

July 17, 2017

Dear Students,

CAES9820 Academic English for Science Students

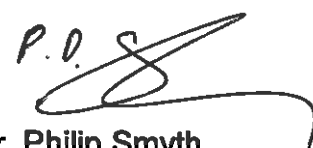
To satisfy the English language enhancement requirement, undergraduate students in BSc or BSc(ActuarSc) should complete the course CAES9820 during their second year of study. The only students who may take the course in their third year of study are those that have failed the course or have been approved to take a year-long leave in their second year. CAES has arranged with the Faculty of Science to offer the course in each of the 2 semesters in order to provide students with maximum flexibility. Please note that students are free to enroll in available classes in either of the semesters and the SIS system approves students by auto-balloting.

You must select a CAES9820 class during the course selection period (i.e. 9 August (Year 2: 2:00pm; Year 3: 12:00nn) – 15 August (4:00pm), 2017). Starting from the suspension period (i.e. August 10, 2017 (9:00am), the SIS will approve your enrollment application by auto-balloting. You have to check your class selection result soon after the suspension period (i.e. August 10, 2017 (2:30pm)) and if you are not successful in getting a place in your first choice, you should choose another available class in SIS until you are given a place in a class.

You may add/drop from your CAES9820 class freely during the add/drop period in the first semester (i.e. August 31 (Year 2: 12:00nn; Year 3: 2:00pm) – September 13, 2017 (4:00pm)). You are required to attend lessons in the original CAES class until your request for change of groups has been approved. Due to limited resources, CAES cannot increase class quotas to allow students to enroll in their preferred classes.

Thank you.

Yours sincerely,



Mr. Philip Smyth  
Acting Director