

## **FAQs on Academic Advising**

### **1. What are Academic Advisers and Course Selection Advisers?**

#### **Academic Advisers:**

Academic Advisers are responsible to assist students with the smooth transition from secondary to university education, and help students set their academic and personal goals.

#### **Course Selection Advisers:**

Course Selection Advisers are responsible to provide major-specific and course selection advice to students.

During the course selection and add/drop periods, you can seek advice from Course Selection Advisers of the Schools/Departments that offer the courses you are interested in.

You are encouraged to contact multiple Course Selection Advisers from different majors to fully explore the academic opportunities that exist.

You may seek approval from Course Selection Advisers when you encounter the problem about pre-requisite, timetable clash, replacement course or course exemption.

### **2. How can I sign up for Academic Adviser?**

For BSc, BSc&LLB, BSc(ActuarSc) and BSc(AppliedAI) students, you can sign up for your preferred Academic Adviser(s) via real-time SIS interface during the sign-up period in August. You can either browse through the list of Academic Advisers and sign up, on a first-come-first-serve basis, for your preferred adviser; or can just indicate your intended major and the system will allocate a relevant adviser instantly.

For BSc&MRes students, you are assigned with your Academic Adviser in August.

The information of your Academic Adviser will be shown under 'Student Center' of 'Self Services' in the SIS. You can send e-mail to your adviser by simply clicking the 'Send e-mail' icon.

### **3. How often should I contact my Academic Adviser?**

You are required to contact your academic adviser in the first semester of your first year of study. He/she will discuss with you about your study plan and intended major.

It would be a good idea for you to contact your Academic Adviser when you need any academic advice.