

THE UNIVERSITY OF HONG KONG
FACULTY OF SCIENCE

Application Form for Checking of Assessment Results for Taught Postgraduate Curricula

1. Student Information

Name: _____ University No.: _____
 Programme: _____ Year: _____
 Email: _____ Tel: _____
 Corresponding Address: _____

2. Information about the course and assessment result to be checked

Course code and course title: _____

Checking for: Overall (final) assessment result

(please tick as appropriate) Current grade: _____

Assignment (please specify which assignment to be checked: _____)

Current grade / marks: _____

3. Justification for checking the assessment result

Date: _____

Signature: _____

Notes:

1. One application form for each assessment result to be checked.
2. All application must be submitted within 2 weeks to the Faculty of Science Office after the release of the assessment result, together with the receipt of payment. Application sent by email would not be accepted. The application fee is HK\$200 for each assessment result to be checked. Please refer to document 152/511 for Methods of Payment. Students should retain a photocopy of the receipt as proof of payment.
3. The Faculty Office shall arrange for such applications to be considered by the relevant examiner(s) and, where appropriate, by the Board of Examiners itself.