNC1112, taken in Year</td>
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<tr>
<td>1), 13 Disciplinary</td>
<td>1), 21 - 22 Disciplinary</td>
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<td>courses and 1 Capstone</td>
<td>courses and 1 Capstone</td>
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<tr>
<td>Common Core Courses: 36</td>
<td>6 courses in 4 Areas of</td>
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<tr>
<td>credits</td>
<td>Inquiry</td>
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<td>(at least 1 and not more</td>
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<td>than 2 courses from each</td>
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<td>Area of Inquiry)</td>
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<tr>
<td>Language Courses: 18</td>
<td>12 credits [6 credits in</td>
<td>12 credits [6 credits in</td>
<td>12 credits [6 credits in</td>
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<tr>
<td>credits</td>
<td>Core University English</td>
<td>Core University English</td>
<td>Core University English</td>
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<td></td>
<td>(CAES1000, taken in Year 1)</td>
<td>(CAES1000, taken in Year 2)</td>
<td>(CAES1000, taken in Year 3)</td>
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<td>and</td>
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<td>6 credits in English in</td>
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<td>the Discipline (CAES9820,</td>
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<td>taken in Year 2)]</td>
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<td>Chinese: 6 credits</td>
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<td>(CSC10001, taken in Year 3)</td>
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<tr>
<td>Electives: 90 credits</td>
<td>Minor*: 30 - 45 credits</td>
<td>2nd Major**: 72 - 90</td>
<td>Electives: 36 - 42 credits</td>
<td>Minor*: 30 - 48 credits</td>
</tr>
<tr>
<td>To make up the 240</td>
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<td>credits</td>
<td>To make up the 240</td>
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<td>total credits</td>
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<td>+</td>
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<td>+</td>
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<tr>
<td>Minor*: 24 - 49 credits</td>
<td>Electives: 42 - 54 credits</td>
<td></td>
<td></td>
<td>Electives: 0 - 6 credits</td>
</tr>
<tr>
<td></td>
<td></td>
<td>To make up the 240</td>
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<tr>
<td></td>
<td></td>
<td>total credits</td>
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<td>total credits</td>
</tr>
</tbody>
</table>

Notes:
# Student must select at least one and not more than two courses from each Area of Inquiry with not more than 24 credits of courses being selected within one academic year except where candidates are required to make up for failed credits. Common Core courses should be completed normally within the first three years of study.
Students who have been admitted to Year 1 in 2018-19 (and thereafter) and have achieved any one of the following qualifications are exempted from this requirement, and Core University English is optional. Those who do not take this course should take a 6-credit elective course in lieu:

- Level 5 or above in English Language in the HKDSE
- holder of a Bachelor's degree from an English-medium university
- achieved Grade A or above in English Language GCE Advanced Level (AL) / Advanced Subsidiary Level (ASL)
- achieved an overall IELTS score of no less than 7 AND with all sub-scores no less than 6.5 on the Reading, Speaking, Listening and Writing Tests
- achieved an overall TOEFL Internet-based test score of no less than 94 AND no less than a 24 on the writing, a 20 on the speaking, a 20 on the listening, AND a 19 on the reading sections
- achieved in International Baccalaureate (IB) Grade 4 or above in English A1/ English Language A/ English A: Language and Literature (HL); or Grade 5 or above in English B/ English Language B (HL); or Grade 5 or above in English A1/ English Language A/ English A: Literature/ English A: Language and Literature (SL)
- achieved Grade 4 or above on the Advanced Placement (AP) English Language/ English Language and Composition/ English Literature and Composition Test
- achieved a NEW Scholastic Aptitude Test (SAT) score of 35 or above on both the Writing & Language Test and Reading Test (from 2016)
- achieved Grade B or above in H1 General Paper at the Singapore GCE A-level
- achieved Grade A or better in English language at Malaysia SPM examination
- achieved Grade A2 or better in Malaysia UEC-Senior English Language
- attained merit (3 points) or above in each set of credits in New Zealand NCEA Literacy (10 credits made up of 5 credits in reading and 5 credits in writing)
- achieved a score of 95% or better in English at All India Senior School Certificate Examination / Higher School Certificate
- achieved a final score of 90% or better in English at Grade 12 Canadian high school curriculum
- achieved Grade B or better in English Language at Sri Lanka Ordinary examination
- achieved a score of 90 or better in English in the Russian Unified State Exam (Единый государственный экзамен, ЕГЭ, Yediniy gosudarstvenniy ekzamen, EGE)

- Academic Speaking and Writing test conducted by CAES for students who have not taken any of the above tests
  - When applying to take the Academic Speaking and Writing Test, students should provide evidence to the home Faculty and the CAES1000 Course Coordinator that they were admitted to HKU using qualifications other than those included in the above list.
  - Applicants are required to show the evidence of those other qualifications to the assessor on the day of the Academic Speaking and Writing Test.
  - If any applicants failed to provide any evidence that they were admitted to HKU using qualifications other than those included in the above list provided by CAES, the CAES assessor has the rights not to allow the applicant to take the test.

To satisfy the Chinese language enhancement requirement, students are required to successfully complete the 6-credit Faculty-specific Chinese language enhancement course, except for:

(a) Putonghua-speaking students who should take CUND9002 (Practical Chinese and Hong Kong Society) or CUND9003 (Cantonese for Non-Cantonese Speaking Students). They may take the course in Year 1 or 2 if they so wish; and
(b) students who have not studied Chinese language during their secondary education or who have not attained the requisite level of competence in the Chinese language to take the Chinese language enhancement course should write to the Board of the Faculty to apply to be exempted from the Chinese language requirement, and
   (i) take a 6-credit Cantonese or Putonghua language course offered by the School of Chinese especially for international and exchange students; OR
   (ii) take an elective course in lieu.

^ Credit requirement for different majors or minors may vary.

* Students having a second major in Science are allowed to double-count the two Science Foundation Courses. The 12 credits can be made up by selecting any courses.
(c) Example of BSc programme structure by year of study:

<table>
<thead>
<tr>
<th>Yr 4</th>
<th>Capstone</th>
<th>Major</th>
<th>Major</th>
<th>Major</th>
<th>Major</th>
<th>Intensive Major</th>
<th>Intensive Major</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yr 3</td>
<td>CC</td>
<td>CC</td>
<td>Chi</td>
<td>Major</td>
<td>Major</td>
<td>Intensive Major</td>
<td>Intensive Major</td>
</tr>
<tr>
<td>Yr 2</td>
<td>CC</td>
<td>CC</td>
<td>Eng 2</td>
<td>Major</td>
<td>Major</td>
<td>Intensive Major</td>
<td>Intensive Major</td>
</tr>
<tr>
<td>Yr 1</td>
<td>CC</td>
<td>CC</td>
<td>Eng 1</td>
<td>SF1</td>
<td>SF2</td>
<td>Major</td>
<td>Intensive Major</td>
</tr>
</tbody>
</table>

CC – Common Core Courses  Eng 1 – Core University English  Chi – Chinese  SF – Science Foundation Courses  Eng 2 – English in the Discipline

Note: Different distributions of courses over the years are possible. Blank boxes can be used for elective courses, or courses leading to a minor or a second major.

(d) Common Core Curriculum

The Common Core Curriculum is designed to provide key common learning experience for all HKU students and to broaden their horizons beyond their chosen disciplinary fields of study. It focuses on issues that have been, and continue to be, of deeply profound significance to mankind, the core intellectual skills that all HKU undergraduates should acquire and the core values that they should uphold. The Common Core Curriculum is divided into four Areas of Inquiry (AoIs): (1) Scientific and Technological Literacy; (2) Humanities; (3) Global Issues; (4) China: Culture, State and Society. Students have to pass 36 credits of courses in the Common Core Curriculum, comprising at least one and not more than two courses from each Area of Inquiry with not more than 24 credits of courses being selected within one academic year except where candidates are required to make up for failed credits. Common Core courses should be completed normally within the first three years of the BSc study and cannot be extra taken as free electives.

(e) Capstone Requirement

Capstone experience is an integral part of the major programme which focuses on integration and application of knowledge and skills gained in the early years of study. Students must complete this for fulfillment of the graduation requirements. The capstone course carries a minimum of 6 credits and is normally taken in the senior years (year 3 or 4) of study. The capstone courses in each Science major may be different but a range of courses (e.g. research project, field work, internship) is offered to suit individual student’s needs and interests. Details of capstone courses and the credit requirement for each major can be found in the syllabuses.

(f) Students taking double Majors, Major-Minor or double Minors with overlapping course requirements

1. Double-counting of courses up to a maximum of 24 credits is permissible with double majors. The double-counted courses in both Science majors must include SCNC1111 and SCNC1112. Additional credits to be double-counted must be for courses required (‘disciplinary core’) by both majors. For cases with 24 or less double-counted credits, the student must make up an equivalent number of credits by taking other courses offered by any Faculty.
2. The following list shows the major-major combinations that have more than 24 credits of the same ‘disciplinary core’ courses that appear in both majors and is subject to the rule of double counting:

<table>
<thead>
<tr>
<th>Major-Major combination</th>
<th>Admission Year (Year 1)</th>
<th>No. of common ‘disciplinary core’ courses (credits) appear in both majors including SCNC1111 and SCNC1112</th>
<th>No. of replacement courses (credits) to be taken in the 2nd major (‘Major 2’)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major in Astronomy</td>
<td>2013, 2014</td>
<td>5 (30 credits)</td>
<td>1 (6 credits)</td>
</tr>
<tr>
<td>Major in Mathematics/Physics</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Major in Astronomy</td>
<td>2013, 2014</td>
<td>6 (36 credits)</td>
<td>2 (12 credits)</td>
</tr>
<tr>
<td>Major in Physics</td>
<td>2015, 2016, 2017</td>
<td>5 (30 credits)</td>
<td>1 (6 credits)</td>
</tr>
<tr>
<td>Major in Biochemistry</td>
<td>2015, 2016, 2017, 2018</td>
<td>5 (30 credits)</td>
<td>1 (6 credits)</td>
</tr>
<tr>
<td>Major in Chemistry</td>
<td>2013, 2014</td>
<td>5 (30 credits)</td>
<td>1 (6 credits)</td>
</tr>
<tr>
<td>Major in Biochemistry</td>
<td>2013, 2014</td>
<td>5 (30 credits)</td>
<td>1 (6 credits)</td>
</tr>
<tr>
<td>Major in Molecular Biology &amp; Biotechnology</td>
<td>All years</td>
<td>7 (42 credits)</td>
<td>3 (18 credits)</td>
</tr>
<tr>
<td>Major in Biological Sciences</td>
<td>2014, 2017, 2018</td>
<td>6 (36 credits)</td>
<td>2 (12 credits)</td>
</tr>
<tr>
<td>Major in Food &amp; Nutritional Science</td>
<td>2013</td>
<td>5 (30 credits)</td>
<td>1 (6 credits)</td>
</tr>
<tr>
<td>Major in Molecular Biology &amp; Biotechnology</td>
<td>2015, 2016, 2017, 2018</td>
<td>5 (30 credits)</td>
<td>1 (6 credits)</td>
</tr>
<tr>
<td>Major in Earth System Science Major in Geology</td>
<td>2013, 2014, 2015, 2016</td>
<td>5 (30 credits)</td>
<td>1 (6 credits)</td>
</tr>
<tr>
<td>Major in Ecology &amp; Biodiversity Major in Food &amp; Nutritional Science</td>
<td>2013, 2017, 2018</td>
<td>5 (30 credits)</td>
<td>1 (6 credits)</td>
</tr>
<tr>
<td>Major in Molecular Biology &amp; Biotechnology</td>
<td>2014, 2015, 2016</td>
<td>6 (36 credits)</td>
<td>2 (12 credits)</td>
</tr>
<tr>
<td>Major in Ecology &amp; Biodiversity Major in Molecular Biology &amp; Biotechnology</td>
<td>All years</td>
<td>5 (30 credits)</td>
<td>1 (6 credits)</td>
</tr>
<tr>
<td>Major in Food &amp; Nutritional Science Major in Molecular Biology &amp; Biotechnology</td>
<td>All years</td>
<td>6 (36 credits)</td>
<td>2 (12 credits)</td>
</tr>
</tbody>
</table>

If more than 24 credits (including SCNC1111 & SCNC1112) are listed as required courses (‘disciplinary core’) in both the first (‘Major 1’) and second (‘Major 2’) majors undertaken by a student, the student must make up the number of credits above the 24 permissible by taking replacement course(s) in the second major (‘Major 2’). The replacement course(s) must be the disciplinary elective course(s) in the second major (‘Major 2’) and have the same prefix and at the same or higher level as the double-counted course(s). The double counted credits should count the following courses in this order: (1) SCNC1111 and SCNC1112, (2) introductory level (levels 1 and 2) courses, and (3) advanced level (level 3 or above) courses. For example, if a student takes a first major in Ecology & Biodiversity (‘Major 1’) and a second major in Molecular Biology & Biotechnology (‘Major 2’), SCNC1111, SCNC1112, BIOL1110, BIOL2102 and BIOL2103 are the common ‘disciplinary core’ courses that appear in both majors. The first 3 courses SCNC1111, SCNC1112, and BIOL1110 would first be counted plus either BIOL2102 or BIOL2103 for the major in Molecular Biology & Biotechnology. The student has to take a replacement ‘disciplinary
elective’ course (with a prefix of BIOL at level 2 or above) in the second major in Molecular Biology & Biotechnology to make up for BIOL2102 or BIOL2103.

3. Double counting of credits is not permissible for major–minor or double-minors combinations. When a course is required (‘disciplinary core’) both by the major and minor or by both minors, the student must take a replacement course for the minor. The replacement course must be the disciplinary elective in the minor and have the same prefix and at the same or higher level as the course to be replaced.

4. For students taking the Mathematics related majors/minors should note the following exemption and replacement arrangement:

Students who fall into the following exemption situation for the introductory level Disciplinary Core Mathematics courses in Science Majors/Minors are required to take the specified replacement course(s) as prescribed in the table below:

<table>
<thead>
<tr>
<th>Exempted Course</th>
<th>Exemption granted under the following circumstances</th>
<th>Specified Replacement Course</th>
</tr>
</thead>
</table>
| MATH1013        | For students taking Minor with an overlap of Disciplinary Core Course: MATH1013 | Select **6 credits** from the following to replace MATH1013:  
• Any 6-credit level 2 or above Mathematics Disciplinary Elective chosen from the Programme/Major/Minor structure in which MATH1013 is the disciplinary core course  
• MATH2241 Introduction to mathematical analysis (6) |
| MATH1013        | University mathematics II  
For students taking Programme/Major/Minor with Disciplinary Core Courses: MATH1851 and MATH1853 (which are together deemed equivalent to MATH1013) |  
For students taking Professional Core in Bachelor of Science in Actuarial Science with Disciplinary Core Course: MATH1821 (which is equivalent to MATH1013) |
| MATH2014        | Multivariable calculus and linear algebra  
For students taking Professional Core in Bachelor of Science in Actuarial Science with Disciplinary Core Course: MATH2822 (which is equivalent to MATH2014) | Select **6 credits** from the following to replace MATH2014:  
• MATH2012 Fundamental concepts of mathematics (6)  
• MATH2241 Introduction to mathematical analysis (6)  
• Any 6-credit advanced level Mathematics Disciplinary Elective chosen from the Major/Minor structure in which MATH2014 is the disciplinary core course |
<table>
<thead>
<tr>
<th>Exempted Course</th>
<th>Exemption granted under the following circumstances</th>
<th>Specified Replacement Course</th>
</tr>
</thead>
</table>
| MATH2101 Linear algebra I | For students taking Minor with an overlap of Disciplinary Core Course: MATH2101 | Select 6 credits from the following to replace MATH2101:  
- MATH2012 Fundamental concepts of mathematics (6)  
- MATH2241 Introduction to mathematical analysis (6)  
- Any 6-credit advanced level Mathematics Disciplinary Elective chosen from the Minor structure in which MATH2101 is the disciplinary core course |
| MATH2211 Multivariable calculus | For students taking Minor with an overlap of Disciplinary Core Course: MATH2211 | Select 6 credits from the following to replace MATH2211:  
- MATH2012 Fundamental concepts of mathematics (6)  
- MATH2241 Introduction to mathematical analysis (6)  
- Any 6-credit advanced level Mathematics Disciplinary Elective chosen from the Minor structure in which MATH2211 is the disciplinary core course |
| 18 credits of Introductory level courses requirement of the Minor: MATH1013 MATH2101 MATH2211 | For students taking Professional Core in Bachelor of Science in Actuarial Science with Disciplinary Core Courses: MATH1821 and MATH2822 (which are together deemed to have satisfied MATH1013, MATH2101 & MATH2211) | Select 18 credits from the following to replace the credit requirement of MATH1013, MATH2101 & MATH2211:  
- MATH2012 Fundamental concepts of mathematics (6)  
(if not the disciplinary core course in the structure); and/or  
- MATH2241 Introduction to mathematical analysis (6)  
(if not the disciplinary core course in the structure); and/or  
- Equivalent credits of advanced level Mathematics Disciplinary Elective(s) chosen from the Major/Minor structure in which MATH1013, MATH2101 & MATH2211 are the disciplinary core courses |

5. For the situations of 2, 3 and 4 above, students have to complete the application form, seek the written endorsement from the Course Selection Adviser of the second major (‘Major 2’) / minor and then return it to the Faculty Office by the closing dates of course selection or add/drop periods.
3. **BSc Graduation Requirements and Honours Classification**

(a) **Award of a BSc degree**

For students admitted to the first year in 2014-15 or before, and students admitted directly to the third year in 2016-17 or before:

To be eligible for the award of the degree of Bachelor of Science, students must fulfill the following requirements:

i. Satisfied the requirements in UG5 of the Regulations for First Degree Curricula;

ii. Passed not fewer than 240 credits, comprising 96 credits of the required courses as prescribed in the major programme of the BSc degree curriculum.

* UG5 specifies that students have to successfully complete:
  
  (a) 12 credits in English language enhancement, including 6 credits in Core University English\(^1\) (i.e. CAES1000) and 6 credits in an English in the Discipline course\(^2\) (i.e. CAES9820 Academic English for Science Students);

  (b) 6 credits in Chinese language enhancement\(^3\) (i.e. CSCI9001 Practical Chinese for Science Students);

  (c) 36 credits of courses in the Common Core Curriculum, comprising at least one and not more than two courses from each Area of Inquiry\(^4\) with not more than 24 credits of courses being selected within one academic year except where candidates are required to make up for failed credits; and

  (d) a capstone experience as specified in the syllabuses of the degree curriculum.

For students admitted to the first year in 2015-16 and thereafter, and students admitted directly to the second/third year in 2017-18 and thereafter:

To be eligible for the award of the degree of Bachelor of Science, students must fulfill the following requirements:

i. Satisfied the requirements in UG5 of the Regulations for First Degree Curricula;

ii. Passed not fewer than 240 credits, comprising 96 credits of the required courses as prescribed in the regular major programme, or 144 credits (or a higher credit requirement by the accredited bodies) of the prescribed courses in the intensive major programme, of the BSc degree curriculum.

* UG5 specifies that students have to successfully complete:

  (a) 12 credits in English language enhancement, including 6 credits in Core University English\(^1\) (i.e. CAES1000) and 6 credits in an English in the Discipline course\(^2\) (i.e. CAES9820 Academic English for Science Students);

  (b) 6 credits in Chinese language enhancement\(^3\) (i.e. CSCI9001 Practical Chinese for Science Students);

  (c) 36 credits of courses in the Common Core Curriculum, comprising at least one and not more than two courses from each Area of Inquiry\(^4\) with not more than 24 credits of courses being selected within one academic year except where candidates are required to make up for failed credits; and

  (d) a capstone experience as specified in the syllabuses of the degree curriculum.
(b) Honours Classification

For students admitted to the first year in 2016-17 or before, students admitted directly to the second year in 2017-18, and students admitted directly to the third year in 2018-19 or before:

Classification of honours are calculated using the cumulative grade point average CGPA as below:

<table>
<thead>
<tr>
<th>CGPA range</th>
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</thead>
<tbody>
<tr>
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<td>1.70 – 2.39</td>
</tr>
<tr>
<td>Pass</td>
<td>1.00 – 1.69</td>
</tr>
</tbody>
</table>

For students admitted to the first year in 2017-18 and thereafter, and students admitted directly to the second year in 2018-19 and thereafter:

Classification of honours are calculated using the graduation grade point average GGPA* as below:

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</tbody>
</table>

* For students in the 2017-18 intake and thereafter who have successfully completed six Common Core courses, the calculation of Graduation GPA is subject to the proviso that either five Common Core courses with the highest grades (covering all four Areas of Inquiry), or all six courses will be counted towards Graduation GPA, depending on which generates the higher Graduation GPA.

Credits granted for advanced standing in recognition of studies completed successfully elsewhere before admission to the University and credits transfer in recognition of studies completed on exchange during candidature at HKU are not included in the calculation of GPA.

1 Candidates who have been admitted to Year 1 in 2018-19 (and thereafter) and have achieved any one of the following qualifications are exempted from this requirement, and Core University English is optional. Those who do not take this course should take a 6-credit elective course in lieu, see Regulation UG6:

- Level 5 or above in English Language in the HKDSE
- holder of a Bachelor’s degree from an English-medium university
- achieved Grade A or above in English Language GCE Advanced Level (AL) / Advanced Subsidiary Level (ASL)
- achieved an overall IELTS score of no less than 7 AND with all sub-scores no less than 6.5 on the Reading, Speaking, Listening and Writing Tests
- achieved an overall TOEFL Internet-based test score of no less than 94 AND no less than a 24 on the writing, a 20 on the speaking, a 20 on the listening, AND a 19 on the reading sections
- achieved in International Baccalaureate (IB) Grade 4 or above in English A1/ English Language A/ English A: Literature/ English A: Language and Literature (HL); or Grade 5 or above in English B/ English Language B (HL); or Grade 5 or above in English A1/ English Language A/ English A: Literature/ English A: Language and Literature (SL)
- achieved Grade 4 or above on the Advanced Placement (AP) English Language/ English Language and Composition/ English Literature and Composition Test
- achieved a NEW Scholastic Aptitude Test (SAT) score of 35 or above on both the Writing & Language Test and Reading Test (from 2016)
- achieved Grade B or above in H1 General Paper at the Singapore GCE A-level
- achieved Grade A or better in English language at Malaysia SPM examination
- achieved Grade A2 or better in Malaysia UEC-Senior English Language
- attained merit (3 points) or above in each set of credits in New Zealand NCEA Literacy (10 credits made up of 5 credits in reading and 5 credits in writing)
- achieved a score of 95% or better in English at All India Senior School Certificate Examination / Higher School Certificate
- achieved a final score of 90% or better in English at Grade 12 Canadian high school curriculum
- achieved Grade B or better in English Language at Sri Lanka Ordinary examination
- achieved a score of 90 or better in English in the Russian Unified State Exam (Единый государственный экзамен, ЕГЭ, Yediniy gosudarstvenniy ekzamen, EGE)
- Academic Speaking and Writing test conducted by CAES for students who have not taken any of the above tests
  - When applying to take the Academic Speaking and Writing Test, students should provide evidence to the home Faculty and the CAES1000 Course Coordinator that they were admitted to HKU using qualifications other than those included in the above list.
  - Applicants are required to show the evidence of those other qualifications to the assessor on the day of the Academic Speaking and Writing Test.
  - If any applicants failed to provide any evidence that they were admitted to HKU using qualifications other than those included in the above list provided by CAES, the CAES assessor has the rights not to allow the applicant to take the test.

2 (a) To satisfy the English in the Discipline (ED) requirement, candidates who have passed the ED course for a Major but subsequently change that Major are required to pass the ED course for the new Major, or either of the double Majors finally declared upon graduation irrespective of whether the second Major is offered within or outside of the candidates’ home Faculty.

(b) Candidates declaring double Majors can, if they fail in the ED course for one of the Majors, either (i) re-take and successfully complete that failed ED course, or (ii) successfully complete the ED course for the other Major, irrespective of whether the Major is offered within or outside of the candidates’ home Faculty.

(c) Candidates who undertake studies in double Majors or double degrees are not required to take a second ED course but may be advised by the Faculty to do so.

3 Candidates who have not studied Chinese language during their secondary education may be exempted from this requirement and should take a 6-credit elective course in lieu, see Regulation UG6.

4 Candidates registered for double degree studies are required to successfully complete 24 credits of courses in the Common Core Curriculum, selecting one course from each Area of Inquiry, with the curriculum of the first degree, as appropriate.
4. BSc Degree Regulations

(a) For students admitted under the 4-year ‘2012 curriculum’ to the BSc degree curriculum to the first year in the academic years 2012-13 and 2013-14, and students admitted directly to the third year in the academic years 2014-15 and 2015-16.

(See also General Regulations and Regulations for First Degree Curricula)

Definitions

Sc1 For the purpose of these regulations and the syllabuses for the BSc degree, unless the context otherwise requires:

“Science course” means any course offered by the Faculty of Science, and the School of Biomedical Sciences.

“Advanced Science course” means any level 3, 4 or above course offered by the Faculty of Science and the School of Biomedical Sciences.

“Course” means a course of study, with a credit value expressed as a number of credit-units as specified in the syllabuses for a degree curriculum.

“Syllabus” means courses taught by departments, centres, and schools, offered under a degree curriculum.

“Credits” or “credit-units” means the value assigned to each course to indicate its study load relative to the total study load under a degree curriculum. The study load refers to the hours of student learning activities and experiences, both within and outside the classroom, and includes contact hours and time spent on assessment tasks and examinations. Candidates who satisfactorily complete courses with a credit value earn the credits assigned to these courses.

Admission to the BSc degree

Sc2 To be eligible for admission to the BSc degree, candidates shall:
(a) comply with the General Regulations;
(b) comply with the Regulations for First Degree Curricula; and
(c) satisfy all the requirements of the curriculum in accordance with these regulations and the syllabuses.

Period of study

Sc3 The curriculum for the BSc degree shall normally require eight semesters of full-time study, extending over not fewer than four academic years, and shall include any assessment to be held during and/or at the end of each semester. Candidates shall not in any case be permitted to extend their studies beyond the maximum period of registration of six academic years.

1 This regulation should be read in conjunction with UG1 of the Regulations for First Degree Curricula.
Selection of courses

Sc4  Candidates shall select their courses in accordance with these regulations and the guidelines specified in the syllabuses before the beginning of each semester. Any change to the selection of courses shall be made only during the add/drop period of the semester in which the course begins, and such changes shall not be reflected in the transcript of the candidate. Requests for changes after the designated add/drop period of the semester shall not be considered.

Curriculum requirements and progression in curriculum

Sc5

(a) Candidates shall satisfy the requirements prescribed in UG5 of the Regulations of First Degree Curricula.

(b) Candidates shall take not fewer than 240 credits, in the manner specified in these regulations and the syllabuses.

(c) Candidates shall take at least 96 credits of Science courses including all required courses of the major programme of the BSc degree curriculum.

(d) Candidates shall normally be required to take not fewer than 24 credits nor more than 30 credits in any one semester (except the summer semester) unless otherwise permitted or required by the Board of the Faculty, or except in the last semester of study when the number of outstanding credits required to complete the curriculum requirements may be fewer than 24 credits.

(e) Candidates may, of their own volition, take additional credits not exceeding 6 credits in each semester, and/or further credits during the summer semester, accumulating up to a maximum of 72 credits in one academic year. With the special permission of the Board of the Faculty, candidates may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load of 288 credits for the normative period of study specified in the curriculum regulations, save as provided for under Sc5(f).

(f) Where candidates are required to make up for failed credits, the Board of the Faculty may give permission for candidates to exceed the annual study load of 72 credits provided that the total number of credits taken does not exceed the maximum curriculum study load of 432 credits for the maximum period of registration specified in the curriculum regulations.

(g) Candidates may, with the approval of the Board of the Faculty, transfer credits for courses completed at other institutions at any time during their candidature. The number of transferred credits will be recorded on the transcript of the candidate, but the results of courses completed at other institutions shall not be included in the calculation of the GPA. The number of credits to be transferred shall not exceed half of the total credits normally required under the degree curricula of the candidates during their candidature at the University.

(h) Candidates shall be recommended for discontinuation of their studies if they have:

   (i) failed to complete successfully 36 or more credits in two consecutive semesters (not including the summer semester), except where they are not required to take such a
number of credits in the two given semesters, or
(ii) failed to achieve an average Semester GPA of 1.0 or higher for two consecutive semesters (not including the summer semester), or
(iii) exceeded the maximum period of registration specified in Sc3, unless otherwise permitted by the Board of the Faculty.

Advanced standing

Sc6 Advanced standing may be granted to candidates in recognition of studies completed successfully in an approved institution of higher education elsewhere in accordance with UG2 of the Regulations for First Degree Curricula. Credits granted for advanced standing will be recorded on the transcript of the candidate but shall not be included in the calculation of the GPA.

Assessment

Sc7

(a) Candidates shall be assessed for each of the courses for which they have registered, and assessment may be conducted in any combination of continuous assessment of coursework, written examinations and/or any other assessable activities. Only passed courses will earn credits.

(b) Candidates who are unable, because of illness, to be present at the written examination of any course may apply for permission to present themselves at a supplementary examination of the same course to be held before the beginning of the First Semester of the following academic year. Any such application shall be made on the form prescribed within two weeks of the first day of the candidate’s absence from any examination. Any supplementary examination shall be part of that academic year’s examinations, and the provisions made in the regulations for failure at the first attempt shall apply accordingly.

(c) Candidates shall not be permitted to repeat a course for which they have received a D grade or above for the purpose of upgrading.

(d) Candidates are required to make up for failed courses in the following manner: repeating the failed course by undergoing instruction and satisfying the assessment, or for elective courses, taking another course in lieu and satisfying the assessment requirements.

(e) There shall be no appeal against the results of examinations and all other forms of assessment.

Award of BSc Degree

Sc8 To be eligible for the award of the BSc degree, candidates shall have:

(a) satisfied the requirements in UG5 of the Regulations for First Degree Curricula;

(b) passed not fewer than 240 credits, comprising 96 credits of the required courses as prescribed in the major programme of the BSc degree curriculum.
Honours classification

Sc9

(a) Honours classifications shall be awarded in five divisions: First Class Honours, Second Class Honours Division One, Second Class Honours Division Two, Third Class Honours, and Pass. The classification of honours shall be determined by the Board of Examiners for the Degree of BSc in accordance with the following Cumulative GPA scores, with all courses taken (including failed courses, but not including courses approved by the Senate graded as ‘Pass’, ‘Fail’ or ‘Distinction’) carrying equal weighting:

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</tr>
<tr>
<td>Pass</td>
<td>1.00 – 1.69</td>
</tr>
</tbody>
</table>

(b) Honours classification may not be determined solely on the basis of a candidate’s Cumulative GPA and the Board of Examiners for the Degree of BSc may, at its absolute discretion and with justification, award a higher class of honours to a candidate deemed to have demonstrated meritorious academic achievement but whose Cumulative GPA falls below the range stipulated in UG9(a) of the higher classification by not more than 0.1 Grade Point.

(c) A list of candidates who have successfully completed all degree requirements shall be posted on Faculty noticeboards.
(b) For students admitted under the 4-year ‘2012 curriculum’ to the BSc degree curriculum to the
first year in the academic year 2014-15, and students admitted directly to the third year in the
academic year 2016-17.

(See also General Regulations and Regulations for First Degree Curricula)

Definitions

Sc1 For the purpose of these regulations and the syllabuses for the BSc degree, unless
the context otherwise requires:

“Science course” means any course offered by the Faculty of Science, and the School of
Biomedical Sciences.

“Advanced Science course” means any level 3, 4 or above course offered by the Faculty of
Science and the School of Biomedical Sciences.

“Course” means a course of study, with a credit value expressed as a number of credit-units
as specified in the syllabuses for a degree curriculum.

“Syllabus” means courses taught by departments, centres, and schools, offered under a
degree curriculum.

“Credits” or “credit-units” means the value assigned to each course to indicate its study load relative
to the total study load under a degree curriculum. The study load refers to the hours of student
learning activities and experiences, both within and outside the classroom, and includes contact
hours and time spent on assessment tasks and examinations. Candidates who satisfactorily
complete courses with a credit value earn the credits assigned to these courses.

Admission to the BSc degree

Sc2 To be eligible for admission to the BSc degree, candidates shall:
(a) comply with the General Regulations;
(b) comply with the Regulations for First Degree Curricula; and
(c) satisfy all the requirements of the curriculum in accordance with these regulations and
the syllabuses.

Period of study

Sc3 The curriculum for the BSc degree shall normally require eight semesters of full-time study,
extending over not fewer than four academic years, and shall include any assessment to be
held during and/or at the end of each semester. Candidates shall not in any case be permitted to
extend their studies beyond the maximum period of registration of six academic years.

Selection of courses

1 This regulation should be read in conjunction with UG1 of the Regulations for First Degree Curricula.
Sc4 Candidates shall select their courses in accordance with these regulations and the guidelines specified in the syllabuses before the beginning of each semester. Any change to the selection of courses shall be made only during the add/drop period of the semester in which the course begins, and such changes shall not be reflected in the transcript of the candidate. Requests for changes after the designated add/drop period of the semester shall not be considered.

Curriculum requirements and progression in curriculum

Sc5

(a) Candidates shall satisfy the requirements prescribed in UG5 of the Regulations of First Degree Curricula.

(b) Candidates shall take not fewer than 240 credits, in the manner specified in these regulations and the syllabuses.

(c) Candidates shall take at least 96 credits of Science courses including all required courses of the major programme of the BSc degree curriculum.

(d) Candidates shall normally be required to take not fewer than 24 credits nor more than 30 credits in any one semester (except the summer semester) unless otherwise permitted or required by the Board of the Faculty, or except in the last semester of study when the number of outstanding credits required to complete the curriculum requirements may be fewer than 24 credits.

(e) Candidates may, of their own volition, take additional credits not exceeding 6 credits in each semester, and/or further credits during the summer semester, accumulating up to a maximum of 72 credits in one academic year. With the special permission of the Board of the Faculty, candidates may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load of 288 credits for the normative period of study specified in the curriculum regulations, save as provided for under Sc5(f).

(f) Where candidates are required to make up for failed credits, the Board of the Faculty may give permission for candidates to exceed the annual study load of 72 credits provided that the total number of credits taken does not exceed the maximum curriculum study load of 432 credits for the maximum period of registration specified in the curriculum regulations.

(g) Candidates may, with the approval of the Board of the Faculty, transfer credits for courses completed at other institutions at any time during their candidature. The number of transferred credits will be recorded on the transcript of the candidate, but the results of courses completed at other institutions shall not be included in the calculation of the GPA. The number of credits to be transferred shall not exceed half of the total credits normally required under the degree curricula of the candidates during their candidature at the University.

(h) Candidates shall be recommended for discontinuation of their studies if they have:

(i) failed to complete successfully 36 or more credits in two consecutive semesters (not including the summer semester), except where they are not required to take such a number of credits in the two given semesters, or
(ii) failed to achieve an average Semester GPA of 1.0 or higher for two consecutive semesters (not including the summer semester), or
(iii) exceeded the maximum period of registration specified in Sc3, unless otherwise permitted by the Board of the Faculty.

Advanced standing

Sc6 Advanced standing may be granted to candidates in recognition of studies completed successfully before admission to the curriculum in accordance with UG2 of the Regulations for First Degree Curricula. Credits granted for advanced standing will be recorded on the transcript of the candidate but shall not be included in the calculation of the GPA.

Assessment

Sc7

(a) Candidates shall be assessed for each of the courses for which they have registered, and assessment may be conducted in any combination of continuous assessment of coursework, written examinations and/or any other assessable activities. Only passed courses will earn credits.

(b) Candidates who are unable, because of illness, to be present at the written examination of any course may apply for permission to present themselves at a supplementary examination of the same course to be held before the beginning of the First Semester of the following academic year. Any such application shall be made on the form prescribed within two weeks of the first day of the candidate’s absence from any examination. Any supplementary examination shall be part of that academic year’s examinations, and the provisions made in the regulations for failure at the first attempt shall apply accordingly.

(c) Candidates shall not be permitted to repeat a course for which they have received a D grade or above for the purpose of upgrading.

(d) Candidates are required to make up for failed courses in the following manner: repeating the failed course by undergoing instruction and satisfying the assessment, or for elective courses, taking another course in lieu and satisfying the assessment requirements.

(e) There shall be no appeal against the results of examinations and all other forms of assessment.

Award of BSc Degree

Sc8 To be eligible for the award of the BSc degree, candidates shall have:

(a) satisfied the requirements in UG5 of the Regulations for First Degree Curricula;

(b) passed not fewer than 240 credits, comprising 96 credits of the required courses as prescribed in the major programme of the BSc degree curriculum.
Honours classification

Sc9

(a) Honours classifications shall be awarded in five divisions: First Class Honours, Second Class Honours Division One, Second Class Honours Division Two, Third Class Honours, and Pass. The classification of honours shall be determined by the Board of Examiners for the Degree of BSc in accordance with the following Cumulative GPA scores, with all courses taken (including failed courses, but not including courses approved by the Senate graded as ‘Pass’, ‘Fail’ or ‘Distinction’) carrying equal weighting:

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(b) Honours classification may not be determined solely on the basis of a candidate’s Cumulative GPA and the Board of Examiners for the Degree of BSc may, at its absolute discretion and with justification, award a higher class of honours to a candidate deemed to have demonstrated meritorious academic achievement but whose Cumulative GPA falls below the range stipulated in UG9(a) of the higher classification by not more than 0.1 Grade Point.

(c) A list of candidates who have successfully completed all degree requirements shall be posted on Faculty noticeboards.
(c) For students admitted under the 4-year ‘2012 curriculum’ to the BSc degree curriculum to the first year in the academic years 2015-16 and 2016-17, students admitted directly to the second year in the academic year 2017-18, and students admitted directly to the third year in the academic years 2017-18 and 2018-19.

(See also General Regulations and Regulations for First Degree Curricula)

Definitions

Sc1 — For the purpose of these regulations and the syllabuses for the BSc degree, unless the context otherwise requires:

“Science course” means any course offered by the Faculty of Science, and the School of Biomedical Sciences.

“Advanced Science course” means any level 3, 4 or above course offered by the Faculty of Science and the School of Biomedical Sciences.

“Course” means a course of study, with a credit value expressed as a number of credit-units as specified in the syllabuses for a degree curriculum.

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Admission to the BSc degree

Sc2 — To be eligible for admission to the BSc degree, candidates shall:
(a) comply with the General Regulations;
(b) comply with the Regulations for First Degree Curricula; and
(c) satisfy all the requirements of the curriculum in accordance with these regulations and the syllabuses.

Period of study

Sc3 — The curriculum for the BSc degree shall normally require eight semesters of full-time study, extending over not fewer than four academic years, and shall include any assessment to be held during and/or at the end of each semester. Candidates shall not in any case be permitted to extend their studies beyond the maximum period of registration of six academic years.

1 This regulation should be read in conjunction with UG1 of the Regulations for First Degree Curricula.
Selection of courses

Sc4 Candidates shall select their courses in accordance with these regulations and the guidelines specified in the syllabuses before the beginning of each semester. Any change to the selection of courses shall be made only during the add/drop period of the semester in which the course begins, and such changes shall not be reflected in the transcript of the candidate. Requests for changes after the designated add/drop period of the semester shall not be considered.

Curriculum requirements and progression in curriculum

Sc5

(a) Candidates shall satisfy the requirements prescribed in UG5 of the Regulations of First Degree Curricula.

(b) Candidates shall take not fewer than 240 credits, in the manner specified in these regulations and the syllabuses.

(c) Candidates shall take at least 96 credits of Science courses including all required courses in the regular major programme, or at least 144 credits (or a higher credit requirement by the accredited bodies) of Science courses including all required courses in the intensive major programme, of the BSc degree curriculum.

(d) Candidates shall normally be required to take not fewer than 24 credits nor more than 30 credits in any one semester (except the summer semester) unless otherwise permitted or required by the Board of the Faculty, or except in the last semester of study when the number of outstanding credits required to complete the curriculum requirements may be fewer than 24 credits.

(e) Candidates may, of their own volition, take additional credits not exceeding 6 credits in each semester, and/or further credits during the summer semester, accumulating up to a maximum of 72 credits in one academic year. With the special permission of the Board of the Faculty, candidates may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load of 288 credits for the normative period of study specified in the curriculum regulations, save as provided for under Sc5(f).

(f) Where candidates are required to make up for failed credits, the Board of the Faculty may give permission for candidates to exceed the annual study load of 72 credits provided that the total number of credits taken does not exceed the maximum curriculum study load of 432 credits for the maximum period of registration specified in the curriculum regulations.

(g) Candidates may, with the approval of the Board of the Faculty, transfer credits for courses completed at other institutions at any time during their candidature. The number of transferred credits will be recorded on the transcript of the candidate, but the results of courses completed at other institutions shall not be included in the calculation of the GPA. The number of credits to be transferred shall not exceed half of the total credits normally required under the degree curricula of the candidates during their candidature at the University.

(h) Candidates shall be recommended for discontinuation of their studies if they have:
(i) failed to complete successfully 36 or more credits in two consecutive semesters (not including the summer semester), except where they are not required to take such a number of credits in the two given semesters, or
(ii) failed to achieve an average Semester GPA of 1.0 or higher for two consecutive semesters (not including the summer semester), or
(iii) exceeded the maximum period of registration specified in Sc3, unless otherwise permitted by the Board of the Faculty.

Advanced standing

Sc6 Advanced standing may be granted to candidates in recognition of studies completed successfully before admission to the curriculum in accordance with UG2 of the Regulations for First Degree Curricula. Credits granted for advanced standing will be recorded on the transcript of the candidate but shall not be included in the calculation of the GPA.

Assessment

Sc7

(a) Candidates shall be assessed for each of the courses for which they have registered, and assessment may be conducted in any combination of continuous assessment of coursework, written examinations and/or any other assessable activities. Only passed courses will earn credits.

(b) Candidates who are unable, because of illness, to be present at the written examination of any course may apply for permission to present themselves at a supplementary examination of the same course to be held before the beginning of the First Semester of the following academic year. Any such application shall be made on the form prescribed within two weeks of the first day of the candidate’s absence from any examination. Any supplementary examination shall be part of that academic year’s examinations, and the provisions made in the regulations for failure at the first attempt shall apply accordingly.

(c) Candidates shall not be permitted to repeat a course for which they have received a D grade or above for the purpose of upgrading.

(d) Candidates are required to make up for failed courses in the following manner: repeating the failed course by undergoing instruction and satisfying the assessment, or for elective courses, taking another course in lieu and satisfying the assessment requirements.

(e) There shall be no appeal against the results of examinations and all other forms of assessment.

Award of BSc Degree

Sc8 To be eligible for the award of the BSc degree, candidates shall have:

(a) satisfied the requirements in UG5 of the Regulations for First Degree Curricula;

(b) passed not fewer than 240 credits, comprising 96 credits of the required courses as prescribed in the regular major programme, or 144 credits (or a higher credit requirement by the accredited bodies) of the prescribed courses in the intensive major programme, of the BSc
Honours classification

Sc9

(a) Honours classifications shall be awarded in five divisions: First Class Honours, Second Class Honours Division One, Second Class Honours Division Two, Third Class Honours, and Pass. The classification of honours shall be determined by the Board of Examiners for the Degree of BSc in accordance with the following Cumulative GPA scores, with all courses taken (including failed courses, but not including courses approved by the Senate graded as ‘Pass’, ‘Fail’ or ‘Distinction’) carrying equal weighting:

<table>
<thead>
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<td>1.70 – 2.39</td>
</tr>
<tr>
<td>Pass</td>
<td>1.00 – 1.69</td>
</tr>
</tbody>
</table>

(b) Honours classification may not be determined solely on the basis of a candidate’s Cumulative GPA and the Board of Examiners for the Degree of BSc may, at its absolute discretion and with justification, award a higher class of honours to a candidate deemed to have demonstrated meritorious academic achievement but whose Cumulative GPA falls below the range stipulated in UG9(a) of the higher classification by not more than 0.1 Grade Point.

(c) A list of candidates who have successfully completed all degree requirements shall be posted on Faculty noticeboards.
(d) For students admitted under the 4-year ‘2012 curriculum’ to the BSc degree curriculum to the first year in the academic year 2017-18 and thereafter, and students admitted directly to the second year in the academic year 2018-19.

(See also General Regulations and Regulations for First Degree Curricula)

Definitions

Sc1 For the purpose of these regulations and the syllabuses for the BSc degree, unless the context otherwise requires:

“Science course” means any course offered by the Faculty of Science, and the School of Biomedical Sciences.

“Advanced Science course” means any level 3, 4 or above course offered by the Faculty of Science and the School of Biomedical Sciences.

“Course” means a course of study, with a credit value expressed as a number of credit-units as specified in the syllabuses for a degree curriculum.

“Syllabus” means courses taught by departments, centres, and schools, offered under a degree curriculum.

“Credits” or “credit-units” means the value assigned to each course to indicate its study load relative to the total study load under a degree curriculum. The study load refers to the hours of student learning activities and experiences, both within and outside the classroom, and includes contact hours and time spent on assessment tasks and examinations. Candidates who satisfactorily complete courses with a credit value earn the credits assigned to these courses.

Admission to the BSc degree

Sc2 To be eligible for admission to the BSc degree, candidates shall:
(a) comply with the General Regulations;
(b) comply with the Regulations for First Degree Curricula; and
(c) satisfy all the requirements of the curriculum in accordance with these regulations and the syllabuses.

Period of study

Sc3 The curriculum for the BSc degree shall normally require eight semesters of full-time study, extending over not fewer than four academic years, and shall include any assessment to be held during and/or at the end of each semester. Candidates shall not in any case be permitted to extend their studies beyond the maximum period of registration of six academic years.

Selection of courses

Sc4 Candidates shall select their courses in accordance with these regulations and the guidelines specified in the syllabuses before the beginning of each semester. Any change to the selection of courses

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1 This regulation should be read in conjunction with UG1 of the Regulations for First Degree Curricula.
Courses shall be made only during the add/drop period of the semester in which the course begins, and such changes shall not be reflected in the transcript of the candidate. Requests for changes after the designated add/drop period of the semester shall not be considered.

Curriculum requirements and progression in curriculum

Sc5

(a) Candidates shall satisfy the requirements prescribed in UG5 of the Regulations of First Degree Curricula.

(b) Candidates shall take not fewer than 240 credits, in the manner specified in these regulations and the syllabuses.

(c) Candidates shall take at least 96 credits of Science courses including all required courses in the regular major programme, or at least 144 credits (or a higher credit requirement by the accredited bodies) of Science courses including all required courses in the intensive major programme, of the BSc degree curriculum.

(d) Candidates shall normally be required to take not fewer than 24 credits nor more than 30 credits in any one semester (except the summer semester) unless otherwise permitted or required by the Board of the Faculty, or except in the last semester of study when the number of outstanding credits required to complete the curriculum requirements may be fewer than 24 credits.

(e) Candidates may, of their own volition, take additional credits not exceeding 6 credits in each semester, and/or further credits during the summer semester, accumulating up to a maximum of 72 credits in one academic year. With the special permission of the Board of the Faculty, candidates may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load of 288 credits for the normative period of study specified in the curriculum regulations, save as provided for under Sc5(f).

(f) Where candidates are required to make up for failed credits, the Board of the Faculty may give permission for candidates to exceed the annual study load of 72 credits provided that the total number of credits taken does not exceed the maximum curriculum study load of 432 credits for the maximum period of registration specified in the curriculum regulations.

(g) Candidates may, with the approval of the Board of the Faculty, transfer credits for courses completed at other institutions at any time during their candidature. The number of transferred credits will be recorded on the transcript of the candidate, but the results of courses completed at other institutions shall not be included in the calculation of the GPA. The number of credits to be transferred shall not exceed half of the total credits normally required under the degree curricula of the candidates during their candidature at the University.

(h) Candidates shall be recommended for discontinuation of their studies if they have:

(i) failed to complete successfully 36 or more credits in two consecutive semesters (not including the summer semester), except where they are not required to take such a number of credits in the two given semesters, or

(ii) failed to achieve an average Semester GPA of 1.0 or higher for two consecutive
semesters (not including the summer semester), or
(iii) exceeded the maximum period of registration specified in Sc3, unless otherwise permitted by the Board of the Faculty.

Advanced standing

**Sc6**  Advanced standing may be granted to candidates in recognition of studies completed successfully before admission to the curriculum in accordance with UG2 of the Regulations for First Degree Curricula. Credits granted for advanced standing will be recorded on the transcript of the candidate but shall not be included in the calculation of the GPA.

Assessment

**Sc7**

(a) Candidates shall be assessed for each of the courses for which they have registered, and assessment may be conducted in any combination of continuous assessment of coursework, written examinations and/or any other assessable activities. Only passed courses will earn credits.

(b) Candidates who are unable, because of illness, to be present at the written examination of any course may apply for permission to present themselves at a supplementary examination of the same course to be held before the beginning of the First Semester of the following academic year. Any such application shall be made on the form prescribed within two weeks of the first day of the candidate’s absence from any examination. Any supplementary examination shall be part of that academic year’s examinations, and the provisions made in the regulations for failure at the first attempt shall apply accordingly.

(c) Candidates shall not be permitted to repeat a course for which they have received a D grade or above for the purpose of upgrading.

(d) Candidates are required to make up for failed courses in the following manner: repeating the failed course by undergoing instruction and satisfying the assessment, or for elective courses, taking another course in lieu and satisfying the assessment requirements.

(e) There shall be no appeal against the results of examinations and all other forms of assessment.

Award of BSc Degree

**Sc8**  To be eligible for the award of the BSc degree, candidates shall have:

(a) satisfied the requirements in UG5 of the Regulations for First Degree Curricula;

(b) passed not fewer than 240 credits, comprising 96 credits of the required courses as prescribed in the regular major programme, or 144 credits (or a higher credit requirement by the accredited bodies) of the prescribed courses in the intensive major programme, of the BSc degree curriculum.
Honours classification

Sc9

(a) Honours classifications shall be awarded in five divisions: First Class Honours, Second Class Honours Division One, Second Class Honours Division Two, Third Class Honours, and Pass. The classification of honours shall be determined by the Board of Examiners for the Degree of BSc in accordance with the following Graduation GPA scores, with all courses taken (including failed courses, but not including courses approved by the Senate graded as ‘Pass’, ‘Fail’ or ‘Distinction’) carrying weightings which are proportionate to their credit values*:

<table>
<thead>
<tr>
<th>Class of honours</th>
<th>GGPA range</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Class Honours</td>
<td>3.60 – 4.30</td>
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<td>1.70 – 2.39</td>
</tr>
<tr>
<td>Pass</td>
<td>1.00 – 1.69</td>
</tr>
</tbody>
</table>

(b) Honours classification may not be determined solely on the basis of a candidate’s Graduation GPA and the Board of Examiners for the Degree of BSc may, at its absolute discretion and with justification, award a higher class of honours to a candidate deemed to have demonstrated meritorious academic achievement but whose Graduation GPA falls below the range stipulated in UG9(a) of the higher classification by not more than 0.1 Grade Point.

(c) A list of candidates who have successfully completed all degree requirements shall be posted on Faculty noticeboards.

* For students in the 2017-18 intake and thereafter who have successfully completed six Common Core courses, the calculation of Graduation GPA is subject to the proviso that either five Common Core courses with the highest grades (covering all four Areas of Inquiry), or all six courses will be counted towards Graduation GPA, depending on which generates the higher Graduation GPA.
SECTION II

BSc(ActuarSc)
Degree Curriculum
1. **Introduction**

This student handbook contains useful information related to your study, including curriculum structure and requirements, course registration, academic advising, examination, progression and discontinuation and degree regulations. You should familiarize yourself with the materials in this handbook. Should you need help related to your study, you are most welcome to contact the course selection advisers or the Faculty Office.

2. **A BSc(ActuarSc) Degree Curriculum**

The programme structure listed in the BSc(ActuarSc) syllabuses is compulsory and any course combination outside the programme structure will not be allowed.

To complete the BSc(ActuarSc) curriculum (4-year), you are required to take 240 credits of courses normally spread over four years of full-time study. You should take 60 credits of courses in each year.

3. **BSc(ActuarSc) Graduation Requirements and Honours Classification**

(a) **Award of a BSc(ActuarSc) degree**

For students admitted in 2017-18 or before:

To be eligible for the award of the Bachelor of Science in Actuarial Science Degree, students must fulfill the following requirements:

i. Satisfied the requirements in UG5 of the Regulations for First Degree Curricula;

ii. Passed not fewer than 240 credits, comprising 138 credits of the required courses as prescribed in the BSc(ActuarSc) degree curriculum.

UG5 specifies that students have to successfully complete:

(a) 12 credits in English language enhancement, including 6 credits in Core University English [i.e. CAES1000 (taken in Year 1)] and 6 credits in an English in the Discipline course [i.e. CAES9820 Academic English for Science Students (taken in Year 2)];

(b) 6 credits in Chinese language enhancement i.e. CSCI9001 Practical Chinese for Science Students (taken in Year 3);

(c) 36 credits of courses in the Common Core Curriculum, comprising at least one and not more than two courses from each Area of Inquiry with not more than 24 credits of courses being selected within one academic year except where candidates are required to make up for failed credits; and

(d) a capstone experience as specified in the syllabuses of the degree curriculum.

For students admitted in 2018-19 and thereafter:

To be eligible for the award of the Bachelor of Science in Actuarial Science Degree, students must fulfill the following requirements:

i. Satisfied the requirements in UG5 of the Regulations for First Degree Curricula;

ii. Passed not fewer than 240 credits, comprising 132 credits of the required courses as prescribed in the BSc(ActuarSc) degree curriculum.
UG5 specifies that students have to successfully complete:
(a) 12 credits in English language enhancement, including 6 credits in Core University English¹ [i.e. CAES1000 (taken in Year 1)] and 6 credits in an English in the Discipline course² [i.e. CAES9820 Academic English for Science Students (taken in Year 2)];
(b) 6 credits in Chinese language enhancement³ [i.e. CSCI9001 Practical Chinese for Science Students (taken in Year 3)];
(c) 36 credits of courses in the Common Core Curriculum, comprising at least one and not more than two courses from each Area of Inquiry⁴ with not more than 24 credits of courses being selected within one academic year except where candidates are required to make up for failed credits; and
(d) a capstone experience as specified in the syllabuses of the degree curriculum.

(b) Honours Classification

For students admitted in 2016-17 or before:

Classification of honours are calculated using the cumulative grade point average CGPA as below:

<table>
<thead>
<tr>
<th>CGPA range</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Class Honours</td>
</tr>
<tr>
<td>Second Class Honours Division I</td>
</tr>
<tr>
<td>Second Class Honours Division II</td>
</tr>
<tr>
<td>Third Class Honours</td>
</tr>
<tr>
<td>Pass</td>
</tr>
</tbody>
</table>

For students admitted in 2017-18 and thereafter:

Classification of honours are calculated using the graduation grade point average GGPA⁺ as below:

<table>
<thead>
<tr>
<th>GGPA range</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Class Honours</td>
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<tr>
<td>Pass</td>
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</tbody>
</table>

⁺ For students in the 2017-18 intake and thereafter who have successfully completed six Common Core courses, the calculation of Graduation GPA is subject to the proviso that either five Common Core courses with the highest grades (covering all four Areas of Inquiry), or all six courses will be counted towards Graduation GPA, depending on which generates the higher Graduation GPA.

Credits granted for advanced standing in recognition of studies completed successfully before admission to the curriculum and credits transfer in recognition of studies completed on exchange during candidature at HKU are not included in the calculation of GPA.

¹ Candidates who have been admitted to Year 1 in 2018-19 (and thereafter) and have achieved any one of the following qualifications are exempted from this requirement, and Core University English is optional. Those who do not take this course should take a 6-credit elective course in lieu, see Regulation UG6:
- Level 5 or above in English Language in the HKDSE
- holder of a Bachelor’s degree from an English-medium university
- achieved Grade A or above in English Language GCE Advanced Level (AL) / Advanced Subsidiary Level (ASL)
- achieved an overall IELTS score of no less than 7 AND with all sub-scores no less than 6.5 on the Reading, Speaking, Listening and Writing Tests
- achieved an overall TOEFL Internet-based test score of no less than 94 AND no less than a 24 on the writing, a 20 on the
speaking, a 20 on the listening, AND a 19 on the reading sections
- achieved in International Baccalaureate (IB) Grade 4 or above in English A1/ English Language A/ English A: Literature/ English A: Language and Literature (HL); or Grade 5 or above in English B/ English Language B (HL); or Grade 5 or above in English A1/ English Language A/ English A: Literature/ English A: Language and Literature (SL)
- achieved Grade 4 or above on the Advanced Placement (AP) English Language/ English Language and Composition/ English Literature and Composition Test
- achieved a NEW Scholastic Aptitude Test (SAT) score of 35 or above on both the Writing & Language Test and Reading Test (from 2016)
- achieved Grade B or above in H1 General Paper at the Singapore GCE A-level
- achieved Grade A or better in English language at Malaysia SPM examination
- achieved Grade A2 or better in Malaysia UEC-Senior English Language
- attained merit (3 points) or above in each set of credits in New Zealand NCEA Literacy (10 credits made up of 5 credits in reading and 5 credits in writing)
- achieved a score of 95% or better in English at All India Senior School Certificate Examination / Higher School Certificate
- achieved a final score of 90% or better in English at Grade 12 Canadian high school curriculum
- achieved Grade B or better in English Language at Sri Lanka Ordinary examination
- achieved a score of 90 or better in English in the Russian Unified State Exam (Единый государственный экзамен, ЕГЭ, Yedinyi gosudarstvenniy ekzamen, EGE)
- Academic Speaking and Writing test conducted by CAES for students who have not taken any of the above tests
  - When applying to take the Academic Speaking and Writing Test, students should provide evidence to the home Faculty and the CAES1000 Course Coordinator that they were admitted to HKU using qualifications other than those included in the above list.
  - Applicants are required to show the evidence of those other qualifications to the assessor on the day of the Academic Speaking and Writing Test.
  - If any applicants failed to provide any evidence that they were admitted to HKU using qualifications other than those included in the above list provided by CAES, the CAES assessor has the rights not to allow the applicant to take the test.

2 (a) To satisfy the English in the Discipline (ED) requirement, candidates who have passed the ED course for a Major but subsequently change that Major are required to pass the ED course for the new Major, or either of the double Majors finally declared upon graduation irrespective of whether the second Major is offered within or outside of the candidates’ home Faculty.
(b) Candidates declaring double Majors can, if they fail in the ED course for one of the Majors, either (i) re-take and successfully complete that failed ED course, or (ii) successfully complete the ED course for the other Major, irrespective of whether the Major is offered within or outside of the candidates’ home Faculty.
(c) Candidates who undertake studies in double Majors or double degrees are not required to take a second ED course but may be advised by the Faculty to do so.

3 Candidates who have not studied Chinese language during their secondary education may be exempted from this requirement and should take a 6-credit elective course in lieu, see Regulation UG6.
To satisfy the Chinese language enhancement requirement, students should take the 6-credit course CSCI9001 (Practical Chinese for science students), except for
(a) Putonghua-speaking students who should take CUND9002 (Practical Chinese and Hong Kong Society) or CUND9003 (Cantonese for Non-Cantonese Speaking Students). They may take the course in Year 1 or 2 if they so wish; and
(b) students who have not studied Chinese language during their secondary education or who have not attained the requisite level of competence in the Chinese language to take the Chinese language enhancement course should write to the Board of the Faculty to apply to be exempted from the Chinese language requirement, and
(i) take a 6-credit Cantonese or Putonghua language course offered by the School of Chinese especially for international and exchange students; OR
(ii) take an elective course in lieu.

4 Candidates registered for double degree studies are required to successfully complete 24 credits of courses in the Common Core Curriculum, selecting one course from each Area of Inquiry, with the curriculum of the first degree, as appropriate.
4. **BSc(ActuarSc) Degree Regulations**

   **(a) For students admitted under the 4-year ‘2012 curriculum’ to the first year in the academic years 2012-13 and 2013-14.**

   (See also General Regulations and Regulations for First Degree Curricula)

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### Definitions

**AS1** For the purpose of these regulations and the syllabuses for the degree of BSc in Actuarial Science, unless the context otherwise requires:

- “Course” means a course of study, with a credit value expressed as a number of credit-units as specified in the syllabuses for a degree curriculum.
- “Syllabus” means courses taught by departments, centres, and schools, offered under a degree curriculum.
- “Credits” or “credit-units” means the value assigned to each course to indicate its study load relative to the total study load under a degree curriculum. The study load refers to the hours of student learning activities and experiences, both within and outside the classroom, and includes contact hours and time spent on assessment tasks and examinations. Candidates who satisfactorily complete courses with a credit value earn the credits assigned to these courses.

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### Admission to the BSc in Actuarial Science degree

**AS2** To be eligible for admission to the BSc in Actuarial Science degree, candidates shall:

   (a) comply with the General Regulations;

   (b) comply with the Regulations for First Degree Curricula; and

   (c) satisfy all the requirements of the curriculum in accordance with these regulations and the syllabuses.

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### Period of study

**AS3** The curriculum for the BSc(ActuarSc) degree shall normally require eight semesters of full-time study, extending over not fewer than four academic years, and shall include any assessment to be held during and/or at the end of each semester. Candidates shall not in any case be permitted to extend their studies beyond the maximum period of registration of six academic years.

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### Selection of courses

**AS4** Candidates shall select their courses in accordance with these regulations and the guidelines specified in the syllabuses before the beginning of each semester. Any change to the selection of courses shall be made only during the add/drop period of the semester in which the course begins, and such changes shall not be reflected in the transcript of the candidate. Requests for changes after the designated add/drop period of the semester shall not be considered.

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1 This regulation should be read in conjunction with UG1 of the Regulations for First Degree Curricula.
Curriculum requirements and progression in curriculum

AS5

(a) Candidates shall satisfy the requirements prescribed in UG5 of the Regulations of First Degree Curricula.

(b) Candidates shall take not fewer than 240 credits, in the manner specified in these regulations and the syllabuses, including 138 credits of the required courses as prescribed in the professional core of the BSc(ActuarSc) degree curriculum.

(c) Candidates shall normally be required to take not fewer than 24 credits nor more than 30 credits in any one semester (except the summer semester) unless otherwise permitted or required by the Board of the Faculty, or except in the last semester of study when the number of outstanding credits required to complete the curriculum requirements may be fewer than 24 credits.

(d) Candidates may, of their own volition, take additional credits not exceeding 6 credits in each semester, and/or further credits during the summer semester, accumulating up to a maximum of 72 credits in one academic year. With the special permission of the Board of the Faculty, candidates may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load of 288 credits for the normative period of study specified in the curriculum regulations, save as provided for under AS5(e).

(e) Where candidates are required to make up for failed credits, the Board of the Faculty may give permission for candidates to exceed the annual study load of 72 credits provided that the total number of credits taken does not exceed the maximum curriculum study load of 432 credits for the maximum period of registration specified in the curriculum regulations.

(f) Candidates may, with the approval of the Board of the Faculty, transfer credits for courses completed at other institutions at any time during their candidature. The number of transferred credits will be recorded on the transcript of the candidate, but the results of courses completed at other institutions shall not be included in the calculation of the GPA. The number of credits to be transferred shall not exceed half of the total credits normally required under the degree curricula of the candidates during their candidature at the University.

(g) Candidates shall be recommended for discontinuation of their studies if they have:

(i) failed to complete successfully 36 or more credits in two consecutive semesters (not including the summer semester), except where they are not required to take such a number of credits in the two given semesters, or

(ii) failed to achieve an average Semester GPA of 1.0 or higher for two consecutive semesters (not including the summer semester), or

(iii) exceeded the maximum period of registration specified in AS3, unless otherwise permitted by the Board of the Faculty.
Advanced standing

**AS6**  Advanced standing may be granted to candidates in recognition of studies completed successfully in an approved institution of higher education elsewhere in accordance with UG2 of the Regulations for First Degree Curricula. Credits granted for advanced standing will be recorded on the transcript of the candidate but shall not be included in the calculation of the GPA.

Assessment

**AS7**

(a) Candidates shall be assessed for each of the courses for which they have registered, and assessment may be conducted in any combination of continuous assessment of coursework, written examinations and/or any other assessable activities. Only passed courses will earn credits.

(b) Candidates who are unable, because of illness, to be present at the written examination of any course may apply for permission to present themselves at a supplementary examination of the same course to be held before the beginning of the First Semester of the following academic year. Any such application shall be made on the form prescribed within two weeks of the first day of the candidate’s absence from any examination. Any supplementary examination shall be part of that academic year’s examinations, and the provisions made in the regulations for failure at the first attempt shall apply accordingly.

(c) Candidates shall not be permitted to repeat a course for which they have received a D grade or above for the purpose of upgrading.

(d) Candidates are required to make up for failed courses in the following manner: repeating the failed course by undergoing instruction and satisfying the assessment, or for elective courses, taking another course in lieu and satisfying the assessment requirements.

(e) There shall be no appeal against the results of examinations and other forms of assessment.

Award of BSc in Actuarial Science Degree

**AS8**  To be eligible for the award of the BSc in Actuarial Science degree, candidates shall have:

(a) satisfied the requirements in UG5 of the Regulations for First Degree Curricula;

(b) passed not fewer than 240 credits, comprising 138 credits of the required courses as prescribed in the professional core of the BSc(ActuarSc) degree curriculum.
Honours classification

(a) Honours classifications shall be awarded in five divisions: First Class Honours, Second Class Honours Division One, Second Class Honours Division Two, Third Class Honours, and Pass. The classification of honours shall be determined by the Board of Examiners for the Degree of BSc(ActuarSc) in accordance with the following Cumulative GPA scores, with all courses taken (including failed courses, but not including courses approved by the Senate graded as 'Pass', 'Fail' or 'Distinction') carrying equal weighting:

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<td>1.70 – 2.39</td>
</tr>
<tr>
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(b) Honours classification may not be determined solely on the basis of a candidate’s Cumulative GPA and the Board of Examiners for the Degree of BSc(ActuarSc) may, at its absolute discretion and with justification, award a higher class of honours to a candidate deemed to have demonstrated meritorious academic achievement but whose Cumulative GPA falls below the range stipulated in UG9(a) of the higher classification by not more than 0.1 Grade Point.

(c) A list of candidates who have successfully completed all degree requirements shall be posted on Faculty noticeboards.
For students admitted under the 4-year '2012 curriculum' to the first year in the academic years 2014-15, 2015-16 and 2016-17.

(See also General Regulations and Regulations for First Degree Curricula)

Definitions

**AS1** For the purpose of these regulations and the syllabuses for the degree of BSc in Actuarial Science, unless the context otherwise requires:

"Course" means a course of study, with a credit value expressed as a number of credit-units as specified in the syllabuses for a degree curriculum.

"Syllabus" means courses taught by departments, centres, and schools, offered under a degree curriculum.

"Credits" or "credit-units" means the value assigned to each course to indicate its study load relative to the total study load under a degree curriculum. The study load refers to the hours of student learning activities and experiences, both within and outside the classroom, and includes contact hours and time spent on assessment tasks and examinations. Candidates who satisfactorily complete courses with a credit value earn the credits assigned to these courses.

Admission to the BSc in Actuarial Science degree

**AS2** To be eligible for admission to the BSc in Actuarial Science degree, candidates shall:

(a) comply with the General Regulations;

(b) comply with the Regulations for First Degree Curricula; and

(c) satisfy all the requirements of the curriculum in accordance with these regulations and the syllabuses.

Period of study

**AS3** The curriculum for the BSc(ActuarSc) degree shall normally require eight semesters of full-time study, extending over not fewer than four academic years, and shall include any assessment to be held during and/or at the end of each semester. Candidates shall not in any case be permitted to extend their studies beyond the maximum period of registration of six academic years.

Selection of courses

**AS4** Candidates shall select their courses in accordance with these regulations and the guidelines specified in the syllabuses before the beginning of each semester. Any change to the selection of courses shall be made only during the add/drop period of the semester in which the course begins, and such changes shall not be reflected in the transcript of the candidate. Requests for changes after the designated add/drop period of the semester shall not be considered.

---

1 This regulation should be read in conjunction with UG1 of the Regulations for First Degree Curricula.
Curriculum requirements and progression in curriculum

AS5

(a) Candidates shall satisfy the requirements prescribed in UG5 of the Regulations of First Degree Curricula.

(b) Candidates shall take not fewer than 240 credits, in the manner specified in these regulations and the syllabuses, including 138 credits of the required courses as prescribed in the professional core of the BSc(ActuarSc) degree curriculum.

(c) Candidates shall normally be required to take not fewer than 24 credits nor more than 30 credits in any one semester (except the summer semester) unless otherwise permitted or required by the Board of the Faculty, or except in the last semester of study when the number of outstanding credits required to complete the curriculum requirements may be fewer than 24 credits.

(d) Candidates may, of their own volition, take additional credits not exceeding 6 credits in each semester, and/or further credits during the summer semester, accumulating up to a maximum of 72 credits in one academic year. With the special permission of the Board of the Faculty, candidates may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load of 288 credits for the normative period of study specified in the curriculum regulations, save as provided for under AS5(e).

(e) Where candidates are required to make up for failed credits, the Board of the Faculty may give permission for candidates to exceed the annual study load of 72 credits provided that the total number of credits taken does not exceed the maximum curriculum study load of 432 credits for the maximum period of registration specified in the curriculum regulations.

(f) Candidates may, with the approval of the Board of the Faculty, transfer credits for courses completed at other institutions at any time during their candidature. The number of transferred credits will be recorded on the transcript of the candidate, but the results of courses completed at other institutions shall not be included in the calculation of the GPA. The number of credits to be transferred shall not exceed half of the total credits normally required under the degree curricula of the candidates during their candidature at the University.

(g) Candidates shall be recommended for discontinuation of their studies if they have:

(i) failed to complete successfully 36 or more credits in two consecutive semesters (not including the summer semester), except where they are not required to take such a number of credits in the two given semesters, or

(ii) failed to achieve an average Semester GPA of 1.0 or higher for two consecutive semesters (not including the summer semester), or

(iii) exceeded the maximum period of registration specified in AS3, unless otherwise permitted by the Board of the Faculty.
Advanced standing

AS6 Advanced standing may be granted to candidates in recognition of studies completed successfully before admission to the curriculum in accordance with UG2 of the Regulations for First Degree Curricula. Credits granted for advanced standing will be recorded on the transcript of the candidate but shall not be included in the calculation of the GPA.

Assessment

AS7

(a) Candidates shall be assessed for each of the courses for which they have registered, and assessment may be conducted in any combination of continuous assessment of coursework, written examinations and/or any other assessable activities. Only passed courses will earn credits.

(b) Candidates who are unable, because of illness, to be present at the written examination of any course may apply for permission to present themselves at a supplementary examination of the same course to be held before the beginning of the First Semester of the following academic year. Any such application shall be made on the form prescribed within two weeks of the first day of the candidate’s absence from any examination. Any supplementary examination shall be part of that academic year’s examinations, and the provisions made in the regulations for failure at the first attempt shall apply accordingly.

(c) Candidates shall not be permitted to repeat a course for which they have received a D grade or above for the purpose of upgrading.

(d) Candidates are required to make up for failed courses in the following manner: repeating the failed course by undergoing instruction and satisfying the assessment, or for elective courses, taking another course in lieu and satisfying the assessment requirements.

(e) There shall be no appeal against the results of examinations and other forms of assessment.

Award of BSc in Actuarial Science Degree

AS8 To be eligible for the award of the BSc in Actuarial Science degree, candidates shall have:

(a) satisfied the requirements in UG5 of the Regulations for First Degree Curricula;

(b) passed not fewer than 240 credits, comprising 138 credits of the required courses as prescribed in the professional core of the BSc(ActuarSc) degree curriculum.
Honours classification

(a) Honours classifications shall be awarded in five divisions: First Class Honours, Second Class Honours Division One, Second Class Honours Division Two, Third Class Honours, and Pass. The classification of honours shall be determined by the Board of Examiners for the Degree of BSc(ActuarSc) in accordance with the following Cumulative GPA scores, with all courses taken (including failed courses, but not including courses approved by the Senate graded as ‘Pass’, ‘Fail’ or ‘Distinction’) carrying equal weighting:

<table>
<thead>
<tr>
<th>Class of honours</th>
<th>CGPA range</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Class Honours</td>
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</tr>
<tr>
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</tr>
<tr>
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<tr>
<td>Third Class Honours</td>
<td>1.70 – 2.39</td>
</tr>
<tr>
<td>Pass</td>
<td>1.00 – 1.69</td>
</tr>
</tbody>
</table>

(b) Honours classification may not be determined solely on the basis of a candidate’s Cumulative GPA and the Board of Examiners for the Degree of BSc(ActuarSc) may, at its absolute discretion and with justification, award a higher class of honours to a candidate deemed to have demonstrated meritorious academic achievement but whose Cumulative GPA falls below the range stipulated in UG9(a) of the higher classification by not more than 0.1 Grade Point.

(c) A list of candidates who have successfully completed all degree requirements shall be posted on Faculty noticeboards.
For students admitted under the 4-year ‘2012 curriculum’ to the first year in the academic year 2017–18.

(See also General Regulations and Regulations for First Degree Curricula)

Definitions

AS1 For the purpose of these regulations and the syllabuses for the degree of BSc in Actuarial Science, unless the context otherwise requires:

“Course” means a course of study, with a credit value expressed as a number of credit-units as specified in the syllabuses for a degree curriculum.

“Syllabus” means courses taught by departments, centres, and schools, offered under a degree curriculum.

“Credits” or “credit-units” means the value assigned to each course to indicate its study load relative to the total study load under a degree curriculum. The study load refers to the hours of student learning activities and experiences, both within and outside the classroom, and includes contact hours and time spent on assessment tasks and examinations. Candidates who satisfactorily complete courses with a credit value earn the credits assigned to these courses.

Admission to the BSc in Actuarial Science degree

AS2 To be eligible for admission to the BSc in Actuarial Science degree, candidates shall:

(a) comply with the General Regulations;
(b) comply with the Regulations for First Degree Curricula; and
(c) satisfy all the requirements of the curriculum in accordance with these regulations and the syllabuses.

Period of study

AS3 The curriculum for the BSc(ActuarSc) degree shall normally require eight semesters of full-time study, extending over not fewer than four academic years, and shall include any assessment to be held during and/or at the end of each semester. Candidates shall not in any case be permitted to extend their studies beyond the maximum period of registration of six academic years.

Selection of courses

AS4 Candidates shall select their courses in accordance with these regulations and the guidelines specified in the syllabuses before the beginning of each semester. Any change to the selection of courses shall be made only during the add/drop period of the semester in which the course begins, and such changes shall not be reflected in the transcript of the candidate. Requests for changes after the designated add/drop period of the semester shall not be considered.

1 This regulation should be read in conjunction with UG1 of the Regulations for First Degree Curricula.
Curriculum requirements and progression in curriculum

AS5

(a) Candidates shall satisfy the requirements prescribed in UG5 of the Regulations of First Degree Curricula.

(b) Candidates shall take not fewer than 240 credits, in the manner specified in these regulations and the syllabuses, including 138 credits of the required courses as prescribed in the professional core of the BSc(ActuarSc) degree curriculum.

(c) Candidates shall normally be required to take not fewer than 24 credits nor more than 30 credits in any one semester (except the summer semester) unless otherwise permitted or required by the Board of the Faculty, or except in the last semester of study when the number of outstanding credits required to complete the curriculum requirements may be fewer than 24 credits.

(d) Candidates may, of their own volition, take additional credits not exceeding 6 credits in each semester, and/or further credits during the summer semester, accumulating up to a maximum of 72 credits in one academic year. With the special permission of the Board of the Faculty, candidates may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load of 288 credits for the normative period of study specified in the curriculum regulations, save as provided for under AS5(e).

(e) Where candidates are required to make up for failed credits, the Board of the Faculty may give permission for candidates to exceed the annual study load of 72 credits provided that the total number of credits taken does not exceed the maximum curriculum study load of 432 credits for the maximum period of registration specified in the curriculum regulations.

(f) Candidates may, with the approval of the Board of the Faculty, transfer credits for courses completed at other institutions at any time during their candidature. The number of transferred credits will be recorded on the transcript of the candidate, but the results of courses completed at other institutions shall not be included in the calculation of the GPA. The number of credits to be transferred shall not exceed half of the total credits normally required under the degree curricula of the candidates during their candidature at the University.

(g) Candidates shall be recommended for discontinuation of their studies if they have:

(i) failed to complete successfully 36 or more credits in two consecutive semesters (not including the summer semester), except where they are not required to take such a number of credits in the two given semesters, or

(ii) failed to achieve an average Semester GPA of 1.0 or higher for two consecutive semesters (not including the summer semester), or

(iii) exceeded the maximum period of registration specified in AS3, unless otherwise permitted by the Board of the Faculty.
Advanced standing

AS6  Advanced standing may be granted to candidates in recognition of studies completed successfully before admission to the curriculum in accordance with UG2 of the Regulations for First Degree Curricula. Credits granted for advanced standing will be recorded on the transcript of the candidate but shall not be included in the calculation of the GPA.

Assessment

AS7

(a)  Candidates shall be assessed for each of the courses for which they have registered, and assessment may be conducted in any combination of continuous assessment of coursework, written examinations and/or any other assessable activities. Only passed courses will earn credits.

(b)  Candidates who are unable, because of illness, to be present at the written examination of any course may apply for permission to present themselves at a supplementary examination of the same course to be held before the beginning of the First Semester of the following academic year. Any such application shall be made on the form prescribed within two weeks of the first day of the candidate’s absence from any examination. Any supplementary examination shall be part of that academic year’s examinations, and the provisions made in the regulations for failure at the first attempt shall apply accordingly.

(c)  Candidates shall not be permitted to repeat a course for which they have received a D grade or above for the purpose of upgrading.

(d)  Candidates are required to make up for failed courses in the following manner: repeating the failed course by undergoing instruction and satisfying the assessment, or for elective courses, taking another course in lieu and satisfying the assessment requirements.

(e)  There shall be no appeal against the results of examinations and other forms of assessment.

Award of BSc in Actuarial Science Degree

AS8  To be eligible for the award of the BSc in Actuarial Science degree, candidates shall have:

(a)  satisfied the requirements in UG5 of the Regulations for First Degree Curricula;

(b)  passed not fewer than 240 credits, comprising 138 credits of the required courses as prescribed in the professional core of the BSc(ActuarSc) degree curriculum.
Honours classification

AS9

(a) Honours classifications shall be awarded in five divisions: First Class Honours, Second Class Honours Division One, Second Class Honours Division Two, Third Class Honours, and Pass. The classification of honours shall be determined by the Board of Examiners for the Degree of BSc(ActuarSc) in accordance with the following Graduation GPA scores, with all courses taken (including failed courses, but not including courses approved by the Senate graded as ‘Pass’, ‘Fail’ or ‘Distinction’) carrying weightings which are proportionate to their credit values:

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(b) Honours classification may not be determined solely on the basis of a candidate’s Graduation GPA and the Board of Examiners for the Degree of BSc(ActuarSc) may, at its absolute discretion and with justification, award a higher class of honours to a candidate deemed to have demonstrated meritorious academic achievement but whose Graduation GPA falls below the range stipulated in UG9(a) of the higher classification by not more than 0.1 Grade Point.

(c) A list of candidates who have successfully completed all degree requirements shall be posted on Faculty noticeboards.

* For students in the 2017-18 intake and thereafter who have successfully completed six Common Core courses, the calculation of Graduation GPA is subject to the proviso that either five Common Core courses with the highest grades (covering all four Areas of Inquiry), or all six courses will be counted towards Graduation GPA, depending on which generates the higher Graduation GPA.
Definitions

AS1  For the purpose of these regulations and the syllabuses for the degree of BSc in Actuarial Science, unless the context otherwise requires:

“Course” means a course of study, with a credit value expressed as a number of credit-units as specified in the syllabuses for a degree curriculum.

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Admission to the BSc in Actuarial Science degree

AS2  To be eligible for admission to the BSc in Actuarial Science degree, candidates shall:

(a) comply with the General Regulations;
(b) comply with the Regulations for First Degree Curricula; and
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Period of study

AS3  The curriculum for the BSc(ActuarSc) degree shall normally require eight semesters of full-time study, extending over not fewer than four academic years, and shall include any assessment to be held during and/or at the end of each semester. Candidates shall not in any case be permitted to extend their studies beyond the maximum period of registration of six academic years.

Selection of courses

AS4  Candidates shall select their courses in accordance with these regulations and the guidelines specified in the syllabuses before the beginning of each semester. Any change to the selection of courses shall be made only during the add/drop period of the semester in which the course begins, and such changes shall not be reflected in the transcript of the candidate. Requests for changes after the designated add/drop period of the semester shall not be considered.

1 This regulation should be read in conjunction with UG1 of the Regulations for First Degree Curricula.
Curriculum requirements and progression in curriculum

AS5

(a) Candidates shall satisfy the requirements prescribed in UG5 of the Regulations of First Degree Curricula.

(b) Candidates shall take not fewer than 240 credits, in the manner specified in these regulations and the syllabuses, including 132 credits of the required courses as prescribed in the professional core of the BSc(ActuarSc) degree curriculum.

(c) Candidates shall normally be required to take not fewer than 24 credits nor more than 30 credits in any one semester (except the summer semester) unless otherwise permitted or required by the Board of the Faculty, or except in the last semester of study when the number of outstanding credits required to complete the curriculum requirements may be fewer than 24 credits.

(d) Candidates may, of their own volition, take additional credits not exceeding 6 credits in each semester, and/or further credits during the summer semester, accumulating up to a maximum of 72 credits in one academic year. With the special permission of the Board of the Faculty, candidates may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load of 288 credits for the normative period of study specified in the curriculum regulations, save as provided for under AS5(e).

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Advanced standing

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(b) Candidates who are unable, because of illness, to be present at the written examination of any course may apply for permission to present themselves at a supplementary examination of the same course to be held before the beginning of the First Semester of the following academic year. Any such application shall be made on the form prescribed within two weeks of the first day of the candidate’s absence from any examination. Any supplementary examination shall be part of that academic year’s examinations, and the provisions made in the regulations for failure at the first attempt shall apply accordingly.

(c) Candidates shall not be permitted to repeat a course for which they have received a D grade or above for the purpose of upgrading.

(d) Candidates are required to make up for failed courses in the following manner: repeating the failed course by undergoing instruction and satisfying the assessment, or for elective courses, taking another course in lieu and satisfying the assessment requirements.

(e) There shall be no appeal against the results of examinations and other forms of assessment.

Award of BSc in Actuarial Science Degree

**AS8** To be eligible for the award of the BSc in Actuarial Science degree, candidates shall have:

(a) satisfied the requirements in UG5 of the Regulations for First Degree Curricula;

(b) passed not fewer than 240 credits, comprising 132 credits of the required courses as prescribed in the professional core of the BSc(ActuarSc) degree curriculum.
Honours classification

AS9

(a) Honours classifications shall be awarded in five divisions: First Class Honours, Second Class Honours Division One, Second Class Honours Division Two, Third Class Honours, and Pass. The classification of honours shall be determined by the Board of Examiners for the Degree of BSc(ActuarSc) in accordance with the following Graduation GPA scores, with all courses taken (including failed courses, but not including courses approved by the Senate graded as ‘Pass’, ‘Fail’ or ‘Distinction’) carrying weightings which are proportionate to their credit values:

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(b) Honours classification may not be determined solely on the basis of a candidate’s Graduation GPA and the Board of Examiners for the Degree of BSc(ActuarSc) may, at its absolute discretion and with justification, award a higher class of honours to a candidate deemed to have demonstrated meritorious academic achievement but whose Graduation GPA falls below the range stipulated in UG9(a) of the higher classification by not more than 0.1 Grade Point.

(c) A list of candidates who have successfully completed all degree requirements shall be posted on Faculty noticeboards.

* For students in the 2017-18 intake and thereafter who have successfully completed six Common Core courses, the calculation of Graduation GPA is subject to the proviso that either five Common Core courses with the highest grades (covering all four Areas of Inquiry), or all six courses will be counted towards Graduation GPA, depending on which generates the higher Graduation GPA.
SECTION III

General Information for BSc & BSc(ActuarSc)
### 1. General Information

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<tr>
<th>Terminology</th>
<th>Explanation/ Definition</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>Academic Year</td>
<td>An academic year comprises two semesters; the first semester to commence in September and end in December, and the second semester to commence in January and end in May/June. It includes, normally at the end of each semester, a period during which candidates are assessed.</td>
<td>An optional summer semester runs normally from late June to mid-August and is only available to non-final year undergraduates.</td>
</tr>
<tr>
<td>Add/Drop of Courses</td>
<td>Students are allowed to change the selected courses during the add/drop period, i.e. in the first two weeks of each semester.</td>
<td>No permission will be given to add/drop a course after the add/drop period.</td>
</tr>
<tr>
<td>Advanced Standing</td>
<td>Advanced standing may be granted to students in recognition of studies completed prior to admission to the curriculum (normally at post HKDSE or equivalent standard). Advanced standing credits granted shall be recorded on the transcripts but not be included in the calculation of GPA. Examples of granting advanced standing credits include students completing year one in another Bachelor degree programme of this University or at another local or overseas university or Associate Degree/Higher Diploma holders.</td>
<td>Students who wish to apply for advanced standing must complete the form “Application for Granting of Advanced Standing” and submit it to the Faculty Office by the specified deadline before the commencement of their first year of study. Late application or application made in subsequent year of studies will not be considered.</td>
</tr>
<tr>
<td>Capstone Course</td>
<td>All students must undertake at least one capstone course approved in the Science major / Professional core which requires students to integrate knowledge and skills they have acquired to accomplish some nontrivial tasks in their areas of disciplinary study. The credit requirement of capstone course(s) for each major may be different and details can be found in the syllabuses.</td>
<td>If any BSc III/BSc(ActuarSc) III or above students wish to apply for exemption from taking a capstone course in the second (Science) major, you have to complete the form “Application for Exemption from Taking a Capstone Course in the Second (Science) Major”.</td>
</tr>
<tr>
<td>Course Duration</td>
<td>1 semester.</td>
<td>Some 12 credits courses (e.g. project) are year long.</td>
</tr>
<tr>
<td>Terminology</td>
<td>Explanation/ Definition</td>
<td>Remarks</td>
</tr>
<tr>
<td>-----------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Course Load</td>
<td>The normal course load is 60 credits a year.</td>
<td>With the special permission of the Board of the Faculty, you may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load of 288 credits for the normative period of 4 years study. Where students are required to make up for failed credits, the Board of the Faculty may give permission for students to exceed the annual study load of 72 credits provided that the total number of credits taken does not exceed the maximum curriculum study load of 432 credits for the maximum period of registration specified in the curriculum regulations which is 6 years for the BSc and BSc (Actuarial Science) programmes. For students who need to continue their studies beyond the normative study period (i.e. 4 years), the number of credits of courses they are allowed to take should not be greater than those required for graduation, plus a maximum of 12 credits.</td>
</tr>
<tr>
<td></td>
<td>You are normally required to take at least 60 credits, of which not fewer than 24, nor more than 30 credits in any one semester (except the summer semester). You may, of your own volition, take additional credits not exceeding 6 credits in each semester, and/or further credits during the summer semester, accumulating up to a maximum of 72 credits (including the summer semester courses and internship courses, if any) in one academic year.</td>
<td></td>
</tr>
<tr>
<td>Course Co-requisite</td>
<td>Co-requisite means a course which candidates must take in conjunction with the course in question.</td>
<td></td>
</tr>
<tr>
<td>Course Pre-requisite</td>
<td>Pre-requisite means a course or a group of courses which candidates must have completed successfully or a requirement which candidate must have fulfilled before being permitted to take the course in question. The system will disapprove the course in question automatically if its pre-requisite cannot be met.</td>
<td>If you wish to select courses which you do not meet the prerequisite, you have to seek approval from the Course Selection Adviser(s) of the course offering department(s)/school(s) by completing the &quot;Course Approval Form&quot;.</td>
</tr>
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</tr>
<tr>
<td>Course Replacement</td>
<td>Double-counting of courses up to a max. of 24 credits is permissible with double majors and professional core-major combination. For cases with 24 or less double-counted credits, the student must make up an equivalent no. of credits by taking other courses offered by any Faculty. Double counting of credits is not permissible for certain situations and details can be found at <a href="https://webapp.science.hku.hk/sr4/servlet/enquiry">https://webapp.science.hku.hk/sr4/servlet/enquiry</a>. For students who wish to take any majors/minors offered by FBE, please be advised to check with FBE directly for the specified replacement course.</td>
<td>If you wish to apply for course replacement, you have to complete the form “Application for Taking a Replacement Course”.</td>
</tr>
<tr>
<td>Course Unit</td>
<td>6 credits.</td>
<td>A small number of courses are 12 credits.</td>
</tr>
<tr>
<td>Credit Transfer</td>
<td>Credit transfer may be granted to students for course completed at other institutions, whether inside or outside of Hong Kong, at any time during the students’ candidature at the University. Example of granting credit transfer includes HKU students going out for one semester/year exchange study.</td>
<td>Students who wish to apply for credit transfer must complete the form “Application for Leave of Absence and Transfer of Credits for BSc/BSc(ActuarSc) Outgoing Exchange/Visiting Students” and submit it to the Faculty Office at least 1 month before the date of departure.</td>
</tr>
<tr>
<td>Grade Points</td>
<td>Grade points are standardized measurements of candidates’ academic achievement in courses taken to satisfy the requirements of the degree curriculum and are expressed as a scale prescribed in these regulations.</td>
<td></td>
</tr>
</tbody>
</table>
| Grade Point Average (GPA)         | Grade point average is a numerical measure of a candidate’s academic achievement over a specified period of time. Each course attempted (including each failed course) is assigned a numerical value, with all courses carrying equal weighting. This numerical value is the product of grade points earned for the course and the credit value of that course. The Grade Point Average is the sum of these numerical values divided by the total number of credits attempted: 
  \[
  \text{GPA} = \frac{\sum_i \text{Course Grade Point} \times \text{Course Credit Value}}{\sum_i \text{Course Credit Value}}
  \]
  (where “\(i\)” is the number of all passed and failed courses taken by the student over a specified period.) |                                                                                               |
<table>
<thead>
<tr>
<th>Terminology</th>
<th>Explanation/ Definition</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester GPA</td>
<td>Semester Grade Point Average or Semester GPA is the GPA in respect of courses attempted by a candidate (including failed courses) during a given semester.</td>
<td></td>
</tr>
<tr>
<td>Year GPA</td>
<td>Year Grade Point Average or Year GPA is the GPA in respect of courses attempted by a candidate (including failed courses) during a given academic year.</td>
<td></td>
</tr>
<tr>
<td>Cumulative GPA</td>
<td>Cumulative Grade Point Average or Cumulative GPA is the GPA in respect of courses attempted by a candidate (including failed courses) at the time of calculation.</td>
<td></td>
</tr>
<tr>
<td>Graduation GPA</td>
<td>Graduation Grade Point Average or Graduation GPA is the GPA in respect of courses attempted by a candidate (including failed courses) at the point of graduation. For students in the 2017-18 intake and thereafter who have successfully completed six Common Core courses, the calculation of Graduation GPA is subject to the proviso that either five Common Core courses with the highest grades (covering all four Areas of Inquiry), or all six courses will be counted towards Graduation GPA, depending on which generates the higher Graduation GPA.</td>
<td></td>
</tr>
<tr>
<td>Level of Course (for Science courses only)</td>
<td>Introductory level courses (course code starting with 1 and 2) include levels 1 and 2 courses. They are normally taken in Year 1 and 2.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Level 1 courses</strong>: give students a very general overview of the subject and basic principles and methods. They serve as ‘tasters’ as well as free elective courses for the non-faculty students. A Level 1 course requires no, certain HKDSE subject or a level 1 course as prerequisite.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Level 2 courses</strong>: aimed as foundation courses in a discipline for students who have declared their major of study. They cover concepts and methods essential for preparing the student to progress into the advanced-level courses in the major. A Level 2 course requires a level 1 course or a level 2 course as prerequisite.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Advanced level courses (course code starting</td>
<td></td>
</tr>
<tr>
<td>Terminology</td>
<td>Explanation/ Definition</td>
<td>Remarks</td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| **Level of Course** (for Science courses only) (continued) | with 3, 4 or 7) include levels 3, 4 and 7 courses. They are normally taken in Year 3 and 4.  

**Level 3 courses**: These courses are the building blocks of the discipline. A Level 3 course requires a level 2 course or a level 3 course as prerequisite.  
**Level 4 courses**: advanced courses in a sub-field of the discipline, research-based courses, or capstone courses that require students to apply and integrate knowledge learnt in previous courses. Level 4 courses are normally taken in the final year of the study. A Level 4 course requires a level 3 course or a level 4 course as prerequisite.  
**Level 7 courses**: graduate courses that are offered to the more able undergraduate students as electives. |                                                                                                                                                                        |
| **Majors and Minors**               | A number of Science majors and minors are available each year.  

**BSc students** must complete at least one Science major as the primary major for the award of the BSc degree. In addition to the primary Science major, students may take a second major or a minor in a Science or non-Science discipline.  

Students shall take at least 96 credits of the required courses as prescribed in the regular major programme, or at least 144 credits (or a higher credit requirement by the accredited bodies) of the prescribed courses in the intensive major programme, of the BSc degree curriculum.  

**BSc(ActuarSc) students** may optionally take a major or a minor in a Science or non-Science discipline, provided that they fully satisfy the course requirements. | Some non-Science faculties may set a minimum requirement for their majors and minors offered. You should check with the relevant Faculty for the detailed requirements. |
<table>
<thead>
<tr>
<th>Terminology</th>
<th>Explanation/ Definition</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required Courses</td>
<td>Required courses refer to those disciplinary core and disciplinary elective courses in the Science major/minor and BSc(ActuarSc) degree curriculum that you take to fulfil the requirements.</td>
<td>Details of the BSc syllabuses (major, minor and courses) and BSc(ActuarSc) syllabuses (degree curriculum &amp; courses) can be found at <a href="https://webapp.science.hku.hk/sr4/servlet/enquiry">https://webapp.science.hku.hk/sr4/servlet/enquiry</a>.</td>
</tr>
<tr>
<td>’Disciplinary core course’ or ‘Disciplinary Core’</td>
<td>means any courses offered in the same major or minor programme or the professional core which must be taken by candidates to fulfill the curriculum requirements as specified in the syllabuses of the degree curriculum.</td>
<td></td>
</tr>
<tr>
<td>’Disciplinary elective course’ or ‘Disciplinary Elective’</td>
<td>means any courses offered in the same major or minor programme or the professional core which can be taken by candidates to fulfill the curriculum requirements as specified in the syllabuses of the degree curriculum.</td>
<td></td>
</tr>
<tr>
<td>Science Foundation Courses (For Science majors)</td>
<td>2 Science Foundation courses, Scientific Method and Reasoning, and Fundamentals of Modern Science are offered as disciplinary core (compulsory) courses in any of the 14 regular or 4 intensive Science majors to give students a common science experience and prepare them with sufficient background to pursue any of Science majors.</td>
<td>All 4-year students taking a Science major (as major 1 or major 2) should enroll in the 2 Science Foundation courses in their first year of study.</td>
</tr>
<tr>
<td>Teaching Weeks</td>
<td>Each semester (except the summer semester) includes 12 teaching weeks, a reading week, and a revision week.</td>
<td></td>
</tr>
<tr>
<td>Timetable Clashes</td>
<td>The system will disapprove your course automatically if it has timetable clash with another course.</td>
<td>If you wish to select such courses, you have to seek approval from the Course Selection Adviser(s) of the course offering department(s)/school(s) by completing the “Course Approval Form”.</td>
</tr>
</tbody>
</table>
2. Declaration of Major/Minor

a) BSc

As you are not required to declare your major (or minor) in the first year, you can try out courses that suit your academic interests before you commit to a particular major. You have to declare your primary Science major online during the course selection period in August before the start of your third year of study, the latest. However, even if you have declared your major/minor, you can still change it as long as the online course selection system is opened in the 1st semester of your last academic year for graduation. You should take ultimate responsibility to ensure that you have enough time to fulfil the curriculum requirements of a particular major, as well as the pre-requisite and co-requisites of selected courses are fulfilled when you consider changing your major.

You should also note that if you fail to fulfill the course requirement of at least one Science major, you are not eligible for graduation. If you fail to fulfill the non-primary major or the minor(s) upon graduation, such major or minor(s) will be deleted automatically from record and you will then have only the primary major listed in the transcript.

Some non-Science faculties may set a minimum requirement for their majors and minors offered. You should check with the relevant Faculty for the detailed requirements.

b) BSc(ActuarSc)

You may optionally take a major or minor(s) offered by any Faculty, provided that you fully satisfy the course requirements.

As students are not required to declare any major (or minor) in the first year, you can try out courses that suit your academic interests before you commit to a particular major/minor. You have to declare your intended major or minor(s) online during the course selection period in August before the start of your third year of study, the latest. However, even if you have declared your major/minor, you can still change it as long as the online course selection system is opened in the 1st semester of your last academic year for graduation. You should take ultimate responsibility to ensure that you have enough time to fulfil the curriculum requirements of a particular major/minor, as well as the pre-requisite and co-requisites of selected courses are fulfilled when you consider changing your major/minor.

If you fail to fulfill the declared major or minor(s) upon graduation, such major or minor(s) will be deleted automatically from record.

Some non-Science faculties may set a minimum requirement for their majors and minors offered. You should check with the relevant Faculty for the detailed requirements.
3. Course Registration

a) Course selection procedures

- You are required to select courses you will enroll in for both the first and second semesters in the course selection period in August. You are allowed to change your selected courses during the add/drop period, i.e., the first two weeks after the start of each semester.

- For selection of summer courses, if you are still a non-final year student, you will be asked to do so during the course add/drop period in the second semester.

- You are normally expected to take 60 credits of courses in a year and are not allowed to select more than 72 credits of courses in a year. You should select at least 60 credits, of which no fewer than 24, nor more than 36 credits of courses in the first/second semester (except in the last semester of study when the number of outstanding credits required to complete the curriculum requirements is fewer than 24 credits).

- If you wish to select fewer than 24 or more than 36 credits of courses in the first/second semester or take fewer than 60 or more than 72 credits in a year, you are required to submit the form “Application Form for Taking Course Load Deviating From Normal Load”, with the written endorsement from the Chief Course Selection Adviser of the student’s primary science major (for BSc students) or Chief Actuarial Science Course Selection Adviser (for BSc(AC) students), to the Faculty Office for approval by the specified deadline. With the special permission of the Board of the Faculty, students may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load of 288 credits (with inclusive of those advanced standing credits and/or transferred credits granted, if any) for the normative period of study specified in the curriculum regulations, save as provided for under Sc5(f) (BSc programme)/AS5(e) (BSc(AC) programme). Students in the first year are, however, not allowed to take more than 72 credits of courses.

- You are not allowed to choose a course which you have not met the pre-requisite requirements or if you have a timetable clash, except under special circumstances. The system will automatically disapprove such courses you have selected. If you wish to select such courses, you have to seek approval from the Course Selection Adviser of the course offering school/department by completing the “Course Approval Form”.

(Note: For any student who wishes to seek special approval for taking courses offered by the School of Biological Sciences (eg. BIOL courses), you need to submit the “Course Approval Form” directly to the School of Biological Sciences Office by the application deadline.)

- Double-counting of courses up to a maximum of 24 credits is permissible with double majors in BSc programme or Professional core and major in BSc(AC) programme. For cases with 24 or less double-counted credits, the student must make up an equivalent number of credits by taking other courses offered by any Faculty. Double counting of credits is not permissible for certain situations. You should refer to “Students taking double Majors, Major-Minor or double Minors with overlapping course requirements” in the BSc syllabuses for details. You have to submit the form “Application for Taking a Replacement Course for the Course Required in Two Different Majors/Minors” if a replacement course has to be taken.
CAES1000 Core University English (CUE)

You should take CAES1000 Core University English (CUE) course in either the first or the second semester of your first year. Candidates who have been admitted to the first year in 2018-19 and have achieved Level 5 or above in English Language in the Hong Kong Diploma of Secondary Education Examination, or equivalent, are exempted from this requirement, and Core University English is optional. Those who do not take this course should take an elective course in lieu, see Regulation UG 6.

You must sign up for a CUE class during the course selection period before the academic year begins. The system will give you a place in a class using the balloting system. You have to check your class selection result periodically and if you aren’t successful in getting a place in your first choice, you need to go into the SIS system and choose another timeslot until you are given a place in a class. The SIS system will automatically assign students to a class either in the first or second semester at the end of the course enrollment period if

1. the students (those who obtained DSE English Language Level 3 or 4 or equivalent) do not sign up for a CUE class or

2. the students who obtained DSE English Language Level 5 or above, or equivalent, AND elect to take CAES1000 but cannot be assigned a place during the course enrollment period.

You can add/drop from a CUE class freely only in the first week of the add/drop period during the first or second semester. In the second week of the add/drop period, you can only add/drop a CUE class if you can prove that your CUE course clashes with another core course you need to take. To apply for approval to add/drop a CUE class, you need to fill in a form from the Centre for Applied English Studies (CAES) and provide evidence of the time clash. This will be reviewed by the CAES1000 Course Coordinator and if approval is given you need to go to the Faculty Office to process the change of classes. Please refer to the course website https://learning.hku.hk/caes1000/ for the detailed enrollment guidelines and the course video http://bit.ly/CAES-CUE for students’ sharing after they have taken CUE.

(Note: For students admitted to the first year in 2017-18 or before, exemption from the CUE requirement, if applicable, has already been granted in your first year of study. Any application for CUE exemption made in subsequent year of studies will not be entertained even if you haven’t successfully completed CUE in your first year.)
• CAES9820 Academic English for Science Students

To satisfy the English language enhancement requirement, BSc or BSc(ActuarSc) students should complete the course CAES9820 during their second year of study. The only students who may take the course in their third year of study are those that have failed the course or have been approved to take a year-long leave in their second year. CAES has arranged with the Faculty of Science to offer the course in the first and second semesters in order to provide students with maximum flexibility. Please note that students are free to enroll in available classes in either of the semesters and the SIS system approves students by auto-balloting.

You must select a CAES9820 class during the course selection period. Starting from the suspension period, the SIS will approve your enrollment application by auto-balloting. You have to check your class selection result periodically and if you are not successful in getting a place in your first choice, you should choose another available class in SIS until you are given a place in a class.

You may add/drop from your CAES9820 class freely during the add/drop period in the first semester. You are required to attend lessons in the original CAES class until your request for change of classes has been approved. Owing to the limited resources, CAES cannot increase class quotas to allow students to enroll in their preferred classes. For those students who still have not enrolled in the course online after the add/drop period in the first semester, the SIS will randomly assign you a CAES9820 class while avoid clashing with your chosen courses. You will be informed, via email, to check your class allocation result online and its add/drop schedule in the second semester by mid-December.
(b) Workflow for course selection

| The Course Information System opens for students to preview courses |
| On-line course selection system available for course selection |
| Students seek course advice from Course Selection Advisers and/or for courses that require approval/replacement, application for taking course load deviating from normal load (Note: Students in the first year are not allowed to take more than 72 credits of courses.) |
| Students select courses on-line |
| Students who have applied for courses required course based approval to check approval status |
| Students finalize course selection on-line |
| **For all students:** submit the signed Course Approval Form by deadline (if applicable) |
| Check course selection status on-line |

| On-line course selection system available for course selection (add/drop) |
| Students prepare Course Approval Form for courses required special approval (if any) and seek endorsement by Course Selection Adviser(s) of the course offering department(s)/school(s) |
| Students select courses on-line |
| Students who have applied for BSc courses required course based approval to check approval status |
| Students finalize course selection on-line |
| Print out “My Course History” from SIS for endorsement by Academic Advisers (mandatory to all Year 1 students) |
| **For all Year 1 students:** submit the signed print-out of “My Course History” to the Faculty Office by deadline |
| Submit the signed Course Approval Form (if applicable) to the Faculty Office by the end of add/drop period for students who have any course changes |
| Check course selection status on-line |
4. **Academic Advising**

The Academic Advisory System of the Faculty is needed to assist students' transition from secondary school to university and to offer students timely advice and guidance on selection of courses and majors that suit their needs. The Advisory Office in the Faculty consists of the Associate Dean (Student Affairs), Administrative Assistant, Academic Advisers, and Departmental Course Selection Advisers, and together with other student bodies and departments in the University collectively provide guidance to students on academic-related issues.

a) **Academic Advisory Office**

**Advisory Office in the Faculty**
Dr Francis C C Ling  
(Associate Dean, Student Affairs)  
Faculty of Science Office, G/F, Chong Yuet Ming Physics Building  
Tel: 3917 2683  
Email: ccling@hku.hk

Ms June Tse  
(Administrative Assistant)  
Faculty of Science Office, G/F, Chong Yuet Ming Physics Building  
Tel: 3917 2683  
Email: junetse@hku.hk

**Academic Advisers**

To assist students with the smooth transition from secondary to university education and help students set their academic and personal goals, each first year student and also those admitted directly to the third year would be assigned an Academic Adviser of your choice to enrich the total learning experience.

**Course Selection Advisers**

For major-specific/professional and course selection guidance, you are encouraged to seek advice from Course Selection Advisers.

**BSc students** can seek advice from Course Selection Advisers of the departments/schools that offer the courses you are interested in during the course selection and add/drop periods. A list of Course Selection Advisers can be found on the Faculty website.

You are encouraged to meet with multiple Course Selection Advisers from different majors to fully explore the academic opportunities that exist.

**BSc(ActuarSc) students** can seek advice from the following Course Selection Advisers of BSc(ActuarSc) programme during the course selection and add/drop periods:

Dr Ka Chun Cheung  
Dr Kam Pui Wat  
Prof Kam Chuen Yuen  
Office: Room 303, Run Run Shaw Building  
Tel: 3917 2466  
Email: ug_enquiry@saas.hku.hk

For advice on courses/major/minor offered by non-Science Faculties/Departments, please contact the respective offices.
Student Peer Advisers
First year students and students admitted directly to the third year can also seek academic advice from a group of dedicated senior students known as Student Peer Advisers. Their contacts can be found on the Faculty website.

Academic Advising Office of the University
Students are also welcome to seek academic advice from the Academic Advising Office (AAO) of the University. The AAO is staffed with an academic adviser and experienced administrators who are there to help students, especially first year students, make a smooth transition to the University and to assist them in developing a meaningful study plan.
Address: Room 212, 2/F, Knowles Building
Tel: 3917 0128
Email: aaoffice@hku.hk
Website: http://aao.hku.hk

b) Induction Day for BSc freshmen
The Induction Day for BSc freshmen will be held in mid-August. In addition to a general talk session, representatives from each major will be present to advise you on general, as well as specific aspects of course selection. Teachers and students will also be available in the information booths for each Science major and minor to answer your questions.

ALL FIRST YEAR STUDENTS MUST ATTEND THE INDUCTION DAY.

c) Information Session for BSc(ActuarSc) freshmen
An Information Session for Actuarial Science freshmen will be held in mid-August during the time you have to select your courses. Teachers and students will be available to provide information to you on the Actuarial Science programme and to answer your questions.

ALL FIRST YEAR STUDENTS MUST ATTEND THE INFORMATION SESSION.

d) Consultation Session for BSc II & BSc(ActuarSc) II and above students
BSc II & BSc(ActuarSc) II and above students can consult the Course Selection Advisers in the Consultation Session scheduled in mid-August, in which representatives of each major/minor will be available at their offices to meet with you during the consultation hours and answer your questions.

e) Tips for choosing your major
We understand that choosing a suitable major is important and may not be an easy decision. The Faculty has prepared a booklet on “Tips for Choosing your Major” which provides you with some guidance and describes some of the resources available.
Other assistances
In addition to academic advising, the various units in the University may offer assistance to students with different needs:

<table>
<thead>
<tr>
<th>Office</th>
<th>Function</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>CEDARS – Counselling and Person Enrichment (CoPE)</td>
<td>Offers various Person Enrichment workshops and programmes for students to develop various competence and abilities. These programmes include learning strategies, creativity and lateral thinking, critical self-reflection; interpersonal skills for establishing relationship with others; communication and collaboration; leadership skills. Individual counselling services are also available, not solely for students who suffer from mental illness or serious psychological distress but also for exploring, nurturing and developing students’ adaptabilities, coping abilities, functionality and potential.</td>
<td>Room 301-323, 3/F, Main Building&lt;br&gt;Tel: 3917 8388&lt;br&gt;Email: <a href="mailto:cedars-cope@hku.hk">cedars-cope@hku.hk</a></td>
</tr>
<tr>
<td>CEDARS – Student Development</td>
<td>Runs a wide range of activities and services for students covering: Building a University Culture of Diversity; Global Citizenship; Careers Education; Leadership Development; Provision of Educational Funding Sources; Service Learning.</td>
<td>3/F, Meng Wah Complex&lt;br&gt;Tel: 3917 8387&lt;br&gt;Email: <a href="mailto:cedars-programmes@hku.hk">cedars-programmes@hku.hk</a></td>
</tr>
<tr>
<td>CEDARS – Campus Life</td>
<td>Offers services concerning students’ accommodation, amenities, catering finances, student visas, student societies and activities.</td>
<td>3/F, Meng Wah Complex&lt;br&gt;Tel: 3917 2305&lt;br&gt;Email: <a href="mailto:cedars@hku.hk">cedars@hku.hk</a></td>
</tr>
<tr>
<td>CEDARS – Careers &amp; Placement</td>
<td>Offers services related to campus recruitment: Job Posting; Selection Exercise Preparation; Placement and Careers Coaching for New Graduates; Internship (Hong Kong, Mainland China and Overseas); Faculty Based Careers Programmes; One-on-One Career Consultation; Graduate Employment Survey; Industrial Talks and Workshops.</td>
<td>3/F, Meng Wah Complex&lt;br&gt;Tel: 3917 2317&lt;br&gt;Email: <a href="mailto:careers@hku.hk">careers@hku.hk</a></td>
</tr>
<tr>
<td>University Health Service (UHS)</td>
<td>The UHS is an on-campus clinic providing health care services to members of the university.</td>
<td>2/F &amp; 3/F, Meng Wah Complex&lt;br&gt;Tel: 2549 4686 (medical)&lt;br&gt;2859 2511 (dental)&lt;br&gt;Email: <a href="mailto:uhealth@hku.hk">uhealth@hku.hk</a></td>
</tr>
</tbody>
</table>

Responsibility of student
While Faculty and departmental offices are eager to advise students on all academic matters such as course selection and pre-requisite/co-requisite requirements, etc, ultimate responsibility rests with students to ensure that the required pre-requisites and co-requisites of selected courses are fulfilled. Students enrolled in courses for which they do not fulfill the pre-requisite and co-requisite requirements may have their registration in those courses cancelled.
5. Examination

a) Assessment
Examinations are normally held in December for first semester courses, and in May for second semester and full-year courses. For most courses, apart from written examinations, your efforts in tests, continuous assessment of performance, laboratory work, field work, and research or project reports will also be taken into account when determining the final examination result.

b) Grading system
The grades, their standards and the grade points for assessment shall be as follows:

<table>
<thead>
<tr>
<th>Course Grade</th>
<th>Grade</th>
<th>Standard</th>
<th>Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+ to F</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A+</td>
<td></td>
<td>Excellent</td>
<td>4.3</td>
</tr>
<tr>
<td>A</td>
<td></td>
<td></td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td></td>
<td></td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td></td>
<td></td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td></td>
<td>Good</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td></td>
<td></td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td></td>
<td></td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td></td>
<td>Satisfactory</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td></td>
<td></td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td></td>
<td></td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td></td>
<td>Pass</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td></td>
<td>Fail</td>
<td>0</td>
</tr>
</tbody>
</table>

* For student who has taken any credit bearing course with the assessment on a Pass/Fail basis, no grade point will be achieved from such category of course. However, the credits gained will be counted to fulfill the credit requirements for graduation.

<table>
<thead>
<tr>
<th>Course Grade</th>
<th>Grade</th>
<th>Standard</th>
<th>Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pass/Fail *</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dl</td>
<td></td>
<td>Distinction</td>
<td>0</td>
</tr>
<tr>
<td>P</td>
<td></td>
<td>Pass</td>
<td>0</td>
</tr>
<tr>
<td>F</td>
<td></td>
<td>Fail</td>
<td>0</td>
</tr>
</tbody>
</table>

c) Examination timetables
1st semester examinations : available in November
2nd semester examinations : available in April

d) Announcement of examination results
1st semester : in January (during the course add/drop period)
2nd semester : in June
Announcement of honours classification for graduating class : in June

e) Absence from examination
Students who fail to take the examination as scheduled normally result in an automatic failure in the course. Candidates who are unable to be present at any examination of a course
because of illness may apply for permission to present themselves for examination at some other time. Any such application shall be made on the form prescribed within 14 days of the date of the examination and the form should be sent to the University Health Service. The leave granted by the attending doctor must cover the examination session that the candidate was absent from, otherwise supplementary examination will not be arranged. Late submission is not considered by the Board of Examiners. If the Board allows you to sit a supplementary examination, you will be informed of such by the relevant Department.

If you are absent from examinations due to reasons other than illness, you should write to the Board as soon as after your examination but not later than 14 days from the date of your examination.

The Board of Examiners meets in January and June every year to determine examination results.

**f) Arrangement for supplementary examination**

The Faculty does not have supplementary examinations for students who fail in the examinations. However, supplementary examinations may be arranged for those students who are absent from examinations due to illness, subject to the Board of Examiners’ approval. Supplementary examinations are not granted automatically but would be considered by the Board of Examiners on an individual basis.

Only those students who are permitted by the Board to take a supplementary examination will be individually informed of such an outcome. The Department will arrange the supplementary examination as early as practicable, in consultation with the student concerned. **For students who are absent from the supplementary examination, no further supplementary examination will be arranged.**

**g) Appeal on examination results**

All examination papers are carefully marked by examiners and the results are duly approved by the Board of Examiners. The University’s position is that student appeals against examination results which are academic judgments are disallowed. However if students who wish to apply for checking of procedural irregularity or technical error of the assessment result shall apply in writing to the Faculty Office by submitting a separate application for each course to be checked within 14 days after the announcement of the assessment results.

- You have to submit one application form for each course to be checked to the Faculty Office, together with the receipt of payment;
- Application sent by email will not be considered; AND
- Late application will not be considered.
6. Progression and Discontinuation

The Faculty stresses the importance of the academic performance of students. Students who do not perform satisfactorily may be recommended for discontinuation of their studies.

a) BSc

Sc5(h) Candidates shall be recommended for discontinuation of their studies if they have:

(i) failed to complete successfully 36 or more credits in two consecutive semesters (not including the summer semester), except where they are not required to take such a number of credits in the given two semesters, or
(ii) failed to achieve an average Semester GPA of 1.0 or higher for the two consecutive semesters (not including the summer semester), or
(iii) exceeded the maximum period of registration specified in Sc3, unless otherwise permitted by the Board of the Faculty.

b) BSc(ActuarSc)

AS5(g) Candidates shall be recommended for discontinuation of their studies if they have:

(i) failed to complete successfully 36 or more credits in two consecutive semesters (not including the summer semester), except where they are not required to take such a number of credits in the given two semesters, or
(ii) failed to achieve an average Semester GPA of 1.0 or higher for two consecutive semesters (not including the summer semester), or
(iii) exceeded the maximum period of registration specified in AS3, unless otherwise permitted by the Board of the Faculty.

G11 Unsatisfactory performance of progress:

A student whose performance at examinations or in coursework or in such class tests as may be held from time to time is unsatisfactory, or in the case of a higher degree student whose progress is unsatisfactory, may be required by the Senate (a) to discontinue his studies.

Students who are recommended for discontinuation of their studies will be interviewed by the Faculty Review Committee before their cases are considered by the University’s Committee on Discontinuation. The Faculty Review Committee normally meets in January/February and July every year. Students who cannot attend the Faculty Review Committee meeting will be referred to the University’s Committee on Discontinuation automatically. The decision made by the Committee on Discontinuation is final and is not subject to appeal. Students who have any concerns and questions about their academic performance may contact the Administrative Assistant of the Faculty Office.
7. **Leave of Absence**

Students who wish to apply for leave of absence on medical ground have to write to the Dean of Science together with a certificate signed by a registered medical practitioner. Students applying for leave of absence for non-medical reasons should also write to the Dean of Science at the earliest opportunity stating the reasons for which the leave of absence is sought (University General Regulation G8 refers).

8. **Credit Accumulation and Transfer**

a) **Definition of advanced standing, credit transfer and course exemption**

Advanced standing: advanced standing is granted for approved studies completed prior to admission to the curriculum.

Credit transfer: credit transfer is granted for courses completed at other institutions, whether inside or outside of Hong Kong, at any time during the students’ candidature at the University.

Course exemption: course exemption is granted from particular course or curriculum requirements under special conditions (e.g. students being exempted from the Chinese language enhancement requirement due to not having studied the Chinese language previously or not having attained the standard required to take the Chinese language course).

Students are not required to complete any further courses for those requirements for which they have been granted advanced standing and/or credit transfer, whereas students exempted from required courses must replace the relevant number of exempted credits with courses of the same credit value.

<table>
<thead>
<tr>
<th>Category</th>
<th>Provision</th>
<th>Make up credits?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advanced Standing</td>
<td>Recognition of studies before admission to the curriculum (results not included in calculating GPA)</td>
<td>No</td>
</tr>
<tr>
<td>Credit Transfer</td>
<td>Recognition of studies completed on exchange during candidature at HKU (results not included in calculating GPA)</td>
<td>No</td>
</tr>
<tr>
<td>Course Exemption</td>
<td>Exemption from need to satisfy particular course requirements</td>
<td>Yes (by electives)</td>
</tr>
</tbody>
</table>

Remarks:
Given that the capstone aims to integrate knowledge and skills acquired at the University, advanced standing which is granted for studies prior to admission to the curriculum and course exemption should not be applicable.
b) Policy Governing Credit Accumulation and Transfer

Credit Accumulation and Transfer Policy stipulates that the maximum number of credits of advanced standing and/or credit transfer is 120 credits, and that to be eligible to be considered for award of a first degree, a student must:

(i) Complete a minimum of two semesters of study at this University; and
(ii) Accumulate, through study at this University or from transfer of credits, at least half the number of credits of the degree curriculum normally required for award of the degree (such that students admitted directly to the third year of a 4-year curriculum may elect to transfer up to 60 credits for studies undertaken on overseas exchange and complete the remaining 60 credits at the University).

Remarks:
Associate Degree or Higher Diploma holders or undergraduates on transfer from other universities admitted to study the BSc programme may be granted up to 24 credits (for Associate Degree holders) or 18 credits (for Higher Diploma holders) of advanced standing for Common Core Courses and 6 credits of advanced standing for Chinese language. The maximum no. of advanced standing credits granted (including disciplinary courses) are 120. Application for granting of advanced standing credits is considered individually.

9. Credit Transfer Policy for Outgoing Exchange/Visiting Students

To align with the Credit Accumulation and Transfer Policy approved by the Senate (https://www.cdqa.hku.hk/doc/Credit_Accumulation_and_Transfer_Policy.pdf), the Faculty of Science has developed the credit transfer policy for outgoing exchange or visiting students as follows:

1. Students may, with the approval of the Faculty Board, transfer credits for courses completed at other institutions (whether inside or outside of Hong Kong) at any time during their candidature. No grade at the host institution will be converted back to HKU and therefore will not be included in the calculation of CGPA.

2. Students should apply for and obtain approval for transfer of credits before departing on exchange or visiting study. Only the credits of the approved courses that students successfully completed will be transferred. No credits can be transferred for failed courses or courses without prior approval. Students cannot apply for credit transfer for courses they have already completed in HKU. Students may choose not to transfer any credits from their exchange or visiting study.

3. Credit transfer is considered on the basis of course content equivalence and the total learning time involved in a particular course. In general, the normal study load for a six-credit course will be within the range of no less than 120 hours and no more than 180 hours of learning activities. The Faculty Board is the authority for approving credit transfer. In making a decision, the Faculty Board may also take into account content, hours of student learning activities, learning outcome, forms of assessment and appropriateness for HKU’s curriculum and programme. The approval of course equivalence is determined by the Faculty in consultation with the relevant course offering department/school.

4. A semester of full-time study as defined at the exchange institution is normally translated as a full semester’s study load at HKU. Students taking a standard course load abroad will generally be awarded a full course load of HKU credits, i.e. 30 HKU credits per semester.
5. The maximum number of credits transferrable per semester is 36. For host institutions with three quarters per academic year, for example in some universities in US, the maximum number of credits transferrable from two quarters of study is 48 in total.

6. As one standard HKU course carries 6 credits, in general, the credits of a course to be taken at the host institution will be transferred as a 6-credit course at HKU by rounding up or down the credits.

7. For course at host institution with substantially lower load as compared to a standard 6-credit HKU course, say with only half of the load, students are advised to pair up two or more relevant courses to be transferrable as one HKU course.

8. If a standard course at host institution is of substantially higher load as compared to a standard 6-credit HKU course, students can apply to transfer the total extra credits of each course as free elective in the multiples of 6.

9. Students should identify an equivalent course at HKU for credit transfer as far as practicable. If an equivalent course cannot be identified or the proposed equivalence by students is not approved, students may apply for transferring the courses as electives. For course that no relevant course offering department/school can be identified at HKU, the Faculty would determine whether free elective credits can be granted based on the nature and workload of the course.

10. It is possible for students to apply for transferring course at exchange study equivalent to capstone course at HKU such as directed studies and final year projects, provided that (a) students have fulfilled the pre-requisite requirement (year of study, advanced level courses completed in the major) of the capstone course before their exchange study; (b) the course to be transferred is equivalent to the relevant course at HKU in terms of workload, level, assessment, and quality of outcome.

11. For credit transfer application of project or directed studies course, students are required to find an internal supervisor from the corresponding school/department in Science Departments/School and School of Biomedical Sciences. Research proposal has to be submitted to the internal supervisor before the approval of the credit transfer application, and the final report has to be submitted to the internal supervisor upon the completion of the project/directed studies in the host university.

10. **Academic Honesty**

Plagiarism has become an increasingly serious problem in the University. It is aggravated by the easy access to a wide range of materials available on the internet. The situation is particularly severe in course assessment involving submission of report/poster/presentation, where students have been caught copying materials in bulk. Plagiarism is regarded as a very serious offence in the academic world. It constitutes academic theft – the offender has ‘stolen’ the work of others and presented the stolen work as if it were his or her own. It goes to the integrity and honesty of a person. It stifles creativity and originality, and defeats the purpose of education.

In this University, plagiarism is a disciplinary offence and may be considered by the University’s Disciplinary Committee for possible disciplinary action. Any student who commits the offence is liable to disciplinary action. You may refer to the booklet on “What is Plagiarism?” available at [http://www.hku.hk/plagiarism](http://www.hku.hk/plagiarism) to avoid committing such an offence.
11. University Regulations

(a) For students admitted under the 4-year ‘2012 curriculum’ to the first year in the academic years 2012-13 and 2013-14, and students admitted directly to the third year in the academic years 2014-15 and 2015-16.

REGULATIONS FOR FIRST DEGREE CURRICULA

See also General Regulations

UG 1 Definitions:

For the purpose of regulations and syllabuses for all first degree curricula unless otherwise defined —

An ‘academic year’ comprises two semesters, the first semester to commence in September and end in December, and the second semester to commence in January and end in May/June, on dates as prescribed by the Senate. It includes, normally at the end of each semester, a period during which candidates are assessed. For some curricula, a ‘summer semester’ may be organized in addition to the normal two semesters. Clinical curricula have extended semesters.

A ‘summer semester’ normally comprises seven to eight weeks of intensive timetabled teaching and assessment to commence four weeks after the end of the second semester assessment period, and to conclude about one week before the start of the next academic year.

The ‘maximum period of registration’ is equivalent to a period which is 150% of the curriculum’s normative period of study as specified in the degree regulations, provided that where this results in a residual fraction of an academic year, the fractional period shall be extended to one full academic year.

‘Degree curriculum’ means the entire study requirements for the award of an undergraduate degree.

‘Major programme’ means the study requirements, including a capstone experience, for a single major area of disciplinary, interdisciplinary or multidisciplinary study, accumulating not fewer than 72 credits nor more than 96 credits, as prescribed in the syllabuses for a degree curriculum.

‘Minor programme’ means the study requirements for a single minor area of disciplinary, interdisciplinary or multidisciplinary study, accumulating not fewer than 36 credits nor more than 48 credits, as prescribed in the syllabuses for a degree curriculum.

‘Professional core’ refers to the study requirements, including a capstone experience, prescribed in the regulations and syllabuses for disciplinary studies in degree curricula which are not structured as major/minor programmes for reasons relating to professional qualification and/or accreditation.

‘Course’ means a course of study, with a credit value expressed as a number of credit-units.

1 These regulations are applicable to candidates admitted from 2016-17 onwards to the first year of first degree curricula under the 4-year ‘2012 curriculum’, the 2-year curriculum in respect of the BSc(IM), the 5-year curriculum in respect of the BA&BEd(LangEd), BEd&BSc, BEd&BScSc, BSc(Sp&HearSc), and BNurs, and the 6-year curriculum in respect of the BChinMed, BDS and MBBS. Reference in these regulations to the powers of the Boards of Faculties shall be applicable to Senate Boards of Studies which administer first degree curricula.

(The Regulations for First Degree Curricula applicable to cohorts admitted in 2012-13 and 2013-14 under the 4-year ‘2012 curriculum’ can be found in the Calendar for 2013-14, and in the Calendar for 2014-15 for the cohorts admitted in 2014-15 and 2015-16.)
as specified in the syllabuses for a degree curriculum.

‘Disciplinary elective course’ or ‘Disciplinary Elective’ means any course offered in the same major or minor programme or the professional core which can be taken by candidates to fulfill the curriculum requirements as specified in the syllabuses of the degree curriculum.

‘Elective course’ or ‘Elective’ means any course offered within the same or another curriculum, other than compulsory courses in the candidate’s degree curriculum, that can be taken by the candidate in order to complete the credit requirements of the degree curriculum.

‘Capstone experience’ refers to one or more courses within the major programme or professional core which are approved by the Board of the Faculty for the purpose of integrating knowledge and skills acquired, and which are prescribed in the syllabuses of the degree curriculum.

‘Syllabus’ means courses taught by departments, centres, and schools, offered under a degree curriculum.

‘Prerequisite’ means a course or a group of courses which candidates must have completed successfully or a requirement which candidates must have fulfilled before being permitted to take the course in question.

‘Corequisite’ means a course which candidates must take in conjunction with the course in question.

‘Credits’ or ‘credit-units’ means the value assigned to each course to indicate its study load relative to the total study load under a degree curriculum. The study load refers to the hours of student learning activities and experiences, both within and outside the classroom, and includes contact hours and time spent on assessment tasks and examinations. Candidates who satisfactorily complete courses with a credit value earn the credits assigned to these courses.

‘Grade Points’ are standardized measurements of candidates’ academic achievement in courses taken to satisfy the requirements of the degree curriculum and are expressed as a scale prescribed in these regulations.

‘Grade Point Average’ is a numerical measure of a candidate’s academic achievement over a specified period of time. Each course attempted (including each failed course) is assigned a numerical value, with all courses carrying equal weighting. This numerical value is the product of grade points earned for the course and the credit value of that course. The ‘Grade Point Average’ is the sum of these numerical values divided by the total number of credits attempted:

\[
GPA = \frac{\sum_{i} \text{Course Grade Point} \times \text{Course Credit Value}}{\sum_{i} \text{Course Credit Value}}
\]

(where ‘i’ stands for all passed and failed courses taken by the student over a specified period)

‘Semester Grade Point Average’ or ‘Semester GPA’ is the GPA in respect of courses attempted by a candidate (including failed courses) during a given semester.

‘Year Grade Point Average’ or ‘Year GPA’ is the GPA in respect of courses attempted by a candidate (including failed courses) during a given academic year.

‘Cumulative Grade Point Average’ or ‘Cumulative GPA’ is the GPA in respect of courses attempted by a candidate (including failed courses) at the time of calculation.

‘Assessment’ refers to judgment about the quality and extent to which a student has achieved the stated learning objectives or learning outcomes. It includes all types of
assessment activities which allow for such a judgment to be made. For the purpose of interpreting the relevant provisions of the Ordinance and the Statutes and where appropriate, reference to ‘examination’ or ‘examinations’ in the Ordinance and the Statutes shall include and cover all forms of ‘assessment’ and its related processes.

A ‘transcript’ refers to a transcript of the record of study of a candidate, issued by the Registry of the University.

UG 2 Advanced standing:

Advanced standing may be granted to candidates in recognition of studies completed successfully in an approved institution of higher education elsewhere. Candidates who are awarded Advanced Standing will not be granted any further credit transfer for those studies for which Advanced Standing has been granted. The amount of credits to be granted for advanced standing shall be determined by the Board of the Faculty, in accordance with the following principles:

(a) at least half the number of credits of the degree curriculum normally required for award of the degree shall be accumulated through study at this University or from transfer of credits for courses completed at other institutions in accordance with Regulation UG 4(d); and
(b) in accordance with Statute III.5 and notwithstanding the granting of advanced and/or transfer credits, a minimum of two semesters of study at this University shall be required before a candidate is considered for the award of a first degree, other than a degree in medicine or surgery, and a minimum of four semesters of study at this University shall be required before a candidate is considered for a first degree in medicine or surgery.

Credits granted for advanced standing shall not normally be included in the calculation of the GPA unless permitted by the Board of the Faculty but will be recorded on the transcript of the candidate.

UG 3 Period of study:

The period of study of the curriculum shall be specified in the regulations governing the degree. To be eligible for award of the degree, a candidate shall fulfill all curriculum requirements within the maximum period of registration, unless otherwise permitted or required by the Board of the Faculty.

UG 4 Progression in curriculum:

(a) Candidates shall normally be required to take not fewer than 24 credits nor more than 30 credits in any one semester (except the summer semester) unless otherwise permitted or required by the Board of the Faculty, or except in the last semester of study when the number of outstanding credits required to complete the curriculum requirements is fewer than 24 credits.

(b) Candidates may, of their own volition, take additional credits not exceeding 6 credits in each semester, and/or further credits during the summer semester, accumulating up to a maximum of 72 credits in one academic year. With the special permission of the Board of the Faculty, candidates may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load for the normative period of study specified in the curriculum regulations, save as provided for under UG4(c).
(c) Where candidates are required to make up for failed credits, the Board of the Faculty may give permission for candidates to exceed the annual study load of 72 credits provided that the total number of credits taken does not exceed the maximum curriculum study load for the maximum period of registration specified in the curriculum regulations.

(d) Candidates may, with the approval of the Board of the Faculty, transfer credits for courses completed at other institutions at any time during their candidature. The number of transferred credits may be recorded in the transcript of the candidate, but the results of courses completed at other institutions shall not be included in the calculation of the GPA. The number of credits to be transferred shall not exceed half of the total credits normally required under the degree curricula of the candidates during their candidature at the University.

(e) Unless otherwise permitted by the Board of the Faculty, candidates shall be recommended for discontinuation of their studies if they have:

(i) failed to complete successfully 36 or more credits in two consecutive semesters (not including the summer semester), except where they are not required to take such a number of credits in the two given semesters, or

(ii) failed to achieve an average Semester GPA of 1.0 or higher for two consecutive semesters (not including the summer semester), or

(iii) exceeded the maximum period of registration specified in the regulations of the degree.

UG 5 Requirements for graduation:

To be eligible for admission to the degree, candidates shall fulfill the following requirements in addition to the requirements prescribed in the regulations and syllabuses governing the degree curriculum within the maximum period of registration:

(a) successful completion of 12 credits in English language enhancement, including 6 credits in Core University English and 6 credits in an English in the Discipline course;

(b) successful completion of 6 credits in Chinese language enhancement;

(c) successful completion of 36 credits of courses in the Common Core Curriculum, comprising at least one and not more than two courses from each Area of Inquiry with not more than 24 credits of courses being selected within one academic year except where candidates are required to make up for failed credits; and

(d) successful completion of a capstone experience as specified in the syllabuses of the degree curriculum.

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2 Candidates who have achieved Level 5** in English Language in the Hong Kong Diploma of Secondary Education Examination, or equivalent, may at the discretion of the Faculty be exempted from this requirement and should take an elective course in lieu, see Regulation UG6.

3 (a) To satisfy the English in the Discipline (ED) requirement, candidates who have passed the ED course for a Major but subsequently change that Major are required to pass the ED course for the new Major, or either of the double Majors finally declared upon graduation irrespective of whether the second Major is offered within or outside of the candidates’ home Faculty.

(b) Candidates declaring double Majors can, if they fail in the ED course for one of the Majors, either (i) re-take and successfully complete that failed ED course, or (ii) successfully complete the ED course for the other Major, irrespective of whether the Major is offered within or outside of the candidates’ home Faculty.

(c) Candidates who undertake studies in double Majors or double degrees are not required to take a second ED course but may be advised by the Faculty to do so.

4 Candidates who have not studied Chinese language during their secondary education may be exempted from this requirement and should take an elective course in lieu, see Regulation UG6.

5 Candidates registered for double degree studies are required to successfully complete 24 credits of courses in the Common Core Curriculum, selecting one course from each Area of Inquiry, within the curriculum of the first degree, as appropriate.
UG 6 Exemption:

Candidates may be exempted, with or without special conditions attached, from any of the requirements in UG 5 by the Senate in exceptional circumstances. Candidates who are so exempted must replace the number of exempted credits with courses of the same credit value.

UG 7 Assessment:

(a) Candidates shall be assessed for each of the courses for which they have registered, and assessment may be conducted in any combination of continuous assessment of coursework, written examinations and/or any other assessable activities. Only passed courses will earn credits.

(b) Candidates who are unable, because of illness, to be present at the written examination of any course may apply for permission to present themselves at a supplementary examination of the same course to be held before the beginning of the First Semester of the following academic year. Any such application shall be made on the form prescribed within two weeks of the first day of the candidate’s absence from any examination. Any supplementary examination shall be part of that academic year’s examinations, and the provisions made in the regulations for failure at the first attempt shall apply accordingly.

(c) Candidates suspended under Statute XXXI shall not be allowed to take, present themselves for, and participate in any assessments during the period of suspension, unless otherwise permitted by the Senate.

(d) Candidates shall not be permitted to repeat a course for which they have received a D grade or above for the purpose of upgrading.

(e) Candidates are required to make up for failed courses in the following manner as prescribed in the curriculum regulations:

(i) undergoing re-assessment/re-examination in the failed course to be held no later than the end of the following semester (not including the summer semester); or

(ii) re-submitting failed coursework, without having to repeat the same course of instruction; or

(iii) repeating the failed course by undergoing instruction and satisfying the assessments; or

(iv) for elective courses, taking another course in lieu and satisfying the assessment requirements.

(f) There shall be no appeal against the results of examinations and all other forms of assessment.
UG 8 Grading system:
(a) The grades, their standards and the grade points for assessment shall be as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Standard</th>
<th>Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>Excellent</td>
<td>4.3</td>
</tr>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td></td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>Good</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td></td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>Satisfactory</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td></td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>Pass</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>Pass</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td>Fall</td>
<td>0</td>
</tr>
</tbody>
</table>

(b) Special permission may be given by Senate for courses in individual curricula to be graded as ‘Pass’, ‘Fail’ or ‘Distinction’. Such courses will not be included in the calculation of the GPA.

UG 9 Honours classifications:
(a) Honours classifications shall be awarded in five divisions: First Class Honours, Second Class Honours Division One, Second Class Honours Division Two, Third Class Honours, and Pass. The classification of honours shall be determined by the Board of Examiners for the degree in accordance with the following Cumulative GPA scores, with all courses taken (including failed courses) carrying equal weighting:

<table>
<thead>
<tr>
<th>Class of honours</th>
<th>CGPA range</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Class Honours</td>
<td>3.60 – 4.30</td>
</tr>
<tr>
<td>Second Class Honours</td>
<td>(2.40 – 3.59)</td>
</tr>
<tr>
<td>Division One</td>
<td>3.00 – 3.59</td>
</tr>
<tr>
<td>Division Two</td>
<td>2.40 – 2.99</td>
</tr>
<tr>
<td>Third Class Honours</td>
<td>1.70 – 2.39</td>
</tr>
<tr>
<td>Pass</td>
<td>1.00 – 1.69</td>
</tr>
</tbody>
</table>

(b) Honours classification may not be determined solely on the basis of a candidate’s Cumulative GPA and the Board of Examiners for the degree may, at its absolute discretion and with justification, award a higher class of honours to a candidate deemed to have demonstrated meritorious academic achievement but whose Cumulative GPA falls below the range stipulated in UG9(a) of the higher classification by not more than 0.1 Grade Point.

(c) A list of candidates who have successfully completed all degree requirements shall be posted on Faculty noticeboards.

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6 UG 8 is not applicable to the respective Professional Core of the BDS and MBBS curricula.
7 UG 9 is not applicable to the BChinMed, BDS and MBBS curricula.
For students admitted under the 4-year ‘2012 curriculum’ to the first year in the academic years 2014-15, 2015-16 and 2016-17, students admitted directly to the second year in the academic year 2017-18, and students admitted directly to the third year in the academic years 2016-17, 2017-18 and 2018-19.

REGULATIONS FOR FIRST DEGREE CURRICULA

See also General Regulations

UG 1 Definitions:

For the purpose of regulations and syllabuses for all first degree curricula unless otherwise defined —

An ‘academic year’ comprises two semesters, the first semester to commence in September and end in December, and the second semester to commence in January and end in May/June, on dates as prescribed by the Senate. It includes, normally at the end of each semester, a period during which candidates are assessed. For some curricula, a ‘summer semester’ may be organized in addition to the normal two semesters. Clinical curricula have extended semesters.

A ‘summer semester’ normally comprises seven to eight weeks of intensive timetabled teaching and assessment to commence four weeks after the end of the second semester assessment period, and to conclude about one week before the start of the next academic year.

The ‘maximum period of registration’ is equivalent to a period which is 150% of the curriculum’s normative period of study as specified in the degree regulations, provided that where this results in a residual fraction of an academic year, the fractional period shall be extended to one full academic year.

‘Degree curriculum’ means the entire study requirements for the award of an undergraduate degree.

‘Major programme’ means the study requirements, including a capstone experience, for a single major area of disciplinary, interdisciplinary or multidisciplinary study, accumulating not fewer than 72 credits nor more than 96 credits, as prescribed in the syllabuses for a degree curriculum.

‘Minor programme’ means the study requirements for a single minor area of disciplinary, interdisciplinary or multidisciplinary study, accumulating not fewer than 36 credits nor more than 48 credits, as prescribed in the syllabuses for a degree curriculum.

‘Professional core’ refers to the study requirements, including a capstone experience, prescribed in the regulations and syllabuses for disciplinary studies in degree curricula which are not structured as major/minor programmes for reasons relating to professional qualification and/or accreditation.

‘Course’ means a course of study, with a credit value expressed as a number of credit-units as specified in the syllabuses for a degree curriculum.

These regulations are applicable to candidates admitted from 2016-17 onwards to the first year of first degree curricula under the 4-year ‘2012 curriculum’, the 2-year curriculum in respect of the BSc(IM), the 5-year curriculum in respect of the BA&BEd(LangEd), BEd&BSc, BEd&BScSc, BSc(Sp&HearSc), and BNurs, and the 6-year curriculum in respect of the BChinMed, BDS and MBBS. Reference in these regulations to the powers of the Boards of Faculties shall be applicable to Senate Boards of Studies which administer first degree curricula.

(The Regulations for First Degree Curricula applicable to cohorts admitted in 2012-13 and 2013-14 under the 4-year ‘2012 curriculum’ can be found in the Calendar for 2013-14, and in the Calendar for 2014-15 for the cohorts admitted in 2014-15 and 2015-16.)
‘Disciplinary elective course’ or ‘Disciplinary Elective’ means any course offered in the same major or minor programme or the professional core which can be taken by candidates to fulfill the curriculum requirements as specified in the syllabuses of the degree curriculum.

‘Elective course’ or ‘Elective’ means any course offered within the same or another curriculum, other than compulsory courses in the candidate’s degree curriculum, that can be taken by the candidate in order to complete the credit requirements of the degree curriculum.

‘Capstone experience’ refers to one or more courses within the major programme or professional core which are approved by the Board of the Faculty for the purpose of integrating knowledge and skills acquired, and which are prescribed in the syllabuses of the degree curriculum.

‘Syllabus’ means courses taught by departments, centres, and schools, offered under a degree curriculum.

‘Prerequisite’ means a course or a group of courses which candidates must have completed successfully or a requirement which candidates must have fulfilled before being permitted to take the course in question.

‘Corequisite’ means a course which candidates must take in conjunction with the course in question.

‘Credits’ or ‘credit-units’ means the value assigned to each course to indicate its study load relative to the total study load under a degree curriculum. The study load refers to the hours of student learning activities and experiences, both within and outside the classroom, and includes contact hours and time spent on assessment tasks and examinations. Candidates who satisfactorily complete courses with a credit value earn the credits assigned to these courses.

‘Grade Points’ are standardized measurements of candidates’ academic achievement in courses taken to satisfy the requirements of the degree curriculum and are expressed as a scale prescribed in these regulations.

‘Grade Point Average’ is a numerical measure of a candidate’s academic achievement over a specified period of time. Each course attempted (including each failed course) is assigned a numerical value, with all courses carrying equal weighting. This numerical value is the product of grade points earned for the course and the credit value of that course. The ‘Grade Point Average’ is the sum of these numerical values divided by the total number of credits attempted:

\[
GPA = \frac{\sum \text{Course Grade Point} \times \text{Course Credit Value}}{\sum \text{Course Credit Value}}
\]

(where ‘i’ stands for all passed and failed courses taken by the student over a specified period)

‘Semester Grade Point Average’ or ‘Semester GPA’ is the GPA in respect of courses attempted by a candidate (including failed courses) during a given semester.

‘Year Grade Point Average’ or ‘Year GPA’ is the GPA in respect of courses attempted by a candidate (including failed courses) during a given academic year.

‘Cumulative Grade Point Average’ or ‘Cumulative GPA’ is the GPA in respect of courses attempted by a candidate (including failed courses) at the time of calculation.

‘Assessment’ refers to judgment about the quality and extent to which a student has achieved the stated learning objectives or learning outcomes. It includes all types of assessment activities which allow for such a judgment to be made. For the purpose of interpreting the relevant provisions of the Ordinance and the Statutes and where appropriate,
reference to ‘examination’ or ‘examinations’ in the Ordinance and the Statutes shall include and cover all forms of ‘assessment’ and its related processes.

A ‘transcript’ refers to a transcript of the record of study of a candidate, issued by the Registry of the University.

**UG 2 Advanced standing:**

Advanced standing may be granted to candidates in recognition of studies completed successfully before admission to the curriculum. Candidates who are awarded Advanced Standing will not be granted any further credit transfer for those studies for which Advanced Standing has been granted. The amount of credits to be granted for advanced standing shall be determined by the Board of the Faculty, in accordance with the following principles:

(a) at least half the number of credits of the degree curriculum normally required for award of the degree shall be accumulated through study at this University or from transfer of credits for courses completed at other institutions in accordance with Regulation UG 4(d); and

(b) in accordance with Statute III.5 and notwithstanding the granting of advanced and/or transfer credits, a minimum of two semesters of study at this University shall be required before a candidate is considered for the award of a first degree, other than a degree in medicine or surgery, and a minimum of four semesters of study at this University shall be required before a candidate is considered for a first degree in medicine or surgery.

Credits granted for advanced standing shall not normally be included in the calculation of the GPA unless permitted by the Board of the Faculty but will be recorded on the transcript of the candidate.

**UG 3 Period of study:**

The period of study of the curriculum shall be specified in the regulations governing the degree. To be eligible for award of the degree, a candidate shall fulfill all curriculum requirements within the maximum period of registration, unless otherwise permitted or required by the Board of the Faculty.

**UG 4 Progression in curriculum:**

(a) Candidates shall normally be required to take not fewer than 24 credits nor more than 30 credits in any one semester (except the summer semester) unless otherwise permitted or required by the Board of the Faculty, or except in the last semester of study when the number of outstanding credits required to complete the curriculum requirements is fewer than 24 credits.

(b) Candidates may, of their own volition, take additional credits not exceeding 6 credits in each semester, and/or further credits during the summer semester, accumulating up to a maximum of 72 credits in one academic year. With the special permission of the Board of the Faculty, candidates may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load for the normative period of study specified in the curriculum regulations, save as provided for under UG4(c).

(c) Where candidates are required to make up for failed credits, the Board of the Faculty may give permission for candidates to exceed the annual study load of 72 credits provided that the total number of credits taken does not exceed the maximum
curriculum study load for the maximum period of registration specified in the curriculum regulations.

(d) Candidates may, with the approval of the Board of the Faculty, transfer credits for courses completed at other institutions at any time during their candidature. The number of transferred credits may be recorded in the transcript of the candidate, but the results of courses completed at other institutions shall not be included in the calculation of the GPA. The number of credits to be transferred shall not exceed half of the total credits normally required under the degree curricula of the candidates during their candidature at the University.

(e) Unless otherwise permitted by the Board of the Faculty, candidates shall be recommended for discontinuation of their studies if they have:

(i) failed to complete successfully 36 or more credits in two consecutive semesters (not including the summer semester), except where they are not required to take such a number of credits in the two given semesters, or
(ii) failed to achieve an average Semester GPA of 1.0 or higher for two consecutive semesters (not including the summer semester), or
(iii) exceeded the maximum period of registration specified in the regulations of the degree.

UG 5 Requirements for graduation:

To be eligible for admission to the degree, candidates shall fulfill the following requirements in addition to the requirements prescribed in the regulations and syllabuses governing the degree curriculum within the maximum period of registration:

(a) successful completion of 12 credits in English language enhancement, including 6 credits in Core University English and 6 credits in an English in the Discipline course;
(b) successful completion of 6 credits in Chinese language enhancement;
(c) successful completion of 36 credits of courses in the Common Core Curriculum, comprising at least one and not more than two courses from each Area of Inquiry with not more than 24 credits of courses being selected within one academic year except where candidates are required to make up for failed credits; and
(d) successful completion of a capstone experience as specified in the syllabuses of the degree curricula.

UG 6 Exemption:

Candidates may be exempted, with or without special conditions attached, from any of the

2 Candidates who have achieved Level 5** in English Language in the Hong Kong Diploma of Secondary Education Examination, or equivalent, may at the discretion of the Faculty be exempted from this requirement and should take an elective course in lieu, see Regulation UG6.

3 (a) To satisfy the English in the Discipline (ED) requirement, candidates who have passed the ED course for a Major but subsequently change that Major are required to pass the ED course for the new Major, or either of the double Majors finally declared upon graduation irrespective of whether the second Major is offered within or outside of the candidates’ home Faculty.
(b) Candidates declaring double Majors can, if they fail in the ED course for one of the Majors, either (i) re-take and successfully complete that failed ED course, or (ii) successfully complete the ED course for the other Major, irrespective of whether the Major is offered within or outside of the candidates’ home Faculty.
(c) Candidates who undertake studies in double Majors or double degrees are not required to take a second ED course but may be advised by the Faculty to do so.

4 Candidates who have not studied Chinese language during their secondary education may be exempted from this requirement and should take an elective course in lieu, see Regulation UG6.

5 Candidates registered for double degree studies are required to successfully complete 24 credits of courses in the Common Core Curriculum, selecting one course from each Area of Inquiry, within the curriculum of the first degree, as appropriate.
requirements in UG 5 by the Senate in exceptional circumstances. Candidates who are so exempted must replace the number of exempted credits with courses of the same credit value.

UG 7 Assessment:

(a) Candidates shall be assessed for each of the courses for which they have registered, and assessment may be conducted in any combination of continuous assessment of coursework, written examinations and/or any other assessable activities. Only passed courses will earn credits.

(b) Candidates who are unable, because of illness, to be present at the written examination of any course may apply for permission to present themselves at a supplementary examination of the same course to be held before the beginning of the First Semester of the following academic year. Any such application shall be made on the form prescribed within two weeks of the first day of the candidate’s absence from any examination. Any supplementary examination shall be part of that academic year’s examinations, and the provisions made in the regulations for failure at the first attempt shall apply accordingly.

(c) Candidates suspended under Statute XXXI shall not be allowed to take, present themselves for, and participate in any assessments during the period of suspension, unless otherwise permitted by the Senate.

(d) Candidates shall not be permitted to repeat a course for which they have received a D grade or above for the purpose of upgrading.

(e) Candidates are required to make up for failed courses in the following manner as prescribed in the curriculum regulations:
   (i) undergoing re-assessment/re-examination in the failed course to be held no later than the end of the following semester (not including the summer semester); or
   (ii) re-submitting failed coursework, without having to repeat the same course of instruction; or
   (iii) repeating the failed course by undergoing instruction and satisfying the assessments; or
   (iv) for elective courses, taking another course in lieu and satisfying the assessment requirements.

(f) There shall be no appeal against the results of examinations and all other forms of assessment.
### UG 8 Grading system:
(a) The grades, their standards and the grade points for assessment shall be as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Standard</th>
<th>Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>Excellent</td>
<td>4.3</td>
</tr>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>Good</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>Good</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>Good</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>Satisfactory</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td>Satisfactory</td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>Pass</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>Pass</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td>Fail</td>
<td>0</td>
</tr>
</tbody>
</table>

(b) Special permission may be given by Senate for courses in individual curricula to be graded as ‘Pass’, ‘Fail’ or ‘Distinction’. Such courses will not be included in the calculation of the GPA.

### UG 9 Honours classifications:
(a) Honours classifications shall be awarded in five divisions: First Class Honours, Second Class Honours Division One, Second Class Honours Division Two, Third Class Honours, and Pass. The classification of honours shall be determined by the Board of Examiners for the degree in accordance with the following Cumulative GPA scores, with all courses taken (including failed courses) carrying equal weighting:

<table>
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<th>Class of honours</th>
<th>CGPA range</th>
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</thead>
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<td>First Class Honours</td>
<td>3.60 – 4.30</td>
</tr>
<tr>
<td>Second Class Honours Division One</td>
<td>(2.40 – 3.59)</td>
</tr>
<tr>
<td>Division Two</td>
<td>2.40 – 2.99</td>
</tr>
<tr>
<td>Third Class Honours</td>
<td>1.70 – 2.39</td>
</tr>
<tr>
<td>Pass</td>
<td>1.00 – 1.69</td>
</tr>
</tbody>
</table>

(b) Honours classification may not be determined solely on the basis of a candidate’s Cumulative GPA and the Board of Examiners for the degree may, at its absolute discretion and with justification, award a higher class of honours to a candidate deemed to have demonstrated meritorious academic achievement but whose Cumulative GPA falls below the range stipulated in UG9(a) of the higher classification by not more than 0.1 Grade Point.

(c) A list of candidates who have successfully completed all degree requirements shall be posted on Faculty noticeboards.

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6 UG 8 is not applicable to the respective Professional Core of the BDS and MBBS curricula.
7 UG 9 is not applicable to the BChinMed, BDS and MBBS curricula.
REGULATIONS FOR FIRST DEGREE CURRICULA\(^1\)

See also General Regulations

UG 1 Definitions:

For the purpose of regulations and syllabuses for all first degree curricula unless otherwise defined —

- An ‘academic year’ comprises two semesters, the first semester to commence in September and end in December, and the second semester to commence in January and end in May/June, on dates as prescribed by the Senate. It includes, normally at the end of each semester, a period during which candidates are assessed. For some curricula, a ‘summer semester’ may be organized in addition to the normal two semesters. Clinical curricula have extended semesters.

- A ‘summer semester’ normally comprises seven to eight weeks of intensive timetabled teaching and assessment to commence four weeks after the end of the second semester assessment period, and to conclude about one week before the start of the next academic year.

- The ‘maximum period of registration’ is equivalent to a period which is 150% of the curriculum’s normative period of study as specified in the degree regulations, provided that where this results in a residual fraction of an academic year, the fractional period shall be extended to one full academic year.

- ‘Degree curriculum’ means the entire study requirements for the award of an undergraduate degree.

- ‘Major programme’ means the study requirements, including a capstone experience, for a single major area of disciplinary, interdisciplinary or multidisciplinary study, accumulating not fewer than 72 credits nor more than 96 credits, as prescribed in the syllabuses for a degree curriculum.

- ‘Minor programme’ means the study requirements for a single minor area of disciplinary, interdisciplinary or multidisciplinary study, accumulating not fewer than 48 credits nor more than 72 credits, as prescribed in the syllabuses for a degree curriculum.

- ‘Professional core’ refers to the study requirements, including a capstone experience, prescribed in the regulations and syllabuses for disciplinary studies in degree curricula which are not structured as major/minor programmes for reasons relating to professional qualification and/or accreditation.

- ‘Course’ means a course of study, with a credit value expressed as a number of credit-units as specified in the syllabuses for a degree curriculum.

- ‘Disciplinary elective course’ or ‘Disciplinary Elective’ means any course offered in the same major or minor programme or the professional core which can be taken by candidates to fulfill the curriculum requirements as specified in the syllabuses of the degree curriculum.

- ‘Elective course’ or ‘Elective’ means any course offered within the same or another curriculum, other than compulsory courses in the candidate’s degree curriculum, that can be taken by the candidate in order to complete the credit requirements of the degree curriculum.

\(^1\)These regulations are applicable to candidates admitted from 2017-18 onwards. Reference in these regulations to the powers of the Boards of Faculties shall be applicable to Senate Boards of Studies which administer first degree curricula.
‘Capstone experience’ refers to one or more courses within the major programme or professional core which are approved by the Board of the Faculty for the purpose of integrating knowledge and skills acquired, and which are prescribed in the syllabuses of the degree curriculum.

‘Syllabus’ means courses taught by departments, centres, and schools, offered under a degree curriculum.

‘Prerequisite’ means a course or a group of courses which candidates must have completed successfully or a requirement which candidates must have fulfilled before being permitted to take the course in question.

‘Corequisite’ means a course which candidates must take in conjunction with the course in question.

‘Credits’ or ‘credit-units’ means the value assigned to each course to indicate its study load relative to the total study load under a degree curriculum. The study load refers to the hours of student learning activities and experiences, both within and outside the classroom, and includes contact hours and time spent on assessment tasks and examinations. Candidates who satisfactorily complete courses with a credit value earn the credits assigned to these courses.

‘Grade Points’ are standardized measurements of candidates’ academic achievement in courses taken to satisfy the requirements of the degree curriculum and are expressed as a scale prescribed in these regulations.

‘Grade Point Average’ is a numerical measure of a candidate’s academic achievement over a specified period of time. Each course attempted (including each failed course) is assigned a numerical value, with all courses carrying equal weighting. This numerical value is the product of grade points earned for the course and the credit value of that course. The ‘Grade Point Average’ is the sum of these numerical values divided by the total number of credits attempted:

\[
GPA = \frac{\sum_i \text{Course Grade Point} \times \text{Course Credit Value}}{\sum_i \text{Course Credit Value}}
\]

(where ‘i’ stands for all passed and failed courses taken by the student over a specified period)

‘Semester Grade Point Average’ or ‘Semester GPA’ is the GPA in respect of courses attempted by a candidate (including failed courses) during a given semester.

‘Year Grade Point Average’ or ‘Year GPA’ is the GPA in respect of courses attempted by a candidate (including failed courses) during a given academic year.

‘Cumulative Grade Point Average’ or ‘Cumulative GPA’ is the GPA in respect of courses attempted by a candidate (including failed courses) at the time of calculation.

‘Graduation Grade Point Average’ or ‘Graduation GPA’ is the GPA in respect of courses attempted by a candidate (including failed courses) at the point of graduation. For students in the 2017-18 intake and thereafter who have successfully completed six Common Core courses, the calculation of Graduation GPA is subject to the proviso that either five Common Core courses with the highest grades (covering all four Areas of Inquiry), or all six courses will be counted towards Graduation GPA, depending on which generates the higher Graduation GPA.

‘Assessment’ refers to judgment about the quality and extent to which a student has achieved the stated learning objectives or learning outcomes. It includes all types of assessment activities which allow for such a judgment to be made. For the purpose of
interpreting the relevant provisions of the Ordinance and the Statutes and where appropriate, reference to ‘examination’ or ‘examinations’ in the Ordinance and the Statutes shall include and cover all forms of ‘assessment’ and its related processes.

A ‘transcript’ refers to a transcript of the record of study of a candidate, issued by the Registry of the University.

UG 2 Advanced standing:

Advanced standing may be granted to candidates in recognition of studies completed successfully before admission to the curriculum. Candidates who are awarded Advanced Standing will not be granted any further credit transfer for those studies for which Advanced Standing has been granted. The amount of credits to be granted for advanced standing shall be determined by the Board of the Faculty, in accordance with the following principles:

(a) at least half the number of credits of the degree curriculum normally required for award of the degree shall be accumulated through study at this University or from transfer of credits for courses completed at other institutions in accordance with Regulation UG 4(d); and

(b) in accordance with Statute III.5 and notwithstanding the granting of advanced and/or transfer credits, a minimum of two semesters of study at this University shall be required before a candidate is considered for the award of a first degree, other than a degree in medicine or surgery, and a minimum of four semesters of study at this University shall be required before a candidate is considered for a first degree in medicine or surgery.

Credits granted for advanced standing shall not normally be included in the calculation of the GPA unless permitted by the Board of the Faculty but will be recorded on the transcript of the candidate.

UG 3 Period of study:

The period of study of the curriculum shall be specified in the regulations governing the degree. To be eligible for award of the degree, a candidate shall fulfill all curriculum requirements within the maximum period of registration, unless otherwise permitted or required by the Board of the Faculty.

UG 4 Progression in curriculum:

(a) Candidates shall normally be required to take not fewer than 24 credits nor more than 30 credits in any one semester (except the summer semester) unless otherwise permitted or required by the Board of the Faculty, or except in the last semester of study when the number of outstanding credits required to complete the curriculum requirements is fewer than 24 credits.

(b) Candidates may, of their own volition, take additional credits not exceeding 6 credits in each semester, and/or further credits during the summer semester, accumulating up to a maximum of 72 credits in one academic year. With the special permission of the Board of the Faculty, candidates may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load for the normative period of study specified in the curriculum regulations, save as provided for under UG4(c).

(c) Where candidates are required to make up for failed credits, the Board of the Faculty may give permission for candidates to exceed the annual study load of 72 credits
provided that the total number of credits taken does not exceed the maximum curriculum study load for the maximum period of registration specified in the curriculum regulations.

(d) Candidates may, with the approval of the Board of the Faculty, transfer credits for courses completed at other institutions at any time during their candidature. The number of transferred credits may be recorded in the transcript of the candidate, but the results of courses completed at other institutions shall not be included in the calculation of the GPA. The number of credits to be transferred shall not exceed half of the total credits normally required under the degree curricula of the candidates during their candidature at the University.

(e) Unless otherwise permitted by the Board of the Faculty, candidates shall be recommended for discontinuation of their studies if they have:

(i) failed to complete successfully 36 or more credits in two consecutive semesters (not including the summer semester), except where they are not required to take such a number of credits in the two given semesters, or

(ii) failed to achieve an average Semester GPA of 1.0 or higher for two consecutive semesters (not including the summer semester), or

(iii) exceeded the maximum period of registration specified in the regulations of the degree.

UG 5 Requirements for graduation:

To be eligible for admission to the degree, candidates shall fulfill the following requirements in addition to the requirements prescribed in the regulations and syllabuses governing the degree curriculum within the maximum period of registration:

(a) successful completion of 12 credits in English language enhancement, including 6 credits in Core University English\(^2\) and 6 credits in an English in the Discipline course\(^3\);

(b) successful completion of 6 credits in Chinese language enhancement\(^4\);

(c) successful completion of 36 credits of courses in the Common Core Curriculum, comprising at least one and not more than two courses from each Area of Inquiry\(^5\) with not more than 24 credits of courses being selected within one academic year except where candidates are required to make up for failed credits; and

(d) successful completion of a capstone experience as specified in the syllabuses of the degree curriculum.

UG 6 Exemption:

\(^2\) Candidates who have achieved Level 5** in English Language in the Hong Kong Diploma of Secondary Education Examination, or equivalent, may at the discretion of the Faculty be exempted from this requirement and should take an elective course in lieu, see Regulation UG6.

\(^3\) (a) To satisfy the English in the Discipline (ED) requirement, candidates who have passed the ED course for a Major but subsequently change that Major are required to pass the ED course for the new Major, or either of the double Majors finally declared upon graduation irrespective of whether the second Major is offered within or outside of the candidates’ home Faculty.

(b) Candidates declaring double Majors can, if they fail in the ED course for one of the Majors, either (i) re-take and successfully complete that failed ED course, or (ii) successfully complete the ED course for the other Major, irrespective of whether the Major is offered within or outside of the candidates’ home Faculty.

(c) Candidates who undertake studies in double Majors or double degrees are not required to take a second ED course but may be advised by the Faculty to do so.

\(^4\) Candidates who have not studied Chinese language during their secondary education may be exempted from this requirement and should take an elective course in lieu, see Regulation UG6.

\(^5\) Candidates registered for dual degree studies are required to successfully complete 24 credits of courses in the Common Core Curriculum, selecting one course from each Area of Inquiry, within the curriculum of the first degree, as appropriate.
Candidates may be exempted, with or without special conditions attached, from any of the requirements in UG 5 by the Senate in exceptional circumstances. Candidates who are so exempted must replace the number of exempted credits with courses of the same credit value.

UG 7 Assessment:

(a) Candidates shall be assessed for each of the courses for which they have registered, and assessment may be conducted in any combination of continuous assessment of coursework, written examinations and/or any other assessable activities. Only passed courses will earn credits.

(b) Candidates who are unable, because of illness, to be present at the written examination of any course may apply for permission to present themselves at a supplementary examination of the same course to be held before the beginning of the First Semester of the following academic year. Any such application shall be made on the form prescribed within two weeks of the first day of the candidate’s absence from any examination. Any supplementary examination shall be part of that academic year’s examinations, and the provisions made in the regulations for failure at the first attempt shall apply accordingly.

(c) Candidates suspended under Statute XXXI shall not be allowed to take, present themselves for, and participate in any assessments during the period of suspension, unless otherwise permitted by the Senate.

(d) Candidates shall not be permitted to repeat a course for which they have received a D grade or above for the purpose of upgrading.

(e) Candidates are required to make up for failed courses in the following manner as prescribed in the curriculum regulations:

   (i) undergoing re-assessment/re-examination in the failed course to be held no later than the end of the following semester (not including the summer semester); or
   (ii) re-submitting failed coursework, without having to repeat the same course of instruction; or
   (iii) repeating the failed course by undergoing instruction and satisfying the assessments; or
   (iv) for elective courses, taking another course in lieu and satisfying the assessment requirements.

(f) There shall be no appeal against the results of examinations and all other forms of assessment.
UG 8 Grading system:
(a) The grades, their standards and the grade points for assessment shall be as follows:

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<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>Pass</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>Pass</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td>Fail</td>
<td>0</td>
</tr>
</tbody>
</table>

(b) Special permission may be given by Senate for courses in individual curricula to be graded as ‘Pass’, ‘Fail’ or ‘Distinction’. Such courses will not be included in the calculation of the GPA.

UG 9 Honours classifications:
(a) Honours classifications shall be awarded in five divisions: First Class Honours, Second Class Honours Division One, Second Class Honours Division Two, Third Class Honours, and Pass. The classification of honours shall be determined by the Board of Examiners for the degree in accordance with the following Graduation GPA scores, with all courses taken (including failed courses) carrying weightings which are proportionate to their credit values:

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<tr>
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<tr>
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</tr>
</tbody>
</table>

(b) Honours classification may not be determined solely on the basis of a candidate’s Graduation GPA and the Board of Examiners for the degree may, at its absolute discretion and with justification, award a higher class of honours to a candidate deemed to have demonstrated meritorious academic achievement but whose Graduation GPA falls below the range stipulated in UG9(a) of the higher classification by not more than 0.1 Grade Point.

(c) A list of candidates who have successfully completed all degree requirements shall be posted on Faculty noticeboards.

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6 UG 8 is not applicable to the respective Professional Core of the BDS and MBBS curricula.
7 UG 9 is not applicable to the BChinMed, BDS and MBBS curricula.
8 For students in the 2017-18 intake and thereafter who have successfully completed six Common Core courses, the calculation of Graduation GPA is subject to the proviso that either five Common Core course with the highest grades (covering all four Areas of Inquiry), or all six courses will be counted towards Graduation GPA, depending on which generates the higher Graduation GPA.
(d) For students admitted under the 4-year ‘2012 curriculum’ to the first year in the academic year 2018-19 and thereafter.

REGULATIONS FOR FIRST DEGREE CURRICULA

See also General Regulations

UG 1 Definitions:

For the purpose of regulations and syllabuses for all first degree curricula unless otherwise defined —

An ‘academic year’ comprises two semesters, the first semester to commence in September and end in December, and the second semester to commence in January and end in May/June, on dates as prescribed by the Senate. It includes, normally at the end of each semester, a period during which candidates are assessed. For some curricula, a ‘summer semester’ may be organized in addition to the normal two semesters. Clinical curricula have extended semesters.

A ‘summer semester’ normally comprises seven to eight weeks of intensive timetabled teaching and assessment to commence four weeks after the end of the second semester assessment period, and to conclude about one week before the start of the next academic year.

The ‘maximum period of registration’ is equivalent to a period which is 150% of the curriculum’s normative period of study as specified in the degree regulations, provided that where this results in a residual fraction of an academic year, the fractional period shall be extended to one full academic year.

‘Degree curriculum’ means the entire study requirements for the award of an undergraduate degree.

‘Major programme’ means the study requirements, including a capstone experience, for a single major area of disciplinary, interdisciplinary or multidisciplinary study, accumulating not fewer than 72 credits nor more than 96 credits, as prescribed in the syllabuses for a degree curriculum.

‘Minor programme’ means the study requirements for a single minor area of disciplinary, interdisciplinary or multidisciplinary study, accumulating not fewer than 36 credits nor more than 48 credits, as prescribed in the syllabuses for a degree curriculum.

‘Professional core’ refers to the study requirements, including a capstone experience, prescribed in the regulations and syllabuses for disciplinary studies in degree curricula which are not structured as major/minor programmes for reasons relating to professional qualification and/or accreditation.

‘Course’ means a course of study, with a credit value expressed as a number of credit-units as specified in the syllabuses for a degree curriculum.

‘Disciplinary elective course’ or ‘Disciplinary Elective’ means any course offered in the same major or minor programme or the professional core which can be taken by candidates to fulfill the curriculum requirements as specified in the syllabuses of the degree curriculum.

‘Elective course’ or ‘Elective’ means any course offered within the same or another curriculum, other than compulsory courses in the candidate’s degree curriculum, that can be taken by the candidate in order to complete the credit requirements of the degree curriculum.

1These regulations are applicable to candidates admitted from 2018-19 onwards. Reference in these regulations to the powers of the Boards of Faculties shall be applicable to Senate Boards of Studies which administer first degree curricula.
‘Capstone experience’ refers to one or more courses within the major programme or professional core which are approved by the Board of the Faculty for the purpose of integrating knowledge and skills acquired, and which are prescribed in the syllabuses of the degree curriculum.

‘Syllabus’ means courses taught by departments, centres, and schools, offered under a degree curriculum.

‘Prerequisite’ means a course or a group of courses which candidates must have completed successfully or a requirement which candidates must have fulfilled before being permitted to take the course in question.

‘Corequisite’ means a course which candidates must take in conjunction with the course in question.

‘Credits’ or ‘credit-units’ means the value assigned to each course to indicate its study load relative to the total study load under a degree curriculum. The study load refers to the hours of student learning activities and experiences, both within and outside the classroom, and includes contact hours and time spent on assessment tasks and examinations. Candidates who satisfactorily complete courses with a credit value earn the credits assigned to these courses.

‘Grade Points’ are standardized measurements of candidates’ academic achievement in courses taken to satisfy the requirements of the degree curriculum and are expressed as a scale prescribed in these regulations.

‘Grade Point Average’ is a numerical measure of a candidate’s academic achievement over a specified period of time. Each course attempted (including each failed course) is assigned a numerical value, with all courses carrying equal weighting. This numerical value is the product of grade points earned for the course and the credit value of that course. The ‘Grade Point Average’ is the sum of these numerical values divided by the total number of credits attempted:

\[
GPA = \frac{\sum_{i} \text{Course Grade Point} \times \text{Course Credit Value}}{\sum_{i} \text{Course Credit Value}}
\]

(where ‘i’ stands for all passed and failed courses taken by the student over a specified period)

‘Semester Grade Point Average’ or ‘Semester GPA’ is the GPA in respect of courses attempted by a candidate (including failed courses) during a given semester.

‘Year Grade Point Average’ or ‘Year GPA’ is the GPA in respect of courses attempted by a candidate (including failed courses) during a given academic year.

‘Cumulative Grade Point Average’ or ‘Cumulative GPA’ is the GPA in respect of courses attempted by a candidate (including failed courses) at the time of calculation.

‘Graduation Grade Point Average’ or ‘Graduation GPA’ is the GPA in respect of courses attempted by a candidate (including failed courses) at the point of graduation. For students in the 2017-18 intake and thereafter who have successfully completed six Common Core courses, the calculation of Graduation GPA is subject to the proviso that either five Common Core courses with the highest grades (covering all four Areas of Inquiry), or all six courses will be counted towards Graduation GPA, depending on which generates the higher Graduation GPA.

‘Assessment’ refers to judgment about the quality and extent to which a student has achieved the stated learning objectives or learning outcomes. It includes all types of assessment activities which allow for such a judgment to be made. For the purpose of
interpreting the relevant provisions of the Ordinance and the Statutes and where appropriate, reference to ‘examination’ or ‘examinations’ in the Ordinance and the Statutes shall include and cover all forms of ‘assessment’ and its related processes.

A ‘transcript’ refers to a transcript of the record of study of a candidate, issued by the Registry of the University.

UG 2  Advanced standing:

Advanced standing may be granted to candidates in recognition of studies completed successfully before admission to the curriculum. Candidates who are awarded Advanced Standing will not be granted any further credit transfer for those studies for which Advanced Standing has been granted. The amount of credits to be granted for advanced standing shall be determined by the Board of the Faculty, in accordance with the following principles:

(a)  at least half the number of credits of the degree curriculum normally required for award of the degree shall be accumulated through study at this University or from transfer of credits for courses completed at other institutions in accordance with Regulation UG 4(d); and

(b)  in accordance with Statute III.5 and notwithstanding the granting of advanced and/or transfer credits, a minimum of two semesters of study at this University shall be required before a candidate is considered for the award of a first degree, other than a degree in medicine or surgery, and a minimum of four semesters of study at this University shall be required before a candidate is considered for a first degree in medicine or surgery.

Credits granted for advanced standing shall not normally be included in the calculation of the GPA unless permitted by the Board of the Faculty but will be recorded on the transcript of the candidate.

UG 3  Period of study:

The period of study of the curriculum shall be specified in the regulations governing the degree. To be eligible for award of the degree, a candidate shall fulfill all curriculum requirements within the maximum period of registration, unless otherwise permitted or required by the Board of the Faculty.

UG 4  Progression in curriculum:

(a)  Candidates shall normally be required to take not fewer than 24 credits nor more than 30 credits in any one semester (except the summer semester) unless otherwise permitted or required by the Board of the Faculty, or except in the last semester of study when the number of outstanding credits required to complete the curriculum requirements is fewer than 24 credits.

(b)  Candidates may, of their own volition, take additional credits not exceeding 6 credits in each semester, and/or further credits during the summer semester, accumulating up to a maximum of 72 credits in one academic year. With the special permission of the Board of the Faculty, candidates may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load for the normative period of study specified in the curriculum regulations, save as provided for under UG4(c).

(c)  Where candidates are required to make up for failed credits, the Board of the Faculty may give permission for candidates to exceed the annual study load of 72 credits
provided that the total number of credits taken does not exceed the maximum curriculum study load for the maximum period of registration specified in the curriculum regulations.

(d) Candidates may, with the approval of the Board of the Faculty, transfer credits for courses completed at other institutions at any time during their candidature. The number of transferred credits may be recorded in the transcript of the candidate, but the results of courses completed at other institutions shall not be included in the calculation of the GPA. The number of credits to be transferred shall not exceed half of the total credits normally required under the degree curricula of the candidates during their candidature at the University.

(e) Unless otherwise permitted by the Board of the Faculty, candidates shall be recommended for discontinuation of their studies if they have:

(i) failed to complete successfully 36 or more credits in two consecutive semesters (not including the summer semester), except where they are not required to take such a number of credits in the two given semesters, or
(ii) failed to achieve an average Semester GPA of 1.0 or higher for two consecutive semesters (not including the summer semester), or
(iii) exceeded the maximum period of registration specified in the regulations of the degree.

UG 5 Requirements for graduation:

To be eligible for admission to the degree, candidates shall fulfill the following requirements in addition to the requirements prescribed in the regulations and syllabuses governing the degree curriculum within the maximum period of registration:

(a) successful completion of 12 credits in English language enhancement, including 6 credits in Core University English and 6 credits in an English in the Discipline course;
(b) successful completion of 6 credits in Chinese language enhancement;
(c) successful completion of 36 credits of courses in the Common Core Curriculum, comprising at least one and not more than two courses from each Area of Inquiry with not more than 24 credits of courses being selected within one academic year except where candidates are required to make up for failed credits; and
(d) successful completion of a capstone experience as specified in the syllabuses of the degree curriculum.

UG 6 Exemption:

Candidates who have achieved Level 5 or above in English Language in the Hong Kong Diploma of Secondary Education Examination, or equivalent, are exempted from this requirement, and Core University English is optional. Those who do not take this course should take an elective course in lieu, see Regulation UG6.

(a) To satisfy the English in the Discipline (ED) requirement, candidates who have passed the ED course for a Major but subsequently change that Major are required to pass the ED course for the new Major, or either of the double Majors finally declared upon graduation irrespective of whether the second Major is offered within or outside of the candidates’ home Faculty.
(b) Candidates declaring double Majors can, if they fail in the ED course for one of the Majors, either (i) re-take and successfully complete that failed ED course, or (ii) successfully complete the ED course for the other Major, irrespective of whether the Major is offered within or outside of the candidates’ home Faculty.
(c) Candidates who undertake studies in double Majors or double degrees are not required to take a second ED course but may be advised by the Faculty to do so.

Candidates who have not studied Chinese language during their secondary education may be exempted from this requirement and should take an elective course in lieu, see Regulation UG6.

Candidates registered for dual degree studies are required to successfully complete 24 credits of courses in the Common Core Curriculum, selecting one course from each Area of Inquiry, within the curriculum of the first degree, as appropriate.
Candidates may be exempted, with or without special conditions attached, from any of the requirements in UG 5 by the Senate in exceptional circumstances. Candidates who are so exempted must replace the number of exempted credits with courses of the same credit value.

UG 7 Assessment:

(a) Candidates shall be assessed for each of the courses for which they have registered, and assessment may be conducted in any combination of continuous assessment of coursework, written examinations and/or any other assessable activities. Only passed courses will earn credits.

(b) Candidates who are unable, because of illness, to be present at the written examination of any course may apply for permission to present themselves at a supplementary examination of the same course to be held before the beginning of the First Semester of the following academic year. Any such application shall be made on the form prescribed within two weeks of the first day of the candidate’s absence from any examination. Any supplementary examination shall be part of that academic year’s examinations, and the provisions made in the regulations for failure at the first attempt shall apply accordingly.

(c) Candidates suspended under Statute XXXI shall not be allowed to take, present themselves for, and participate in any assessments during the period of suspension, unless otherwise permitted by the Senate.

(d) Candidates shall not be permitted to repeat a course for which they have received a D grade or above for the purpose of upgrading.

(e) Candidates are required to make up for failed courses in the following manner as prescribed in the curriculum regulations:

(i) undergoing re-assessment/re-examination in the failed course to be held no later than the end of the following semester (not including the summer semester); or

(ii) re-submitting failed coursework, without having to repeat the same course of instruction; or

(iii) repeating the failed course by undergoing instruction and satisfying the assessments; or

(iv) for elective courses, taking another course in lieu and satisfying the assessment requirements.

(f) There shall be no appeal against the results of examinations and all other forms of assessment.
UG 8 Grading system:

(a) The grades, their standards and the grade points for assessment shall be as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Standard</th>
<th>Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>Excellent</td>
<td>4.3</td>
</tr>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td></td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>Good</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td></td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>Satisfactory</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td></td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>Pass</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>Pass</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td>Fail</td>
<td>0</td>
</tr>
</tbody>
</table>

(b) Special permission may be given by Senate for courses in individual curricula to be graded as ‘Pass’, ‘Fail’ or ‘Distinction’. Such courses will not be included in the calculation of the GPA.

UG 9 Honours classifications:

(a) Honours classifications shall be awarded in five divisions: First Class Honours, Second Class Honours Division One, Second Class Honours Division Two, Third Class Honours, and Pass. The classification of honours shall be determined by the Board of Examiners for the degree in accordance with the following Graduation GPA scores, with all courses taken (including failed courses) carrying weightings which are proportionate to their credit values:

<table>
<thead>
<tr>
<th>Class of honours</th>
<th>GGPA range</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Class Honours</td>
<td>3.60 – 4.30</td>
</tr>
<tr>
<td>Second Class Honours</td>
<td>(2.40 – 3.59)</td>
</tr>
<tr>
<td>Division One</td>
<td>3.00 – 3.59</td>
</tr>
<tr>
<td>Division Two</td>
<td>2.40 – 2.99</td>
</tr>
<tr>
<td>Third Class Honours</td>
<td>1.70 – 2.39</td>
</tr>
<tr>
<td>Pass</td>
<td>1.00 – 1.69</td>
</tr>
</tbody>
</table>

(b) Honours classification may not be determined solely on the basis of a candidate’s Graduation GPA and the Board of Examiners for the degree may, at its absolute discretion and with justification, award a higher class of honours to a candidate deemed to have demonstrated meritorious academic achievement but whose Graduation GPA falls below the range stipulated in UG9(a) of the higher classification by not more than 0.1 Grade Point.

(c) A list of candidates who have successfully completed all degree requirements shall be posted on Faculty noticeboards.

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6 UG 8 is not applicable to the respective Professional Core of the BDS and MBBS curricula.
7 UG 9 is not applicable to the BChinMed, BDS and MBBS curricula.
8 For students in the 2017-18 intake and thereafter who have successfully completed six Common Core courses, the calculation of Graduation GPA is subject to the proviso that either five Common Core course with the highest grades (covering all four Areas of Inquiry), or all six courses will be counted towards Graduation GPA, depending on which generates the higher Graduation GPA.
12. List of materials available on the Faculty website

a) Forms available from the Science Faculty website (Current Students):

<table>
<thead>
<tr>
<th>Form</th>
<th>Deadline</th>
<th>Link &amp; QR Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Approval Form</td>
<td>Closing dates of course selection or add/drop periods</td>
<td></td>
</tr>
<tr>
<td>Application for Granting of Advanced Standing</td>
<td>August 17, 2018</td>
<td></td>
</tr>
<tr>
<td>(for BSc/BSc(AC) I only)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Application for Exemption from Taking Chinese Language Course</td>
<td>August 17, 2018</td>
<td></td>
</tr>
<tr>
<td>Application for Taking Course Load Deviating from Normal Load</td>
<td>1st Semester: August 13, 2018 (For Year 2 and above students only) August 28, 2018 (For Year 1 students only)</td>
<td><a href="https://webapp.science.hku.hk/student/servlet/download?year=4">https://webapp.science.hku.hk/student/servlet/download?year=4</a></td>
</tr>
<tr>
<td>(Students in the first year are not allowed to take more than 72 credits of courses)</td>
<td>2nd Semester: Within 3 working days after the announcement of first semester examination results</td>
<td></td>
</tr>
<tr>
<td>Application for Taking a Replacement Course for the Course Required in Two Different Majors/Minors</td>
<td>Closing dates of course selection or add/drop periods</td>
<td></td>
</tr>
<tr>
<td>Application for Taking a Replacement Course for the Obsolete Course Required in the Science Major/Minor</td>
<td>Closing dates of course selection or add/drop periods</td>
<td></td>
</tr>
<tr>
<td>Application for Exemption from Taking Capstone Course in the Second (Science) Major</td>
<td>Closing dates of course selection or add/drop periods</td>
<td></td>
</tr>
<tr>
<td>Application for Enrollment in Internship Course</td>
<td>Before commencement of internship</td>
<td></td>
</tr>
<tr>
<td>Application for Leave of Absence and Transfer of Credits for BSc/BSc(ActuarSc) Outgoing Exchange/Visiting Students</td>
<td>At least 1 month before the date of departure for exchange/visiting study</td>
<td></td>
</tr>
</tbody>
</table>
b) List of Course Selection Advisers (CSAs)

<table>
<thead>
<tr>
<th>Link</th>
<th>QR Code</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="https://www.scifac.hku.hk/ug/current/advising/bsc/cs-advisers">https://www.scifac.hku.hk/ug/current/advising/bsc/cs-advisers</a></td>
<td><img src="#" alt="QR Code" /></td>
</tr>
</tbody>
</table>

c) List of Academic Advisers (AAs) for the first year students

<table>
<thead>
<tr>
<th>Programme</th>
<th>Link</th>
<th>QR Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSc</td>
<td><a href="https://www.scifac.hku.hk/ug/current/advising/bsc/academic-advisers">https://www.scifac.hku.hk/ug/current/advising/bsc/academic-advisers</a></td>
<td><img src="#" alt="QR Code" /></td>
</tr>
<tr>
<td>BSc(AC)</td>
<td><a href="https://www.scifac.hku.hk/ug/current/advising/ac/basca-academic-advisers">https://www.scifac.hku.hk/ug/current/advising/ac/basca-academic-advisers</a></td>
<td><img src="#" alt="QR Code" /></td>
</tr>
</tbody>
</table>

d) List of Student Peer Advisers

<table>
<thead>
<tr>
<th>Link</th>
<th>QR Code</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="https://www.scifac.hku.hk/ug/current/advising/bsc/office#peer">https://www.scifac.hku.hk/ug/current/advising/bsc/office#peer</a></td>
<td><img src="#" alt="QR Code" /></td>
</tr>
</tbody>
</table>

e) Consultation Session for BSc II & BSc(AC) II and above students (August 7, 2018)

<table>
<thead>
<tr>
<th>Programme</th>
<th>Link</th>
<th>QR Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSc</td>
<td><a href="https://www.scifac.hku.hk/ug/current/advising/bsc/consultation-session">https://www.scifac.hku.hk/ug/current/advising/bsc/consultation-session</a></td>
<td><img src="#" alt="QR Code" /></td>
</tr>
<tr>
<td>BSc(AC)</td>
<td><a href="https://www.scifac.hku.hk/ug/current/advising/ac/consultation-session">https://www.scifac.hku.hk/ug/current/advising/ac/consultation-session</a></td>
<td><img src="#" alt="QR Code" /></td>
</tr>
</tbody>
</table>
Every effort has been made to ensure the information contained in this booklet is correct at the time of printing. However, students should note that the contents of this booklet are subject to change and are advised to check the Faculty website: https://www.scifac.hku.hk/ from time to time for any update.
APPENDICES
List of Science Majors and Minors

Majors and Minors Available for BSc and BSc(ActuarSc) students

(a) List of science majors under 4-year curriculum:

- Astronomy (only for 2017 cohort or before)
- Biochemistry
- Biological Sciences
- Chemistry
- Chemistry (Intensive) (for 2018 cohort and thereafter)
- Decision Analytics
- Earth System Science
- Ecology & Biodiversity
- Ecology & Biodiversity (Intensive) (for 2018 cohort and thereafter)
- Environmental Science
- Food & Nutritional Science
- Geology
- Geology (Intensive) (for 2018 cohort and thereafter)
- Mathematics
- Mathematics/Physics (only for 2017 cohort or before)
- Molecular Biology & Biotechnology
- Molecular Biology & Biotechnology (Intensive) (for 2018 cohort and thereafter)
- Physics
- Risk Management
- Statistics

(b) List of science minors under 4-year curriculum:

- Actuarial Studies (not for BSc(ActuarSc) students)
- Astronomy
- Biochemistry
- Chemistry
- Computational & Financial Mathematics
- Earth Sciences
- Ecology & Biodiversity
- Environmental Science
- Food & Nutritional Science
- Marine Biology
- Mathematics
- Molecular Biology & Biotechnology
- Operations Research & Mathematical Programming
- Physics
- Plant Science
- Risk Management
- Statistics

(c) List of majors/minors in the University offered to students admitted to the first year in 2018-19 under 4-year curriculum is available at http://aao.hku.hk/plan-of-study/major-and-minor/

* Important! Ultimate responsibility rests with students to ensure that the required pre-requisites and co-requisite of selected courses are fulfilled. Students must take and pass all required courses in the selected primary science major in order to satisfy the degree graduation requirements.

Note: Details of the non-Science courses and majors/minors are provided by the offering Faculty/Department. Please contact the relevant Faculty/Department for further information or updates.
## Important Dates for the 2018-2019 Course Selection Exercise

### BSc and BSc(ActuarSc) – Year 1

<table>
<thead>
<tr>
<th>Date (2018)</th>
<th>Event</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>From August 9</td>
<td>The course information system opens for freshmen (after performing master registration online) to preview available courses in the first and second semesters.</td>
<td>HKU Portal – SIS</td>
</tr>
<tr>
<td>August 10</td>
<td><strong>Induction Day for BSc Freshmen (9:30 am – 4:00 pm)</strong>&lt;br&gt;<strong>(In addition to a general talk session, representatives from each Science major/minor will be present to advise students on general, as well as specific aspects, of course selection. Teachers and students will also be available in the information booths for each Science major and minor to answer questions.)</strong>&lt;br&gt;<strong>Information Session for BSc(AC) Freshmen (2:00 pm – 4:00 pm)</strong>&lt;br&gt;<strong>(Representatives from Actuarial Science programme will be present to advise students on general, as well as specific aspects, of course selection. Representatives from each Science major/minor will be present to advise students on general, as well as specific aspects, of course selection. Teachers and students will also be available in the information booths for each Science major and minor to answer questions.)</strong></td>
<td>Grand Hall, Lower Ground Floor, Centennial Campus&lt;br&gt;CPD-LG.1R, Lower Ground Floor, Central Podium Levels, Centennial Campus</td>
</tr>
<tr>
<td>August 17 (by 6:00 pm)</td>
<td>Deadline of Application for (a) Granting of Advanced Standing and (b) Exemption from Taking Chinese language course</td>
<td>Faculty Office</td>
</tr>
<tr>
<td>August 23 (10:00 am) – August 28 (4:00 pm)</td>
<td>On-line course selection system available:&lt;br&gt;• Semester 1 / full-year courses from 10:00 am&lt;br&gt;• Semester 2 courses from 10:10 am&lt;br&gt;(Note: Selection of summer courses will only be available during the 2nd semester add/drop period.)</td>
<td>HKU Portal – SIS</td>
</tr>
<tr>
<td>August 24 (9:00 am – 2:30 pm)</td>
<td>Students to seek advice from Course Selection Advisers on how to select courses</td>
<td>Course Selection Advisers’ offices</td>
</tr>
<tr>
<td>August 28 (by 4:00 pm)</td>
<td>Closing date for students’ submission of:&lt;br&gt;(a) Application Form for Taking Course Load Deviating from the Normal Load in a given semester, with the written endorsement from the Chief Course Selection Adviser of the intended primary major/programme (if applicable);&lt;br&gt;(Note: Students are not allowed to take more than 72 credits of courses in the first year of study.)&lt;br&gt;(b) Course Approval Form* (if applicable); and&lt;br&gt;(c) Application Form for Taking a Replacement Course (if applicable)</td>
<td>Faculty Office</td>
</tr>
<tr>
<td>September 1 (9:00 am)</td>
<td>Checking of course selection status and ballot result (including CAES1000) on-line</td>
<td>HKU Portal – SIS</td>
</tr>
</tbody>
</table>

### BSc & BSc(ActuarSc) – Year 2 and above

<table>
<thead>
<tr>
<th>Date (2018)</th>
<th>Event</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 30 (10:00 am)</td>
<td>The course information system opens for Year 2 and above students to preview their available courses in the first and second semesters.</td>
<td>HKU Portal – SIS</td>
</tr>
<tr>
<td>August 7 (10:00 am) – August 13 (4:00 pm)</td>
<td>On-line course selection system available on August 7 to:&lt;br&gt;• Year 4 or above students: Semester 1 / full-year courses from 10:00 am; Semester 2 courses from 10:10 am&lt;br&gt;• Year 3 students: Semester 1 / full-year courses from 12:00 mn; Semester 2 courses from 12:10 pm&lt;br&gt;• Year 2 students: Semester 1 / full-year courses from 2:00 pm; Semester 2 courses from 2:10 pm&lt;br&gt;(Note: Selection of summer courses will only be available during the 2nd semester add/drop period.)</td>
<td>HKU Portal – SIS</td>
</tr>
<tr>
<td>August 7 10:00 am – 12:00 mn 2:00 pm – 4:00 pm</td>
<td><strong>Consultation Session for BSc Year 2 and above students</strong>&lt;br&gt;<strong>(Representatives from each Science major/minor will be available to advise students on course selection)</strong>&lt;br&gt;<strong>Consultation Session for BSc(ActuarSc) Year 2 and above students</strong>&lt;br&gt;<strong>(Representatives from the Actuarial Science programme will be available to advise students on course selection)</strong></td>
<td>See page 91 of this handbook&lt;br&gt;See page 91 of this handbook</td>
</tr>
<tr>
<td>August 8 (9:00 am – 2:30 pm)</td>
<td>Students to seek advice from Course Selection Advisers on how to select courses</td>
<td>Course Selection Advisers’ offices</td>
</tr>
<tr>
<td>August 7 (10:00 am) – August 13 (4:00 pm)</td>
<td>Closing date for students’ submission of:&lt;br&gt;(a) Application Form for Taking Course Load Deviating from the Normal Load in a given semester, with written endorsement from the Chief Course Selection Adviser of the primary major/programme (if applicable);&lt;br&gt;(b) Course Approval Form* (if applicable);&lt;br&gt;(c) Application Form for Taking a Replacement Course (if applicable); and&lt;br&gt;(d) Application Form for Exemption From Taking a Capstone Course in the Second (Science) Major (if applicable)</td>
<td>Faculty Office</td>
</tr>
<tr>
<td>August 21 (10:00 am)</td>
<td>Checking of course selection status and ballot result (including CAES9820) on-line</td>
<td>HKU Portal – SIS</td>
</tr>
</tbody>
</table>
# Courses Add/drop periods (for all years)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FIRST SEMESTER (2018)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>September 3</td>
<td>First day of teaching</td>
<td>---</td>
</tr>
<tr>
<td>September 3 (10:00 am) – September 17 (4:00 pm)</td>
<td>On-line course selection system available to:</td>
<td>HKU Portal – SIS</td>
</tr>
<tr>
<td></td>
<td>● Year 1 students from 10:00 am on September 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Year 2 students from 12:00 nn on September 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Year 3 students from 2:00 pm on September 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Year 4 or above students from 4:00 pm on September 3</td>
<td></td>
</tr>
<tr>
<td>September 3 – September 17 (4:00 pm)</td>
<td>Availability of Course Approval Form for change of courses (if applicable)</td>
<td>Science webpage</td>
</tr>
<tr>
<td>September 4 (12:00 nn – 5:00 pm)</td>
<td>Suspension period of the online course selection system (Course add/drop is not allowed.)</td>
<td>---</td>
</tr>
<tr>
<td></td>
<td>Students are highly recommended to select courses which require course based approval before the suspension period.</td>
<td></td>
</tr>
<tr>
<td>September 17 (by 4:00 pm)</td>
<td>Closing date for submission of:</td>
<td>Faculty Office</td>
</tr>
<tr>
<td></td>
<td>● Course Approval Form* (if applicable);</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Application Form for Taking a Replacement Course (if applicable);</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Application Form for Exemption from Taking a Capstone Course in the Second (Science) Major (if applicable); and</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Print-out of “My Course History” from SIS, with the endorsement by the assigned Academic Advisers (applicable to first year students only).</td>
<td></td>
</tr>
<tr>
<td>September 22 (10:00 am)</td>
<td>Checking of final course selection status on-line</td>
<td>HKU Portal – SIS</td>
</tr>
<tr>
<td><strong>SECOND SEMESTER (2019)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 working days after the announcement of 1st semester examination results</td>
<td>Deadline of Application for Taking Course Load Deviating from the Normal Load in a given semester, with written endorsement from the Chief Course Selection Adviser of primary major/programme (if applicable) (Note: Students are not allowed to take more than 72 credits of courses in the first year of study.)</td>
<td>Faculty Office</td>
</tr>
<tr>
<td>January 14</td>
<td>First day of teaching</td>
<td>---</td>
</tr>
<tr>
<td>January 14 (10:00 am) – January 28 (4:00 pm)</td>
<td>On-line course selection system available to:</td>
<td>HKU Portal – SIS</td>
</tr>
<tr>
<td></td>
<td>● Year 1 students from 10:00 am on January 14</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Year 2 students from 12:00 nn on January 14</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Year 3 students from 2:00 pm on January 14</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Year 4 or above students from 4:00 pm on January 14</td>
<td></td>
</tr>
<tr>
<td>January 14 – January 28 (4:00 pm)</td>
<td>Availability of Course Approval Form for change of courses* (if applicable)</td>
<td>Science webpage</td>
</tr>
<tr>
<td></td>
<td>(* Course changes are only applicable to courses beginning in the second semester only)</td>
<td></td>
</tr>
<tr>
<td>January 15 (12:00 nn – 5:00 pm)</td>
<td>Suspension period of the online course selection system (Course add/drop is not allowed.)</td>
<td>---</td>
</tr>
<tr>
<td></td>
<td>Students are highly recommended to select courses which require course based approval before the suspension period.</td>
<td></td>
</tr>
<tr>
<td>January 28 (by 4:00 pm)</td>
<td>Closing date for submission of signed Course Approval Form* (if applicable), signed Application Form for Taking a Replacement Course (if applicable) and signed Application Form for Exemption from Taking a Capstone Course in the Second (Science) Major (if applicable)</td>
<td>Faculty Office</td>
</tr>
<tr>
<td>February 2 (10:00 am)</td>
<td>Checking of final course selection status on-line</td>
<td>HKU Portal – SIS</td>
</tr>
<tr>
<td><strong>OPTIONAL SUMMER SEMESTER (2019) – for non-final year only</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>June 10 (10:00 am) – June 17 (4:00 pm)</td>
<td>On-line course selection system available</td>
<td>HKU Portal – SIS</td>
</tr>
<tr>
<td>June 11 (12:00 nn – 5:00 pm)</td>
<td>Suspension period of the online course selection system (Course add/drop is not allowed.)</td>
<td>---</td>
</tr>
<tr>
<td></td>
<td>Students are highly recommended to select courses which require course based approval before the suspension period.</td>
<td></td>
</tr>
<tr>
<td>June 22 (10:00 am)</td>
<td>Checking of final course selection status on-line</td>
<td>HKU Portal – SIS</td>
</tr>
</tbody>
</table>

**Notes:**
For course CAES1000 Core University English (CUE), you can add/drop a CUE class freely only in the first week of the add/drop period during the first or second semester. In the second week of the add/drop period, you can only add/drop a CUE class if you can prove that your CUE course clashes with another core course you need to take. To apply for approval to add/drop a CUE class, you need to fill in a form from the Centre for Applied English Studies (CAES) and provide evidence of the time clash. This will be reviewed by the CAES1000 Course Coordinator and if approval is given you need to go to the Faculty Office to process the change of classes. Please refer to the course website [https://learning.hku.hk/caes1000](https://learning.hku.hk/caes1000) for the detailed enrollment guidelines.

For course CAES9820 Academic English for Science Students, you can change your class freely during the first semester add/drop period, but you should check your class selection result periodically. You are required to attend lessons in the original CAES class until your request for change of class groups has been approved online. Regarding the schedule for change of CAES9820 class in the second semester, students concerned will be informed by email in mid-December.

*For any student who wishes to seek special approval for taking courses offered by the School of Biological Sciences (eg. BIOL courses), you need to submit the Course Approval Form directly to the School of Biological Sciences Office by the application deadline.
Induction Day for BSc Freshmen on
August 10, 2018 (Friday)

For 6901 BSc Freshmen
2018-19

Attendance is compulsory

Programme Includes
Induction Seminar
Student Sharing by Student Representatives

Talks on -
Science Majors and Minors, Course and Major Selection,
Graduation Requirements & Faculty Regulations,
Academic Advising
Q&A

Date
August 10, 2018 (Friday)

Time
9:30 am – 4:00 pm

Venue
Grand Hall
Lower Ground Floor
Centennial Campus

Enquiry
tel - 3917 2683 email - science@hku.hk
Information Session for BSc(ActuarSc) Freshmen on August 10, 2018 (Friday)

Date: August 10, 2018 (Friday)
Time: 2 p.m. - 4 p.m.
Venue: CPD-LG.18, LG/F, Centennial Campus, HKU

This session is very important for all actuarial science freshmen. In this session, the students will meet all the actuarial science teachers. The session will cover various important topics about the actuarial profession and the HKU actuarial curriculum, including course selection, internship opportunities, exchange program, exemptions from professional bodies, etc. Towards the end of the session, students are free to ask questions.
## Teaching Weeks 2018-19 for Undergraduate and Taught Postgraduate Students

### First Semester: Sep 3 - Dec 22, 2018

<table>
<thead>
<tr>
<th>SUN</th>
<th>MON</th>
<th>TUE</th>
<th>WED</th>
<th>THUR</th>
<th>FRI</th>
<th>SAT</th>
</tr>
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<tbody>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>10 11 12 13 14 15</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>17 18 19 20 21 22</td>
<td></td>
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<td></td>
<td></td>
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</tr>
</tbody>
</table>

#### OCT-18

| 2 | 3 4 5 6 | | | | |
| 7 | 8 9 10 11 12 13 | | | | |
|14 | 15 16 [17] 18 19 20 | | | | |
|21 | 22 23 24 25 26 27 | | | | |
|28 | 29 30 31 | | | | |

#### NOV-18

| 1 | 2 3 4 5 | | | | |
| 4 | 5 6 7 8 9 10 | | | | |
|11 | 12 13 14 15 16 17 | | | | |
|18 | 19 20 21 22 23 24 | | | | |
|25 | 26 27 28 29 30 | | | | |

#### DEC-18

| 1 | 2 3 4 5 | | | | |
| 9 | 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 | | | | |

#### JAN-19

| 1 | 2 3 4 | | | | |
| 6 | 7 8 9 10 11 12 | | | | |
|13 | 14 15 16 17 18 19 | | | | |
|20 | 21 22 23 24 25 26 | | | | |
|27 | 28 29 30 31 | | | | |

#### FEB-19

| 3 | 4 5 6 7 8 9 | | | | |
| 10 | 11 12 13 14 15 16 | | | | |
|17 | 18 19 20 21 22 23 | | | | |
|24 | 25 26 27 28 29 | | | | |

#### MAR-19

| 1 | 2 3 | | | | |
| 10 | 11 12 13 14 15 (16) | | | | |
|17 | 18 19 20 21 22 23 | | | | |
|24 | 25 26 27 28 29 30 | | | | |
|31 | | | | | | |

#### APR-19

| 1 | 2 3 4 | | | | |
| 7 | 8 9 10 11 12 13 | | | | |
|14 | 15 16 17 18 [19] [20] | | | | |
|21 | [22] 23 24 25 26 27 | | | | |
|28 | 29 30 | | | | |

#### MAY-19

| 5 | 6 7 8 9 | | | | |
|19 | 20 21 22 23 24 25 | | | | |
|26 | 27 28 29 30 31 | | | | |

#### JUN-19

| 1 | 2 3 4 5 6 | | | | |
| 9 | 10 11 12 13 14 15 | | | | |
|16 | 17 18 19 20 21 22 | | | | |
|23 | 24 25 26 27 28 29 | | | | |
|30 | | | | | | |

#### JUL-19

| 1 | 2 3 4 5 6 | | | | |
| 7 | 8 9 10 11 12 13 | | | | |
|14 | 15 16 17 18 19 20 | | | | |
|21 | 22 23 24 25 26 27 | | | | |
|28 | 29 30 31 | | | | |

#### AUG-19

| 4 | 5 6 7 8 9 10 | | | | |
| 11 | 12 13 14 15 16 17 | | | | |
|18 | 19 20 21 22 23 24 | | | | |
|25 | 26 27 28 29 30 31 | | | | |

### Second Semester: Jan 14 - May 25, 2019

#### FEB-19

| 3 | 4 5 6 7 8 9 | | | | |
| 10 | 11 12 13 14 15 16 | | | | |
|17 | 18 19 20 21 22 23 | | | | |
|24 | 25 26 27 28 29 | | | | |

#### MAR-19

| 1 | 2 3 | | | | |
| 10 | 11 12 13 14 15 (16) | | | | |
|17 | 18 19 20 21 22 23 | | | | |
|24 | 25 26 27 28 29 30 | | | | |
|31 | | | | | | |

#### APR-19

| 1 | 2 3 4 | | | | |
| 7 | 8 9 10 11 12 13 | | | | |
|14 | 15 16 17 18 [19] [20] | | | | |
|21 | [22] 23 24 25 26 27 | | | | |

#### MAY-19

| 5 | 6 7 8 9 | | | | |
|19 | 20 21 22 23 24 25 | | | | |
|26 | 27 28 29 30 31 | | | | |

### Optional Summer Semester

| JUN 24 - AUG 17, 2019 | | | | |

### Notes:

- First Semester: 11.5 Mondays and Tuesdays, 12 Wednesdays, Thursdays, Fridays and Saturdays
- Second Semester: 11.5 Mondays, 13 Tuesdays, Wednesdays and Thursdays, 11 Fridays and Saturdays

---

**Appendix E**

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### Table of Equivalence between HKDSE and Other Qualifications

<table>
<thead>
<tr>
<th>HKDSE</th>
<th>Grade</th>
<th>Equivalent Qualification to HKDSE</th>
<th>IB</th>
<th>GCE</th>
<th>SATII</th>
<th>AP</th>
<th>Gao Kao (高考)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology</td>
<td>3 or above</td>
<td>Biology (SL/HL)</td>
<td>Biology (AL)</td>
<td>Biology</td>
<td>Biology</td>
<td></td>
<td>Equivalent to fulfillment of all HKDSE requirements</td>
</tr>
<tr>
<td>Chemistry</td>
<td>3 or above</td>
<td>Chemistry (SL/HL)</td>
<td>Chemistry (AL)</td>
<td>Chemistry</td>
<td>Chemistry</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physics</td>
<td>3 or above</td>
<td>Physics (SL/HL)</td>
<td>Physics (AL)</td>
<td>Physics</td>
<td>Physics B or C</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mathematics</td>
<td>2 or above</td>
<td>Mathematics (SL)/Mathematical Studies (SL)</td>
<td>Mathematics (AL)</td>
<td>Mathematics Level 1 or 2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mathematics + (M1 or M2)</td>
<td>2 or above</td>
<td>Mathematics (HL)/Mathematical Studies (HL)</td>
<td>Pure Mathematics (AL)</td>
<td>Further Mathematics (AL)</td>
<td>Calculus AB or BC</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Note:**
- HL: Higher Level
- SL: Standard Level
- AL: Advanced Level

**Remarks:**

For science students admitted through non-JUPAS scheme, the equivalent subject qualification(s) to HKDSE, if possessed, can be identified by the SIS for on-line course selection.

For other non-science students admitted through non-JUPAS scheme, they are still required to obtain the written approval from the Course Selection Adviser of the course offering department/school even they have possessed the equivalent HKDSE subject qualification(s) to meet the course prerequisite requirement. Once approval is given, they need to forward it to their home faculties to add the course on-line.
## Useful contacts and websites

<table>
<thead>
<tr>
<th>Department/Office</th>
<th>Details</th>
</tr>
</thead>
</table>
| Faculty of Science | Office Location : Ground Floor, Chong Yuet Ming Physics Building  
Tel : 3917 2683  
Fax : 2858 4620  
Email : science@hku.hk  
Website : https://www.scifac.hku.hk/ |
| Academic Advising Office | Tel : 3917 0128  
Website : http://aao.hku.hk |
| Academic Services Office | Office Location : G04, Run Run Shaw Building  
Tel : 2859 2433  
Fax : 2540 1405  
Email : asoffice@hku.hk  
Website : http://www.ase.hku.hk |
| Common Core courses | Website : https://commoncore.hku.hk/ |
| HKU Worldwide Undergraduate Exchange Programme | Website : https://aal.hku.hk/studyabroad/ |
| Centre of Development and Resources for Students (CEDARS) | Tel : 3917 2305  
Website : http://cedars.hku.hk |
| University Health Service | Tel : 3917 2501 (General enquiries)  
2549 4686 (Medical appointments only)  
Website : http://www.uhs.hku.hk |
| Plagiarism | Website : http://www.hku.hk/plagiarism |

(Please visit [https://www.scifac.hku.hk/](https://www.scifac.hku.hk/) for the latest updates of BSc courses, timetables, notices and forms)