

***Timetable of Events for Current BSc & BSc(ActuarSc) Students
June - September 2017***

All BSc/BSc(ActuarSc) I, II, III and final year students¹ in the academic year 2016-2017 are asked to note the following events during the period of June to September 2017:

Events	Date	BSc & BSc(ActuarSc) students ¹
1. Application for Change of Summer Semester Courses [June 12 (10:00 am) – June 19 (4:00 pm)] Students to check their course selection status on-line	June 26 (10:00 am)	I, II and III (4-Year)
2. Examinations		
(a) Honours Classification List (posted on Faculty noticeboard and also available on Science webpage)	June 28 (6:00 pm)	Final
(b) Individual examination results to students (via the SIS)	June 28 (6:00 pm)	All
3. Graduating students to return locker keys to Faculty Office ²	July 6 (6:00 pm)	Final
4. Application for Transfer of Credits for Outgoing Exchange/Visiting Students Closing date for application for transfer of credits for outgoing exchange/visiting students ³	At least 1 month before the date of departure	I, II and III (Outgoing exchange/visiting students in Summer 2017 and/or 2017-18)
5. Course selection exercise for the coming academic year 2017-2018		
(a) Course information, Student Handbook 2017-2018 (including instruction for selection of courses) and teaching timetable (with room allocation) (available on the Science webpage)	August 1 (10:00 am)	I, II and III
(b) The course information system opens for students to preview available courses	August 1 (10:00 am)	I, II and III
(c) On-line course selection system available to:	August 9 – 15 (4:00 pm)	I, II and III
(i) Year III students ¹ from 10:00 am on August 9		
(ii) Year II students ¹ from 12:00 noon on August 9		
(iii) Year I students ¹ from 2:00 pm on August 9		
(Through the on-line course selection system, Year I & II students ¹ also to declare their major/minor.)		
(d) Students to seek advice from Departmental Course Selection Advisers on how to select courses and obtain approval for courses where they have not met the prerequisite requirements / there are timetables clashes and require special approval	August 9 – 15 (4:00 pm)	I, II and III
(e) Consultation Session (Departmental representatives to advise students on how to select courses)	August 14 (10:00 am – 12:00 noon & 2:00 pm – 4:00 pm)	I, II and III
(f) Closing date for submission of the following documents ³ (if applicable) to the Faculty Office:	August 15 (4:00 pm)	I, II and III
(i) Application form for taking course load deviating from normal load		
(ii) Application form for taking a replacement course		
(iii) Application form for exemption from taking a capstone course in the second (Science) major		
(iv) Course Approval Form		
(g) Students to check their course selection status on-line	August 22 (10:00 am)	I, II and III
(h) On-line course selection system available to students for change of courses	August 31 – September 13 (4:00pm)	I, II and III
(i) Year I students ¹ from 12:00 noon on August 31		
(ii) Year II students ¹ from 2:00 pm on August 31		
(iii) Year III students ¹ from 4:00 pm on August 31		
(i) Closing date for submission of the following documents ³ (if applicable) to the Faculty Office:	September 13 (4:00 pm)	I, II and III
(i) Application form for taking a replacement course		
(ii) Application form for exemption from taking a capstone course in the second (Science) major		
(iii) Course Approval Form		
(j) Receipt of Student Invoice for the first installment of composition fee 2017-2018	Mid September ⁴	I, II and III
6. First day of teaching for the academic year 2017-2018	September 1	I, II and III

Notes:

¹ BSc/BSc(ActuarSc) students refer to BSc/BSc(ActuarSc) I, II, III and final year students in the current academic year 2016-2017. For those final year students who are required to continue their study in 2017-18, they should refer to the events for current Year III students.

² The opening hours of the Faculty Office are as follows:
Monday to Friday: 9:00 am - 1:00 pm & 2:00 pm - 6:00 pm

Students should check with the Departments/School if their offices are open on Saturdays during July and August.

³ Application Forms will be available on the Science webpage (<http://www.scifac.hku.hk/ug/current/forms-faqs/forms>).

⁴ Students will receive the Student Invoice, via email, from the Finance and Enterprises Office or may also check the Student Invoice under “Self Service” in SIS.

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For any changes to the above dates, students will be informed by notices on the Faculty Noticeboard, and the updates will also be posted on the Science webpage

BSc: <http://www.scifac.hku.hk/news/bsc?page=1>

BSc(ActuarSc): http://www.scifac.hku.hk/news/bsc_ac?page=1