

THE UNIVERSITY OF HONG KONG
FACULTY OF SCIENCE

Application Form for Checking of Assessment Result

Please read the following notes carefully before submitting the application form:

1. You should submit one application form per **each assessment result** to be checked.
2. All application must be submitted within 2 weeks to the Faculty of Science Office after the release of the assessment result, together with the receipt of payment. Application sent by email would not be accepted. The application fee is HK\$200 for each assessment result to be checked. Please refer to document 152/511 for Methods of Payment. Students should retain a photocopy of the receipt as proof of payment.
3. The Faculty Office shall arrange for such applications to be considered by the relevant examiner(s) and, where appropriate, by the Board of Examiners itself.

1. Student Information

Name: _____ University No.: |_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|

Programme: BAsc(AppliedAI) BSc BSc(ActuarSc) BSc Exchange# Course Year: _____

Email Address: _____ Tel: |_|_|_|_|_|_|_|_|_|_|_|_|

2. Information about the course and assessment result to be checked

Course code & title: |_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_| Overall Grade: _____

<u>Item to check</u> (Choose ONE ITEM ONLY per application)#	<u>Current grade / mark</u> ^
<input type="checkbox"/> 1. Overall Grade*	_____
<input type="checkbox"/> 2. Coursework (please specific: _____)	_____
<input type="checkbox"/> 3. Examination paper	_____
<input type="checkbox"/> 4. Test (Date of test: _____)	_____
<input type="checkbox"/> 5. Others (please specific: _____)	_____

Please tick the appropriate box.

* Only the total mark of each assessment component shall be involved in the checking of overall grade. Sub-totals of the assessment component(s) shall not be checked. If necessary, please submit a separate application.

^ Please write "Unknown" for the unknown grade/mark.

3. Justification for checking the assessment result

Date: _____

Signature: _____